

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, MAY 12, 2010
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 12, 2010, by Vice President Michele Jenkins in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine (arrived 5:00 pm, departed 6:59 pm)
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Nicolas Cardenas, Student Trustee

Members Absent: Mr. Scott Thomas Wilk

Others Present: Dr. Dianne Van Hook, Chancellor
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
 Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources (departed at 6:00pm)
 Mr. Michael Dermody, President, Academic Senate
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Mr. Floyd Moos, Dean, Fine and Performing Arts
 Mr. Michael McCaffrey, Faculty Art Department
 Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
 Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development
 Ms. Sue Bozman, VP, District Communications, Marketing & External Relations
 Mr. Chris Blakey, President, COCFA

Vice President Jenkins declared a quorum and called the meeting to order at 4:45 pm. **Quorum Established (1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following: **Closed Session (1.2)**

1.2a Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
 Santa Clarita Community College District Representative: Ms. Diane Fiero
 Confidential Classified Employees

Those present in Closed Session were Berger, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Van Hook and Wilding.

The Board returned to Open Session at 6:02 pm, and Ms. Jenkins announced no action had been taken in Closed Session.

Ms. Jenkins asked Mr. Dermody to lead the flag salute.

Flag Salute (1.3)

**Board of Trustees Minutes – Business Meeting
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2009/10-101

The Board moved approval of the agenda with the correction to Item 6.7 and the additional information presented for Item 7.1.

**Approval of Agenda
(1.4)**

Motion: MacGregor Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye

Ms. Jenkins noted Mr. Wilk was out of town. She welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

The Board moved approval of the minutes of April 14, 2010.

**Approval of Minutes
(04/14/10)
(1.6)**

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

Dr. Van Hook introduced Dr. Floyd Moos, who introduced Mr. Michael McCaffrey. He then provided an overview of last weekend's 2-day, 26 event ARTstART held at COC. They showed photographs from event, noting it was well attended (over 1850 people) and highly enjoyed by the community.

**Recognition/Up Close
(1.7)**

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

**Consent Calendar
(2)**

- 3.1 Approval of the Center for Early Childhood Education Preschool and Toddler Lab Program Fiscal Year 2010-2011 Monthly Payment Schedules (Valencia and Canyon Country Campuses)
- 3.2 Approval of New and Modified Courses and Programs
- 3.3 Approval of Resolution 2009/10-13: To Verify the Center for Early Childhood Education (Valencia Campus) Closure on March 12, 2010 Due to Gas Leak
- 5.1 Approval of Purchase Order Schedule PO 09/10-10
- 5.2 Approval of Travel Authorizations Schedule T 09/10-17
- 5.3 Approval of Quarterly Financial Status Report: Quarter Ended March 31, 2010
- 5.4 Approval of Agreement to Provide Professional Consulting Services to the Santa Clarita Community College District – State Mandated Cost Claiming Services from MAXIMUS Consulting Services
- 6.1 Approval of Notices of Completion
- 6.2 Approval of Surplus District Property Other Than Land Under Board Policy 6550 (Facilities Department)
- 6.3 Approval of Addendum #01 to Contract for Modernization Project (Ventura Directional Drilling, Inc.)
- 7.1 Approval of Personnel Schedule PERS 2009/2010-16

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Resolution 2009/10-14: Song-Brown Registered Nurse Capitation Contract #10-1049.

**Approval of Resolution
2009/10-14: Song-
Brown Registered
Nurse Capitation
Contract #10-1049
(3.4)**

Motion: MacGregor Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye

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2009/10-102

The Board moved Approval of Resolution 2009/10-15: Song-Brown Registered Nurse Special Program Contract #10-1050.

Motion: Fortine Second: Cardenas Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Resolution
2009/10-15: Song-
Brown Registered
Nurse Special Program
Contract #10-1050
(3.5)**

The Board moved Ratification of Contract Between Santa Clarita Community College District and Verdugo Hills Hospital.

Motion: MacGregor Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye

**Ratification of Contract
Between Santa Clarita
Community College
District and Verdugo
Hills Hospital
(3.6)**

The Board moved Approval of Payments for Supplemental Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Payments
for Supplemental
Services for Full-Time
Faculty; Information on
Full-Time Faculty
Reassigned Time,
Overload and Extra
Session Payments to
Date 2009-2010
(3.7)**

The Board moved Approval of Agreement Between the Santa Clarita Community College District and the City of Palmdale's Community Redevelopment Agency for SBDC Services.

Motion: Berger Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Agreement
Between the SCCCD
and the City of
Palmdale's Community
Redevelopment
Agency for SBDC
Services
(3.8)**

The Board moved Approval/Ratification of Budget Transfers.

Motion: Fortine Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

**Approval/Ratification of
Budget Transfers
(5.5)**

The Board moved Ratification of Constellation NewEnergy, Inc. Fixed Price Solutions Pricing Schedule (Pursuant to the Master Electricity Supply Agreement).

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Ratification of
Constellation
NewEnergy, Inc. Fixed
Price Solutions Pricing
Schedule (Pursuant to
the Master Electricity
Supply Agreement)
(5.6)**

The Board moved Approval of Agreement Addendum Between Barnes & Noble College Booksellers, LLC and Santa Clarita Community College District for Canyon Country Bookstore Services.

Motion: Fortine Second: MacGregor Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Agreement
Addendum Between
Barnes & Noble
College Booksellers,
LLC and SCCCD for
Canyon Country
Bookstore Services
(5.7)**

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2009/10-103

The Board moved Ratification of Contract for Construction Management Services for the Dr. Dianne G. Van Hook University Center First Floor Café Project.

Motion: Berger Second: Cardenas Record of Board Vote: 4-0
Student Trustee: Aye

**Ratification of Contract
for Construction
Management Services
for the Dr. Dianne G.
Van Hook University
Center First Floor Café
Project
(6.4)**

The Board moved Ratification of Contract for Roadway Signage at the Intersection of Rockwell Canyon Road and University Center Drive (Vomar Products, Inc.).

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

**Ratification of Contract
for Roadway Signage
at the Intersection of
Rockwell Canyon Road
and University Center
Drive (Vomar Products,
Inc.)
(6.5)**

The Board moved Ratification of Contract for DSA Certification for Aliso Lab and Hall Project (Leo A. Daly).

Motion: Fortine Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye

**Ratification of Contract
for DSA Certification
for Aliso Lab and Hall
Project (Leo A. Daly)
(6.6)**

A correction to this item was distributed at the meeting. The Board moved Ratification of Contracts for the Dr. Dianne G. Van Hook University Center First Floor Café Project (Heys Plumbing and A-C Electric).

Motion: MacGregor Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye

**Ratification of
Contracts for the Dr.
Dianne G. Van Hook
University Center First
Floor Café Project
(Heys Plumbing and A-
C Electric)
(6.7)**

The Board moved Approval of Amendments to University Center Educational Program Agreements for University College of Chapman University and The Regents of the University of California.

Motion: MacGregor Second: Berger Record of Board Vote: 4-0
Student Trustee: Aye

**Approval of Amend-
ments to University
Center Educational
Program Agreements
for University College
of Chapman University
and The Regents of the
University of California
(10.1)**

This item was moved to this point on the agenda by the Board. The Board was provided with updates on two LEAP projects:

- Idea Incubator (Mr. John Makevich) – Outlined the ability to move an idea through a process and review it for possible implementation on campus.
- Fields Studies (Mr. Michael Dermody, Mr. Vincent Devlahovich, Ms. Brittany Appen, Ms. Wendy Brill-Wynkoop, and students) – Discussed the Field Studies programs in place at Camp Tahquitz and the positive learning experience it creates for our students who participate.

**Update on LEAP
Projects
(3.9)**

There was a question and answer period following each presentation. (Mr. Fortine departed the meeting during this item.)

The Board received the Financial Report – Month Ending March 31, 2010 as information.

**Financial Report –
Month Ending 03/31/10
(5.8)**

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2009/10-104

Dr. Van Hook:

- Distributed a new "What They're Saying..." (written by Mr. Eric Harnish), and briefly highlighted the key issues included therein.

**Update on Legislation
(10.2)**

Mr. Dermody announced that:

- The Academic Senate has two more meeting this year, and they are working on a couple of policy issues.
- They are continuing to review and make sure classes are up to date (which is required every 5 years).
- The Collegial Celebration will be held on May 27 to celebrate triumphs of full and part-time faculty members. He thanked the Board for sponsoring this event.
- Graduation will be special this year, as they plan to have 40 alumni marching as representatives of COC's 40 years, one from each graduating class.
- He has enjoyed serving as the Senate President for 21 years, and plans to step down in July, being succeeded by Edel Alonso.

**Academic Senate
Report
(11.1)**

Ms. Mayer noted that:

- The COC Family picnic was a lot of fun, wonderfully organized and well attended.
- She and Ms. Lenore Marta appreciated the opportunity to attend this year's CCLC Administrative Assistant's workshop. They had great sessions and always enjoy networking and sharing ideas with other assistants.

**Classified Senate
Report
(11.2)**

Mr. Blakey noted that:

- COCFA held their "All Member" meeting with institutional questions being addressed by Dr. Van Hook. Over 100 faculty participated, and they appreciated the time with her.
- They had their last Representative Council meeting today for this year.
- Elections were held for the Council for next year, and the results of the executive board elections are Marlene Demerjian (Treasurer), Juan Buriel (Vice President) and Chris Blakey (President). The position of Secretary has yet to be elected.
- COCFA bargaining surveys have been distributed for next year.

**Other Organization/
Committee Reports
(11.3)**

Mr. Fortine had departed the meeting.

Ms. MacGregor noted she is working with Cindy Stevens on the Collegial Celebration, and will be assisting in the planning efforts.

**Board Liaison
Committee Member
Report
(11.4)**

Ms. Jenkins added there is a Health & Welfare meeting tomorrow that she will attend.

Dr. Van Hook invited administrators to provide updates in their areas.

**Chancellor's Report
(11.5)**

Ms. Bozman announced that:

- At the CCPRO conference, COC received the most awards for which we have ever been nominated. She was touched to be recognized at the conference on her retirement.

Mr. Schrage noted that:

- We will be going out to bid on the CCC Applied Tech Building this week.
- Tonight is his 31st wedding anniversary.

Dr. Maloney noted that:

- The coffee building at CCC is done, and patio furniture is assembled. The vendor is getting the permit and it should be opened next week.
- The CCC staff supported the Make a Wish/Adopt a Child and the Dare to Dream Scholarship donations.
- The Star Party is scheduled for May 21 at the CCC amphitheatre.
- Out of the 1100 students who filed a petition for graduation this year, 660 took classes in Canyon Country.

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2009/10-105

**Chancellor's Report
(11.5) con't**

- Tonight, our SBDC is being recognized at a San Fernando Valley Business Journal event as an outstanding non-profit organization.
- She and Ms. Fiero spoke at a LEAP group meeting on the politics of networking.
- Next week is the Classified Appreciation Week.
- On May 27, after the Collegial Celebration from 5:30 to 7pm, there will be a reception in the University Center for 40th Anniversary Business and Industry partners.

Dr. Wilding noted that:

- Almost \$100,000 was awarded at last night's scholarship awards to students.
- Next week is the Honors Reception breakfast where gold honor cords are distributed.
- Graduation is Friday, June 4.

Dr. Gribbons announced that:

- There are more research reports coming out soon, including one on what jobs might be available in the SCV in the near future.
- There are some great new tools available in research to assist in finding out what happens to our students who transfer and how they do once they transfer.

Ms. Coleal announced that:

- The Payroll department is working with Dr. Gribbons' department on a Datatel project to pursue the idea of electronic time sheets.
- She had the opportunity to coordinate meetings with Partners in Care, an organization that focuses on elder care and the adult day health center. They are interested in partnering with us for veterans, training, and re-entry services to create a one stop shop.
- She and Cindy Grandgeorge will be attending the ACBO conference next week.

Dr. Van Hook noted that:

- She spoke at a business class in CCC last week for two hours, and had a great time.
- She chaired the Canyon Country Advisory Committee meeting last week, and they toured the new anthropology lab.
- The Hite/Honors banquet dinner was great. It is an important evening for these students and was very well attended.
- At a LEAP presentation a couple of weeks ago. Dr. Jose Ortiz traveled from Allan Hancock to be our speaker, and did a great job. He is very genuine and caring.
- The Economic Development Corporation (EDC) has extended a job offer to someone for the executive director position. They hope to have this finalized by their next meeting on June 3.
- The University Center (UC) had a successful Open House. A number of our own students are opting to go to the UC rather than go away for school.
- The 5-year employee service award luncheon was held last week with a great group of employees being recognized.
- Tomorrow is the Entrepreneur's Conference and she will be doing the welcome.
- Newhall Coffee created a special label and blend for COC's 40th anniversary. They are selling the bags for \$10 each, and \$5 goes back to Foundation for the Osher Foundation matching grant challenge.
- She was the keynote speaker at the 4CSD conference in Pomona three weeks ago.
- She was planning to travel to Washington DC next week, but because it is such a busy time of year, she was unable to schedule the meetings needed. The visit will be rescheduled.
- Dr. Gribbons was in the dunk tank for the first hour at the COC family picnic, and she thanked him for getting dunked.

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2009/10-106

Mr. Cardenas noted:

- He attended the HITE/Honors dinner and really enjoyed it, noting it is important for our students to have this opportunity.
- He attended some PAC events recently, including The Rat Pack and some choral concerts.
- He thanked everyone on the COC staff for their help in getting people to endorse the Student Transfer Achievement Reform Act (STAR) bill.
- The ASG elections will be held next week.

Ms. MacGregor added that she attended the:

- Scholarly Presentation.
- Dancing with our Stars event in Century City, which raised over \$200,000 for 21 non-profit groups.
- Rat Pack performance in PAC.
- CCLC conference in Long Beach.
- Mayor's Prayer Breakfast, which was sold out and a good event.
- Chamber's monthly luncheon.
- CCC Advisory Committee meeting. She was thrilled with the Anthropology lab.
- HITE/Honors dinner at Robinson Ranch.
- COC Family picnic, which was great. She appreciated the efforts of the committee.
- Scholarship awards and Donor reception. She added that Dr. Wilding did an outstanding job on the recognition for Beth Asmus.

Further, Ms. MacGregor:

- Reminded the Board that the SCV Trustees Association meeting will be May 25 at the Newhall School District Office.
- Asked Dr. Van Hook if the Board members could receive the handouts from the CCC Advisory Committee meeting. Dr. Van Hook indicated she would send them out.

Mr. Berger noted that:

- He used to sit on the Planning Commission at the City, and he appreciates and supports Mr. Schrage's efforts in the challenges he faces with the DSA.
- He attended the Chancellor's Business Council event where Mr. Jay Thomas (CEO, Six Flags) was the speaker, and he did a wonderful job.
- He went to the University Center Open House and had the chance to talk with people who were attending and they were thrilled with their experience.
- The COC Family Picnic and the camaraderie on campus was great. He added that in difficult times, events like this are very important.
- The CCLC conference was great. He enjoyed the roundtable discussions.
- The Scholarship Awards were great, and Dr. Wilding did a great job on the recognition for Ms. Asmus.

Ms. Jenkins noted that:

- She was out of town and missed the HITE/Honors event.
- The Dancing with our Stars event was very fun.
- At the Scholarship awards, she felt giving students the opportunity to speak is very important. The organizers have done a great job giving the student a chance to thank their donors, tell their stories or thank their teachers.

There were no additional comments.

**Reports by Student
Trustee, Staff
Members, and Board
Members
(11.6)**

**Comments by Members
of the Audience on Any
Item Not on the Agenda
(11.7)**

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2009/10-107

None.

**Requests/Recap of
Requests Made During
the Meeting By Board
Members to Have an
Item on a Future
Agenda
(11.8)**


Ms. Jenkins announced the next meeting will be held on Wednesday, May 26, 2010. The meeting will be a Joint Meeting with the COC Foundation Board of Directors, and Open Session will begin at 6:00pm in UCEN 301. The Board of Trustees is scheduled to meet in Closed Session at 4:30 pm, prior to the Joint Meeting.

**Announcement of Next
Meeting (05/26/10) and
Adjournment
(12)**

There being no further business, the meeting was adjourned at 8:31 pm.



Mr. Michael D. Berger, Clerk
Board of Trustees
Santa Clarita Community College District



Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District

May 26, 2010