

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT**  
**Measure “M” Citizens’ Oversight Committee**

**January 14, 2014**

**MINUTES**

*(Approved 04-24-14)*

**The Santa Clarita Community College District Measure “M” Citizens’ Oversight Committee meeting was held on January 14, 2014 in the Student Center Room 129, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355**

**Members Present:** Mr. Nicholas Lentini, Chair  
Mr. Calvin Hedman  
Mr. Michael Hogan  
Mr. John Hoskinson  
Ms. Jill Mellady  
Mr. Ryan Joslin

**Members Absent:** Ms. Barbara Cochran  
Mr. Alan Difatta  
Mr. Kevin Holmes

**Others Present:** Dr. Dianne Van Hook, Chancellor  
Ms. Sharlene Coleal, Asst Superintendent/VP, Business Services  
Mr. Jim Schrage, Asst Superintendent/VP, Facilities Planning, Operations and Construction  
Ms. Balbir Chandi, Director, Fiscal Services  
Mr. Eric Harnish, VP, Managing Director, Government Relations & Advocacy  
Ms. Claudia Dunn-Martinez, Special Assistant to the Chancellor  
Ms. Cynthia Fernando, Accounting Technician  
Ms. Suzanne Finne, Administrative Coordinator, Chancellor’s Office

A quorum was declared and the meeting called to order at 3:00 pm by the Chair of the Oversight Committee, Mr. Lentini. Quorum  
Established  
(1.1)

The Committee moved approval of the meeting agenda. Approval of Agenda  
(1.2)  
Motion: Hoskinson      Second: Hogan      Record of Vote: 6-0

All guests were asked to introduce themselves.

The Committee moved approval of the October 22, 2013 meeting minutes. Approval of Meeting  
Minutes, 10/22/13  
(1.3)  
Motion: Hoskinson      Second: Mellady      Record of Vote: 6-0

Mr. Schrage provided a verbal update on the progress of construction projects on campus:

- Student Services/Admin building - all slabs have been poured on the second and first floors; concrete poured and metal studs will be added in the next week or two.
- There has been a lot of recent activity on the overhead “stuff.”
- The Culinary building has completed their work on all underground activity, utilities and slabs.
- Steel beams will begin to be erected next week.
- The Culinary project is on schedule, and we have been fortunate to have good weather, which has helped keep everything on target.

Acceptance of Measure M General Obligation Bonds Financial Audit & Performance Audit for the Fiscal Year Ending June 30, 2013  
(3.1)

Mr. Lentini thanked Mr. Schrage for his report, which was underscored by the group. Mr. Schrage announced that a tour of the SS/Admin building will be held after the meeting for anyone interested.

A letter from the CPA was in the packets sent out to all, validating the review of the audit. Ms. Coleal noted our auditors have conveyed their appreciation to the College, the staff and administration for everyone’s help in making the audit compliance an easy process.

- Mr. Hoskinson noted he was very pleased with the outcome of this audit.
- Ms. Coleal underscored that we reviewed the audit in advance with the Board subcommittee, and it was very clean. The audit received an “unmodified opinion” from the auditors, which is the best option offered.
- The expenditures of the funds for Measure M are carefully reviewed, and Ms. Coleal noted our audit has “no exceptions” which underscores our careful use of bond money at the College. She noted COC is diligent about making sure we use these funds as approved by the guidelines for GO Bonds, and we are utilizing funds for projects that were approved by the voters for Measure M project.
- Ms. Coleal and Ms. Grandgeorge shared that we have remaining already issued bond funds from the first two issuances in the amount of \$21.9 million as of June 30, 2013.

Approval of Resolution 2013/14-01 Affirming the Santa Clarita Community College District’s Compliance with Requirements as Stated in the Law (Section 15278-15282)  
(3.2)

Mr. Lentini thanked Ms. Coleal for the report. He noted our auditors have confirmed, as noted in their report, that COC has properly accounted for the use of funds from the Measure M bond. There was a short question and answer period.

The Oversight Committee moved to approve Resolution 2013/14-01, affirming the District’s compliance with requirements as stated in the law, and as noted in the financial and performance audit.

Motion:– Hogan

Second Hoskinson

Passed: 6-0

The Committee discussed the timeframe for their next meeting, and April was selected.

Dr. Van Hook stated that the committee will be asked to meet in approximately 3 months so that the District can provide information to this committee as to how we will issue additional bonds in August. She noted the Committee does not approve the plan, but the District wants to share it with them to keep knowledgeable about our efforts and plans.

Mr. Schrage noted he would be traveling to Sacramento later this week, and he is encouraging those at the state level to advocate for a facilities bond in the November election. Dr. Van Hook added that more students are coming to community colleges every year, and there is a lot of demand for access.

Mr. Lentini called for adjournment, and invited anyone wishing to take a tour to stay and join the group.

There being no further business, the meeting was adjourned at 3:37pm.

Following adjournment, Mr. Schrage and Dr. Van Hook led a tour of the Student Services and Administration building to view the progress of the Measure M-funded facility.

Comments by Members  
of the Audience on Any  
Item NOT ON THE  
AGENDA  
(4.1)

Announcement of Next  
Meeting & Adjournment  
(5.1)