

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Measure "M" Citizens' Oversight Committee

Thursday, December 11, 2008

MINUTES

The Santa Clarita Community College District Measure "M" Citizens' Oversight Committee meeting was held on Thursday, December 11, 2008 in BOARD MEETING ROOM – HASLEY HALL (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

Members Present: Mr. Michael Berger
Ms. Rita Garasi
Ms. Barbara Stearns-Cochran (Arrived 3:06)
Mr. Cal Hedman
Mr. Michael Hildebrand
Mr. Brian Koegle (Arrived 3:11 p)
Mr. Mike Lebecki
Mr. Linn Melvin

Members Absent: Mr. Robert Drescher
Mr. Tim Shaner
Mr. Jonathan Kraut

Others Present: Dr. Dianne Van Hook, Chancellor
Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning
Ms. Kari Soffa, Director, Accounting Services
Ms. Cindy Grandgeorge, Controller
Ms. Cynthia Fernando, Accounting Tech
Ms. Michelle Dahlin, Accounting Tech
Ms. Lenore Marta, Administrative Assistant to the Chancellor
Ms. Sharlene Coleal, Vice President, Business Services
Ms. Chris Miner, Administrative Assistant, Facilities (Departed 3:41p)
Dr. Dena Maloney, Founding Dean, Canyon Country Campus
Dr. Mitjl Capet, Vice President, Instruction (Departed 3:36p)
Dr. Barry Gribbons, Vice President (Arrived 3:20p Departed 3:36p)

Chair Garasi declared a quorum and called the meeting to order at 3:04 p.m.

**Quorum
Established
1.1**

The Committee moved approval of the meeting Agenda.

**Approval of Agenda
1.2**

Motion: Lebecki Second: Berger Record of Vote: 8-0

The Committee moved approval of the January 15, 2008 Minutes.

Motion: Hedman Second: Lebecki Record of Vote: 8-0

**Approval of Meeting
Minutes
1.4**

The Committee moved approval of the January 30, 2008 Minutes.

Motion: Hedman Second: Lebecki Record of Vote: 8-0

Chair Garasi introduced new members, Barbara Stearns-Cochran and Christine Lopez, and welcomed them to the Committee.

**Introduction and
Welcome of New
Measure “C” Citizens’
Oversight Committee
Members Ms. Barbara
Stearns-Cochran,
Senior Organization
Representative,
Replacement for Mr.
Leon Strand, and Ms.
Christine Lopez, ASG
Representative,
Replacement for Ms.
Jamie Meriweather
(2.1)**

Dr. Dena Maloney made a presentation updating the Committee on the Canyon Country Educational Center.

- Mr. Koegle indicated he has been hearing about the great job the college has done with the Canyon Country Campus. It is a great addition to the community.
- Chair Garasi indicated there was a tremendous COC team in place that accounted for the successful Canyon Country Campus.

**Overview of Canyon
Country Educational
Center
(3.1)**

“The First Year in Review” was distributed to the Committee members.

Mr. Jim Schrage reviewed Measure “M” funded projects under construction for the Committee members.

- All the projects are listed in item 4.3.
- The Culinary Arts space hasn’t yet been remodeled.

**Review of Measure “M”
Funded Projects Under
Construction
(3.2)**

Dr. Gribbons provided an update on the Del Valle Facility.

- COC will provide \$22 million to fund classroom space and a training tower.
 - ✓ \$7 million will be from COPs,
 - ✓ \$15 million will be from Measure M.
- The classrooms and training towers are two of the earlier projects.
- We expect to also work on additional projects at Del Valle with the \$22 million.
- It will become a Homeland Security Training Center.
- It will provide training for Urban Search & Rescue Training.
- There are 70 acres.
- Washington DC is going to build a small town with an emergency vehicle course joint training facility in conjunction with local fire departments.
- COC will become the only trainer for the entire LA Co Fire Department.

Mr. Schrage informed the Committee that the design build Pilot Program has

awarded a \$10.7 million contract to Klassen for a **30,000** sq ft addition to Media Arts building designed to open in fall 2010.

Dr. Van Hook will ask Audrey Green about using space at Chocolates-A-La-Carte for the Culinary Arts Program. Mr. Lebecki offered to talk with the owner about use of the kitchen facilities above the plant for the program if the District is interested.

Ms. Coleal reviewed the Performance Audit and Financial Audit with the Committee. She pointed out the following to the Committee:

- The Performance Audit was stellar.
- Performance and Financial Audits are performed so that records are kept separate from the District audit.
- In the audit, the required 35% was exceeded as 48% of the accounts were tested.
- There were no exceptions to the audit noted.

Mr. Hedman stated that because there has been much fluctuation in investments it is amazingly stable. He asked if anyone has looked at the investing mix. Ms. Coleal stated that the Los Angeles County Office of Education investment policy is located on their website.

Mr. Berger added that the COC Foundation has reviewed the investment policy. Because the Los Angeles County Office of Education is so large, there is not much fluctuation. It has a great portfolio.

The District is required to invest its funds with Los Angeles County Office of Education.

Ms. Coleal stated that she will send an investment summary to the Committee members.

Chair Garasi said it is pleasing to see and be associated with this level of expertise.

Dr. Van Hook said the District is always trying to leverage the state contribution, which allows the District to receive additional funds.

Chair Garasi indicated that the Committee is seeing this audit prior to its acceptance by Board of Trustees.

The Committee moved acceptance of the Performance Audit and Financial Audit.

Motion: Lebecki Second: Koegle Record of Vote: 10-0

The Committee will notify the SCCCD Board of Trustees President of its acceptance of the Performance Audit and Financial.

The Committee submitted this Resolution to affirm that the requirements specified in the law have been met.

The Committee moved approval of Resolution 2007/08-01 Affirming the Santa Clarita Community College District’s compliance with Requirements as Stated in the Law (Section 15278-15282).

Motion: Lebecki Second: Lopez Record of Vote: 10-0

**Acceptance of
Performance Audit and
Financial Audit: Santa
Clarita Community
College District General
Obligation Bonds
(4.1)**

**Approval of Resolution
2008/09-01 Affirming the
Santa Clarita Community
College District’s
compliance with
Requirements as Stated in
the Law (Section 15278-
15282)
(4.2)**

Ms Coleal reviewed the Life-to-Date Expense Report dated October 31, 2008.

**Review of Life to Date
Expenses by Project
(4.3)**

Dr. Van Hook stated:

- The District’s ability to move forward depends upon passage of a future state bond. The next bond target is 2010 but may be as soon as 2009.
- The Governor is threatening to not give the money previously allocated, and the District can’t move forward without the state match.
- The District has plans to install carpports containing solar panels in some of the campus parking lots. This project will be on hold until the costs of the solar panels is reduced.

**Comments by Members
of Audience on Any
Item Not on the Agenda
(5.1)**

Mr. Hedman stated that opportunities for private donations (from tax-paying entities) might arise.

Dr. Van Hook provided the background for the District’s original Central Plant Project, which was funded by the State in 1993 or 1994, the precursor to the Co-Generation facility.

DVH presented a photo calendar designed by her to the Committee members in recognition of their service. She noted that most of the photos are of Measure C or M funded projects.

The Measure “M” Citizens’ Oversight Committee will be notified when another meeting is being scheduled.

**Announcement of Next
Meeting & Adjournment
(6.1)**

The Committee moved adjournment of the meeting.

Motion: Lebecki Second: Hedman Record of Vote: 10-0

Chair Garasi adjourned the meeting at 4:17 p.m.