

BP 5907 Add Deadlines for Courses

References:

Title 5 section 58003.1(b) and 58782

5907.1 The Santa Clarita Community College District's Chief Student Services Officer in conjunction with the Director of Admission and Records and the Academic Senate will determine the last day to add classes. The specific date for each semester will be published in the schedule of classes and made available in Admissions and Records.

5907.1a Non-standard length classes will have individually published add deadlines.

5907.2 Exceptions to Policy 5907.1 may be made for students who:

1. are transferring from one section to another section of the same class;
2. are transferring from an advanced section to a less advanced section in the same department;
3. enter an open entry/open exit class;
4. are being reinstated following an administrative adjustment.

5907.3 For students who do not add prior to the add deadline, the student may file a petition for late add in the Admissions and Records office. Please see Board Policy 5903.

Approved 04/11/12