



AP 4106 Nursing Programs

References:

Education Code Sections 66055.8, 66055.9, 70101-70107, 70120, 78260, 78261, 78261.3, 78261.5, 87482, 89267, 89267.3, and 92645;

CCR, Title 5 Sections 55060 et seq. and 55521;

Health and Safety Code Section 128050

1. The Nursing Department shall adopt necessary policies pertaining to the nursing program, its students and applicants, as applicable, including, but not limited to, those concerning student applications, program eligibility and admissions, program requirements, and attendance expectations, to ensure compliance with pertinent College of the Canyons' policies, and applicable rules and procedures required by the Board of Registered Nursing, the National League for Nursing – Commission for Nursing Education Accreditation, the California Department of Public Health, any applicable legislative criteria, and the nursing program's clinical partners.
2. The Nursing Department shall publish its policies in a College of the Canyons Nursing Program Handbook ("Handbook") and make that Handbook available on the Nursing Department website. The Nursing Department shall review and revise the content of the Handbook regularly to ensure it satisfies all applicable requirements of the entities and organizations delineated in Paragraph 1. At a minimum, the Nursing Department shall publish an updated Handbook every three years.
3. The Nursing Director shall initiate the process of revising the Handbook and work in concert on the Handbook's content with the chair of the Nursing Department, Dean of the School in which the Nursing Department is located, the Vice President of Instruction (or designee), and the Vice President of Student Services (or designee). The revised Handbook shall be presented to the Nursing Department faculty for ratification before it will be deemed operational and before the Nursing Department posts it on the Nursing Department website.
4. The Nursing Department may adopt policies that are consistent with the

District's generally-applicable policies and procedures unless those tasked with creating the Handbook determine, in good faith, that inconsistent policies are necessary under law (statutory or regulatory), contract, or an accreditation standard. Whenever the Handbook's policies conflict with the District's generally-applicable policies and procedures, the Handbook's policies shall prevail.

Reviewed by CPC: 02/28/2023

Next Review Date: Spring 2029