

**Item 11.5**

Time has been set aside for the public to address the Board of Trustees on items that are NOT ON THE AGENDA, but those items will not be acted upon by the Board at this meeting. **ALL** speakers must submit a "Request to Speak" form (located on the information table at the meeting) prior to this portion of the meeting and will be recognized by the President of the Board. Five minutes will be allotted to each speaker and not more than 20 minutes on any subject.

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**BUSINESS MEETING**

**Staff Dining Room (S-132)**  
College of the Canyons  
26455 Rockwell Canyon Road  
Santa Clarita, California 91355

**5:00 p.m. Wednesday**  
**February 11, 2004**

The meeting will begin at 5:30 p.m. with Closed Session.  
**Open Session will begin at 6:30 p.m. (public welcome).**

**1. PRELIMINARY FUNCTIONS**

- 1.1 Call to Order/Establishment of a Quorum
- 1.2 CLOSED SESSION
  - 1.2a Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Mr. Jim Schrage  
California Schools Employee Association (CSEA)  
*(pursuant to Government Code §54957.6)*
  - 1.2b Public Employee Discipline/Dismissal/Release - Two employees  
*(pursuant to Government Code §54957)*
- 1.3 Flag Salute
- 1.4 Welcome to Guests/Recognition of Staff Representative(s)  
It is the desire of the Board to afford members of the audience an opportunity to speak to any item ON THE AGENDA. Members of the audience may address the Board at this time. When acknowledged by the President of the Board, the speaker should state name, affiliation (if any) and the item on the agenda to be addressed. (Members of the audience may also request to speak to an agenda item being considered by the Board during the course of the meeting through recognition by the President of the Board.)
- 1.5 Approval of Agenda ACTION
- 1.6 Approval of Minutes ACTION
  - January 14, 2004 –Board Workshop
  - January 21, 2004 – Business Meeting
- 1.7 Recognition/Information ORAL

**2. CONSENT CALENDAR**

**ACTION**

Information concerning the consent items listed below has been forwarded for study to each Board member prior to this meeting. Unless a Board member removes an item from the Consent Calendar, the calendar will be approved at one time by the Board of Trustees. Items removed from the Consent Calendar for individual consideration will be acted upon immediately following approval of the Consent Calendar. A member of the audience may request that the Board provide further information regarding a specific item prior to the approval of the Consent Calendar.

The following ACTION/CONSENT items on the adopted Agenda are recommended for approval at this time.

- 3.1 Approval of Contract with South Bay Workforce Investment Board
- 3.2 Approval of Contract Between College of the Canyons and *Journeys of Discovery* for Educational Travel
- 5.1 Approval of Purchase Order Schedule PO 2003/04-07
- 5.2 Approval of Travel Authorizations Schedule T 2003/04-08
- 5.3 Approval of Quarterly Financial Report: Quarter Ended December 31, 2003
- 5.4 Approval of Agreement Between Santa Clarita Community College District and Pardee Homes
- 5.5 Approval of Professional Services Agreement Between Santa Clarita Community College District and Robert E. Griffin, Attorney
- 5.6 Approval of Proposal for Reinventory Services Offered by MAXIMUS, Inc.
- 6.1 Approval of Change Orders for the Performing Arts Center Project
- 6.2 Approval of Addendum #01 to Contract with SubSurface Designs, Inc. for the Warehouse Building Project
- 6.3 Approval of Addendum #02 to Contract with SubSurface Designs, Inc. for the Laboratory Expansion Project
- 6.4 Approval of Award of Contracts for the Music/Dance Building
- 6.5 Approval of Professional Services Agreement with Morsch Engineering Company for Surveying and Engineering Work for GO Bond-Funded Projects
- 7.1 Approval of Personal Schedule PERS 2003/2004-11
- 8.1 Approval of Professional Services Agreement Between Santa Clarita Community College District and Mr. Franklin Marder
- 8.2 Approval of Addendum to Agreement for Allan Peterson and Associates for Educational and Facilities Planning

**3. INSTRUCTIONAL SERVICES**

See Consent Calendar

**4. STUDENT SERVICES**

None.

**5. BUSINESS SERVICES**

5.7 Approval/Ratification of Budget Transfers **ACTION**

5.8 Financial Report – Month Ending December 31, 2003 **INFORMATION**

**6. PHYSICAL PLANT, FACILITIES, and CONSTRUCTION**

6.6 Approval of Escrow Account for Structural Steel Contractor for Music/Dance Building **ACTION**

6.7 Approval of Resolution 2003/04-14: To Adopt the Accounting and Informal Bidding Act Procedures **ACTION**

6.8 Approval of Amendment to Professional Services Agreement with **ACTION**

7. **PERSONNEL**  
See Consent Calendar.
8. **INSTITUTIONAL DEVELOPMENT, TECHNOLOGY and ONLINE SERVICES**  
See Consent Calendar.
9. **POLICIES AND PROCEDURES**  
9.1 Approval of Board Policy 741 – Cost Accounting and Informal Bidding Act– First Reading ACTION
10. **GENERAL**  
10.1 Update on Legislation, Regulations, and Board of Governors' Activities/Consultation Items ACTION  
10.2 Approval of Resolution 2003/04-15: The Santa Clarita Community College District Board of Trustees Regarding the Newhall County Water District's Resolution 2004-3 Relating to Urban Water Management Plan 2000 ACTION  
10.3 Acceptance of Resignation (Board Office of Vice-President) and Nomination of Replacement ACTION  
10.4 Approval of Resolution 2003/04-16: The Santa Clarita Community College District Board of Trustees Regarding Proposition 57 – The Economic Recovery Bond Act ACTION
11. **REPORTS**  
11.1 Academic Senate Report ORAL  
11.2 Classified Coordinating Council Report ORAL  
11.3 Superintendent-President's Report ORAL  
11.4 Reports and/or Announcements by Board Members, Student Trustee, and/or Staff on Meetings and Conferences Attended ORAL  
11.5 Comments by Members of the Audience on Any Item ORAL  
NOT ON THE AGENDA  
11.6 New Requests/Recap of Requests Made During the Meeting by Board Members to Have an Item Placed On A Future Agenda ORAL
12. **ANNOUNCEMENT OF NEXT MEETING – Joint Meeting with ASG Officers**  
Wednesday, February 25, 2004, 2:30 p.m., Staff Dining Room (S-132), College of the Canyons.  
**AND ADJOURNMENT**

*f you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Superintendent-President's Office at College of the Canyons at least 24 hours before the scheduled meeting.*