

## AP 5050 Student Success and Support Program

### References:

Education Code Sections 78210 et seq.;  
Title 5 Sections 55500 et seq.;  
ACCJC Accreditation Standard II.C.2

### Introduction

The Student Success and Support Program brings the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of the student educational plan (SEP). The College will establish an early alert program to monitor the student's progress through their educational pathway. The student will be advised when, in the judgement of district personnel, the student has wavered from their pathway. In such a case, the college will provide students with strategies or requirements to stay on their pathway.

- 5050.1 Student Success and Support Program services include, but are not limited to, all of the following:
- Orientation on a timely basis, information concerning campus procedures, academic expectations, financial assistance, pathways for completion, and any other appropriate matters.
  - Assessment into Math and English/ESL
    - Administration of assessment instruments to determine student competency in computational and language skills
    - The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.
  - Counseling or advising upon enrollment, which shall include, but not be limited to, all of the following:
    - Assistance to students in the identification of aptitudes, interests and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, and certificates and licenses
    - Evaluation of student study and learning skills
    - Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; mental health services; campus employment services; extended opportunity programs and services; campus child care services programs that teach English as a second language; and disabled student services
    - Course selection
  - Follow-up services, and required advisement or counseling for students who are enrolled in remedial courses, who have not declared an educational objective as required, or who are on academic probation or dismissal.

The Student Success and Support Program will assist students in the following ways.

#### 5050.2 Clarifying the Path

When a student applies to the College, the College will make every effort to clarify the student's pathway choices.

A. To clarify the path, the student will:

- Identify an education and career goal;
- Identify course of study;
  - this may include identifying a major or meta-major
- Be assessed to determine appropriate course placement; and
- Complete orientation.

B. The College will:

- Provide the student with career exploration;
- Provide Assistance on determining an educational and career goal;
- Provide a College orientation;
- Provide Assessment into course placement; and
- Develop an appropriate one-semester education plan.

#### 5050.3 Enter the Path

A. To assist a student on entering a pathway, the student will:

- Participate in the development of the abbreviated student educational plan either with an advisor, counselor, or online;
- Complete a comprehensive student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework;

B. The College will:

- Assist in the development of a student education plan.
- Offer tutorials and workshop to help develop an online education plan;

#### 5050.4 Stay on the Path

A. Once the student has selected a pathway, the student will:

- Diligently attend class and complete assigned coursework; and
- Complete courses and maintain progress toward an educational goal.

B. The College will:

- Provide counseling or advisement to students who decide to change their major; and
- Engage with a student who might be wavering from their education pathway.

5050.5 Exemptions to the matriculation steps are made for the following students:

- Instructional Service Agreement students are exempt from orientation, placement, and educational planning.
- Concurrently enrolled high school students are exempt from placement testing and educational planning.

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Next Review Date: Spring, 2024