



Audit Enrollment Form

Semester/Year		
Student Last Name	First	M.I.
Address	City	Zip Code
Day Phone Number	Home Phone Number	Date of Birth
Email Address		Student ID (if applicable)
Please enroll me in the following class:		Section #
Amount: (figure @ \$15 per unit)	Signature	
I accept student list	ted above into my credit course as	s an audit enrollment.
Instructor Name	Signature	Date
Instructor signature	e is necessary before submitting to	Community Education
First day of attendance:		

Community Education Audit Instructions

Students wishing to audit classes must receive the approval of the instructor of the course. No student auditing a course shall be permitted to change enrollment in that course to receive credit. Students enrolled in credit classes with ten or more units per semester shall not be charged a fee to audit three or fewer semester units.

Please refer to the district catalog for a complete list of courses eligible to audit. Classes taken by audit follow the same deadline dates as classes taken for credit – please see the current semester schedule for add deadline dates.

To audit classes please email the completed audit form to the Community Education (CE), <u>CommunityEd@canyons.edu</u> prior to the add deadline. Audit students will be charged a fee of \$15/unit which must be paid at the time of registration.

If the add deadline has passed, you need to petition the Academic Standards Committee. Fill out all the necessary information on both the audit and petition forms, and then submit both forms to the Admissions and Records office. If your petition is granted, you must bring both forms back to the CE office where you will be enrolled.