

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**

**Measure "M" Citizens' Oversight Committee**

**Tuesday, June 26, 2007**

**MINUTES**

The Santa Clarita Community College District Measure "M" Citizens' Oversight Committee meeting was held on Tuesday, June 26, 2007, in PDR #2, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

**Members Present:** Mr. Robert Drescher (arrived 4:11p, departed 5:37p)  
Ms. Rita Garasi  
Mr. Calvin Hedman  
Mr. Michael Hildebrand  
Mr. Brian Koegle  
Mr. Jonathan Kraut  
Mr. Mike Lebecki  
Mr. Linn Melvin  
Mr. Tim Shaner  
Mr. Leon Strand

**Members Absent:** Mr. Michael Berger (Business Trip Out-of-Town)  
Ms. Jill Harper (Illness)

**Others Present:** Dr. Dianne Van Hook, Superintendent-President  
Ms. Sharlene Coleal, Vice President, Business Services  
Ms. Lenore Marta, Administrative Assistant to the Superintendent-President  
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning  
Mr. John Green, Reprographics Supervisor  
Ms. Jamie Meriweather, Associated Student Government  
Dr. Barry Gribbons, Vice President Institutional Development, Technology & Online Services (arrived 4:17p)  
Mr. Mauricio Escobar, Computer Support Technician  
Ms. Cindy Grandgeorge, Director, Fiscal Services  
Ms. Sue Bozman, Dean, District Communication, Marketing & External Relations

Chair Garasi declared a quorum and called the meeting to order at 4:06 p.m.

**Quorum  
Established  
1.1**

The Committee moved approval of the meeting Agenda.

**Agenda Approval  
1.2**

Motion: Lebecki      Second: Hildebrand      Record of Vote: 9-0

Chair Garasi provided a general overview of the events leading up to the passage of Measure M, resulting in the requirement to establish the Measure "M" Citizens' Oversight Committee.

**Introduction of  
Committee Members  
2.1**

She thanked the Committee members for their willingness to serve on the Committee and informed them she had been appointed Committee Chair by Dr. Dianne Van Hook in accordance with the Bylaws of the Measure "M" Citizens' Oversight Committee

Upon Ms. Garasi’s request, Members of the Committee introduced themselves and indicated why they wished to serve and the contributions they hoped to make.

Dr. Van Hook introduced staff members attending the meeting. (See page one.)

The Committee nominated Mr. Cal Hedman to serve as Co-Chair for the Measure “M” Citizens’ Oversight Committee.

**Approval of Co-Chair  
for the Measure “M”  
Citizens’ Oversight  
Committee  
2.2**

The Committee moved approval of Mr. Cal Hedman serving as Co-Chair of the Measure “M” Citizens’ Oversight Committee.

Motion: Hildebrand    Second: Shaner                      Record of Vote: 10-0

Ms. Garasi highlighted the Committee’s roles and responsibilities, which are to review the expenditures of the bond funds to ensure the District’s compliance with state law as contained in the statements within the Santa Clarita Community College District Board of Trustees Resolution No. 2006/07-04 and report the District’s compliance to the public.

**Review of The SCCCD  
Measure “M” Citizens’  
Oversight Committee  
Role and  
Responsibilities, By-  
laws, and Ethics Policy  
Statement  
2.3**

She reminded the members their duty is to review expenditures to make sure they are in compliance, not to direct the District on how to spend the funds.

Ms Garasi reminded the members they serve at the pleasure of the SCCCD Board of Trustees who could remove them from the Committee if so desired. She further discussed the attendance of the members and the term of their service.

Upon request by several Committee members, Ms Coleal will obtain a legal opinion as to the definition of “term” within the roles and responsibilities and provide that explanation to the members.

Ms. Garasi highlighted the By-laws and Ethics Policy Statement for the members.

She informed the members the meetings will be held as needed with a mandatory meeting scheduled late January or early February to review the annual audit findings.

Dr. Van Hook discussed the Santa Clarita Community College District Board of Trustees Resolution (2006/07-04) background/analysis providing some of the reasons which influenced the District’s decision to place a bond measure on the November 2006 ballot. They included the following:

- The District’s enrollment exceeded growth expectations.
- The District’s lack of adequate classroom/lab spaces.
- The District’s need to serve increasing business/industry partnerships.
- The rate of the local high school district’s students coming to COC increased from 20% to over 60%.

**Review of the Santa  
Clarita Community  
College District Board  
of Trustees Resolution  
(2006/07-04) Ordering  
an Election, Ballot  
Measure Text, and  
Background/Analysis  
for the Resolution  
3.1**

After a bond feasibility survey and further research, she made a recommendation to the Board of Trustees to:

- Establish a bond measure,
- Seek \$160M, and
- Place it on the November 7, 2006 ballot.

Dr. Van Hook and Mr. Jim Schrage made a PowerPoint presentation to the Committee providing an overview of the facilities master planning process and building program progress to date.

Copies of this presentation are available on the College’s Measure M website.

Dr. Van Hook announced that a presentation on the Canyon Country site will be made at the next scheduled Committee meeting.

Ms. Coleal informed the committee that the first bond issuance occurred May 30<sup>th</sup>. The second one will be in 2010, and the third has not been determined.

She shared with the Committee that the District was able to obtain a rating via a conference call with both Fitch (AA rating) and Standard and Poors (AA- rating). AA is the maximum issued to any community college district.

There were no comments from members of the audience.

Per the term described in the By-laws, lots were to be drawn to determine two members who would serve initial one-year terms. Member Leon Strand volunteered to serve an initial one-year term. Member Lebecki’s name was drawn, and he will also serve an initial one-year term.

Reprographics Supervisor John Green requested members remain after the meeting to have their photo taken for posting on the Measure “M” Citizens’ Oversight Committee website.

The Committee moved adjournment of the meeting.

Motion: Shaner      Second: Kraut      Record of Vote: 9-0

The meeting was adjourned by Ms. Garasi 5:53 p.m.

**Overview of Facilities  
Master Planning  
Process and Building  
Program Progress to  
Date  
3.2**

**Review of Bond  
Issuance—Process and  
Timeline  
4.1**

**Comments by Members  
of Audience on Any  
Item Not on the Agenda  
5.1**

**Adjournment  
6.1**