

BP 4240 Academic Renewal

Reference: Title 5, Sections 55046

The Santa Clarita Community College District recognizes that a student's academic record may contain grades that are not reflective of more recently demonstrated academic success. To accurately reflect a student's current success, the District has instituted academic renewal.

Academic Renewal is defined as the process by which a student's previously recorded substandard credit coursework is disregarded from the student's Santa Clarita Community College District cumulative grade point average. If all of the following conditions are met in BP 4240.1, the student will be eligible for academic renewal and the Santa Clarita Community College District may disregard from all consideration associated with the computation of a student's cumulative grade point average all grades of "D", "F", "FW" and "NP (No Pass)" earned in up to a maximum of 24 semester units, or 36 quarter units of coursework, taken at the Santa Clarita Community College District.

Substandard and Non-Substandard Grade Definitions:

For the purposes of course repetition, academic renewal, and all other grade-related issues, substandard grades shall be defined as meaning coursework for which the student has earned a D, F, FW, NC and/or NP.

For the purposes of course repetition, academic renewal, and all other grade related issues, non-substandard grades shall be defined as coursework for which the student has earned an A, B, C, CR or P.

Regardless of the number of academic renewal petitions submitted by the student, the District may award academic renewal to a qualifying student a maximum of two times, and may only disregard a maximum total of 24 semester units, or 36 quarter units, of substandard grades. BP 4240.1 outlines the conditions in which a student may qualify for academic renewal.

Academic renewal cannot be used to set aside units or coursework which has been used to meet graduation requirements by a student who has previously graduated.

4240.1 If all of the following conditions are met, a student will be eligible for academic renewal:

- A. A demonstration of recent academic ability must be determined by one of the following:
 - i. Students must have achieved a minimum grade point average (GPA) of at least a 3.0 in their last 12 semester units (or 18 quarter units), or
 - ii. at least a 2.5 in their last 18 semester units (or 27 quarter units), or
 - iii. at least a 2.0 in their last 24 semester units (or 36 quarter units), completed at a college in the Santa Clarita Community College District or any regionally accredited college or university.
 - iv. At least 2 (two) calendar years have elapsed from the time the

substandard grade to be disregarded was completed.

- 4240.2 Though academic renewal is granted, all coursework will remain legible on the student's permanent record (transcript), ensuring a true and complete academic history. The student's permanent record will be annotated, however, so that it is readily evident to all users of the records that the "D", "F", "FW" and/or "NP" units have been disregarded. This notation will be made at the time that the appropriate college office has received notification of academic renewal approval.
- 4240.3 Only units and grade points from courses with "D", "F", "FW" and/or "NP" grades earned during such a semester shall be disregarded. Courses completed with a grade of "Pass" or "C" and above will continue to be used toward cumulative unit and grade point average considerations and will meet any degree major, general education, and/or transfer requirements.
- 4240.4 If a student qualifies for academic renewal based on college coursework completed at another regionally accredited college or university, the student must first request official transcripts to be sent directly to College of the Canyons Admissions Office prior to submitting an academic renewal request.
- 4240.5 If another accredited college has acted to remove previous coursework from consideration in computing the grade point average such action shall be honored in terms of its policy.
- 4240.6 Academic standing for the semester will be adjusted upon an approved academic renewal. It is important the student meet with a counselor to discuss how academic renewal will affect the student's academic standing.
- 4240.7 Academic renewal actions are irreversible. Students should meet with a counselor before taking such an action.
- 4240.8 Academic Renewal is not accepted for the purposes of qualifications within financial aid, honors, Veterans, or other such programs. It is the responsibility of the student to meet with the program of interest to determine how academic renewal may affect the student's eligibility.
- 4240.9 If the student is otherwise eligible for graduation, academic renewal may not be used to raise the grade point average in order to qualify for graduation with honors.
- 4240.10 This policy is adopted for use in the Santa Clarita Community College District. Other institutions may have adopted different policies. The transfer status of such action depends upon the policy of the college to which a student transfers.

Board Approval: June 24, 2020

Next Review Date: Spring, 2026