



College of the Canyons  
Institutional Effectiveness and Inclusive Excellence (IE)<sup>2</sup>  
Steering Committee

Meeting Agenda | March 14, 2023  
**BONH-241** or Zoom | 3-5:00 pm

**Zoom Access:**

<https://canyonsonline.zoom.us/j/95374534604>

Phone: +1 669 900 9128 | Meeting ID: 953 7453 4604

For this meeting, we ask that all committee members visit the [Institutional Effectiveness and Inclusive Excellence](#) website to have all the information needed to come to the meeting feeling prepared. If you are new to the committee, the website will provide an overview of Canyons Completes and the work that has taken place. For additional information, please reach out to [Daylene Meuschke](#) or [Jasmine Ruys](#) for one-on-one updates.

**Agenda:**

**Meeting Theme:** Intersection of Planning Efforts to Ensure Student Engagement and Success with a focus on positively impacting disproportionately impacted student populations.

**Overarching Goal:** The *overarching goal* for this meeting is to prioritize strategies/efforts in the 2022-26 Student Equity & Achievement Plan that will focus and guide our committee's efforts.

1. **Welcome and Introductions** (Daylene Meuschke - 5 minutes)  
The purpose of this item is to welcome everyone, as well as provide a brief overview of the Committee's purpose, vision, mission and guiding principles will be provided.
2. **Prioritizing SEA Plan Efforts and Updating the Canyons Completes Action Plan** (Jasmine Ruys - 50 minutes):

The purpose of this item is to prioritize strategies/efforts aimed at achieving goals set forth for disproportionately impacted student groups in the [2022-25 Student Equity & Achievement \(SEA\) Plan](#).

The prioritization will inform updates to the Canyons Completes Action Plan, which highlights what is in place to help us reduce the equity gaps and is aligned with the work happening in (IE)<sup>2</sup>.

### **Breakout Room Prompts:**

- a. For this exercise, we will review the [SEA Activities Matrix](#).
- b. The breakout groups will be for each of the SEA Metrics
  1. Access
  2. Math and English in the first year
  3. Retention
  4. Transfer
  5. Completion
- c. In your breakout room, please review the Activities that are associated with your SEA Metric.
  - a. Are there any missing?
  - b. What is the effectiveness of the activity using the following method:
    - i. High Ability/High Impact =4
    - ii. Low Ability/High Impact = 3
    - iii. High Ability/Low Impact= 2
    - iv. Low Ability/Low Impact= 1
    - v. Not needed = 0
  - c. What areas do you believe will make the greatest impact on the SEA metrics?

#### Resources:

- [2022-25 Student Equity & Achievement \(SEA\) Plan](#)
- [SEA Activities Matrix](#)

### **3. Canyons Completes Project Updates (Project Leads – 35 minutes)**

The purpose of this item is to provide the (IE)<sup>2</sup> committee with an update on the Canyons Completes projects designed to improve the student experience:

- a. Canyons Cares (Joanna Kelly)
- b. Ujima Scholars (Jon Ng)
- c. IDEAA Share Toolkit (Dr. Alene Terzian-Zeitounian)
- d. PebblePad (Alexa Dimakos and Brittany Applen)
- e. Program Mapper (Alisha Kaminsky)
- f. REACH (Dianne Avery)
- g. Canyons Connects (Clinton Slaughter)

4. **Strategic Plan Update and Engagement** (Ryan Theule/Daylene Meuschke - 10 minutes)

The purpose of this agenda item is to provide an update on the status of the 2023-26 Strategic Plan development and foster awareness and engagement. This builds on review of data and engaged dialogue, such as the establishment of updated metric targets connected to the SEA Plan and other outcome metrics aligned with the CCCCCO Vision goals.

Committee members are also invited to ask questions and provide feedback during the next Strategic Plan Office Hour on **Tuesday, March 21** from **3-5pm** in **Canyons Hall-201**. Please contact Ryan and Daylene if you have any questions.

5. **CCCCO Guided Pathways Workplan (Phase 2 Assurance)** (Daylene Meuschke - 5 minutes)

The purpose of this agenda item is to introduce the upcoming deadline for the CCCCCO Guided Pathways Workplan and process for responding to the Workplan template prompts, which is required as part of the District's final Guided Pathways funding allocation.

6. **Promotion of upcoming events/dialogues** – Committee members can share updates in the chat.

- a. Discover Day, March 18 | 9am-1pm | Valencia Campus
- b. Women's Conference, March 25 | 8am-2pm | University Center
- c. Others?

7. **Wrap-Up/Closing** (5 minutes)

- a. (IE)<sup>2</sup> Committee Survey
- b. Others?

**Next Meeting:** April 11, 2023 (3-5pm)



Canyons Completes (COC's Guided Pathways) is designed to facilitate positive movement towards completion of degrees, certificates, and skills building courses for students through improved programs, processes and services.