

## AP 3050 Statement of Professional Ethics

### References:

ACCJC Accreditation Standard III.A.13

Any District employee, volunteer, or representative of the District who becomes aware, or reasonably suspects, that a District employee has violated, or is violating, a provision of BP 3050, the District's *Statement of Professional Ethics*, is encouraged to make a Report their immediate supervisor or to the immediate supervisor of the employee who committed the violation.

The supervisor shall forward the Report to the Chief Human Resources Officer (CHRO) or their designee.

The Report shall consist of the details of the alleged violation, including dates and names of known witnesses, and the identification of the provision of BP 3050 that is alleged to have been violated.

If the Report concerns the CHRO, the Report shall be submitted to the CEO. If the Report concerns the CEO, the Report shall be submitted to the President of the Board of Trustees.

All Reports shall be reviewed and investigated, and appropriate remedial action shall be taken as appropriate, in compliance with law, collective bargaining agreements, and District policy.

It is encouraged that Reports be made in a timely manner.

Board Review: December 16, 2020

Next Review Date: Fall, 2026