

COLLEGE OF THE CANYONS FOUNDATION  
EXECUTIVE COMMITTEE MEETING

26455 Rockwell Canyon Road  
Chancellor's Board Room  
Canyons Hall 249  
Santa Clarita, CA 91355  
Wednesday, May 3, 2023 at 4:00 pm

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the  
College of the Canyons Foundation office at (661) 362-3434**

**PARTICIPATION:** Members of the COC Foundation Executive Committee may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (Gov't Code § 54953(b).)

**PUBLIC COMMENT:** Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Executive Committee.

**Remote Participants**

Brian Koogle: 1610 Beverly Lane, Celina TX 75009  
Sharlene Coleal 2300 Newport Coast Drive, Newport Coast, CA 92657

PLEASE NOTE: Executive Committee Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

**Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).**

*Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.*

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at [shawna.lubs@canyons.edu](mailto:shawna.lubs@canyons.edu)

**MEETING AGENDA**

**1. PRELIMINARY FUNCTIONS**

- |     |   |             |
|-----|---|-------------|
| 1.1 | Call to Order/Establishment of a Quorum               | Fred Arnold |
| 1.2 | Comments by Members of the Audience NOT on the Agenda | Fred Arnold |
| 1.3 | Approval of Meeting Agenda                            | Fred Arnold |
| 1.4 | Approval of Meeting Minutes: March 1, 2023            | Fred Arnold |

**2. APPROVAL**

- |     |  |                 |
|-----|--|-----------------|
| 2.1 | Approval of Financial Statements as of March 31, 2023  | Lisa Burke      |
|     | <ul style="list-style-type: none"><li>• Fund 81 Revenue &amp; Expenses</li><li>• Fund 82-88 Revenue &amp; Expenses Summary</li><li>• Operating Fund Cash Flow Projections</li><li>• Cash Balance Summary</li><li>• Fund 81-88 Disbursement Detail</li></ul>  |                 |
| 2.2 | Professional Service Agreements  | Shawna Lubs     |
|     | <ul style="list-style-type: none"><li>• M Entertainment Group – DJ for Silver Spur - \$968.50</li><li>• Lucky Luke Brewing Company – Cash Bar for Athletic Hall of Fame - \$0</li><li>• Chavis Carpenter – Referee for 3x3 Basketball - \$115</li><li>• Robert Creo – Referee for 3x3 Basketball - \$100</li></ul> |                 |
| 2.3 | Resolution No. 2022/23-2 regarding Life Insurance Policies   | Shawna Lubs     |
| 2.4 | 2023-2024 Tentative Budget Drafts  | Shawna Lubs     |
| 2.5 | Pledge Write Off   | Desiree Dodd    |
| 2.6 | Fund 82 Interest Sweep   | Sharlene Coleal |
|     | <ul style="list-style-type: none"><li>• Board Designated Fund</li></ul>  |                 |

**3. INFORMATION**

3.1 Board Member Recommendations

- George Reyes
- Matt Sreden

**Fred Arnold**

3.2 Foundation Operating Agreement – Recommend Approval to the Foundation Board

**Sharlene Coleal**

**4. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING**

4.1 Adjournment

**Fred Arnold**