

COLLEGE OF THE CANYONS FOUNDATION
BOARD OF DIRECTORS MEETING

26455 Rockwell Canyon Road
Chancellor's Board Room
Canyons Hall 201
Santa Clarita, CA 91355
Tuesday, March 28, 2023 at 5:30pm

**Materials will be available upon request (Gov. Code, § 54957.5.) by calling the
College of the Canyons Foundation office at (661) 362-3434**

PARTICIPATION: Members of the COC Foundation Board of Directors may participate remotely, however, any member participating remotely must provide their address, and must post the agenda at the location where they will be teleconferencing from. (Gov't Code § 54953(b).)

Remote Participants

Brian Koegle: 1610 Beverly Lane, Celina TX 75009

PUBLIC COMMENT: Members of the public may provide public comment on **closed session items, open session items, and those items NOT on the agenda** that are within the jurisdiction of the COC Foundation Board of Directors.

PLEASE NOTE: COC Foundation Board Members are prohibited by the Brown Act from responding to comments made regarding topics NOT on the official agenda.

Please remember that Public comment is limited to THREE MINUTES per speaker (calculated at approximately 300 words).

Board members will no longer read emailed public comments aloud during the meeting. Emails sent to us before the meeting will be forwarded to the Board for their review and consideration.

DISABILITY ACCOMMODATIONS

For any accommodations, please contact Shawna Lubs at (661) 362-3639 or via email at shawna.lubs@canyons.edu

MEETING AGENDA

1. PRELIMINARY FUNCTIONS

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|-----|---|---------------|
| 1.1 | Call to Order/Establishment of a Quorum | Tamara Gurney |
| 1.2 | Comments by Members of the Audience NOT on the Agenda | Tamara Gurney |
| 1.3 | Approval of Meeting Agenda | Tamara Gurney |
| 1.4 | Approval of Meeting Minutes: January 24, 2023 | Tamara Gurney |

2. INFORMATION

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| 2.1 | Introduction of Chief Development Officer, Jerry De Felice | Tamara Gurney |
| 2.2 | Introduction of Director of Development & Engagement, Desiree Dodd | Tamara Gurney |
| 2.3 | Title Change to Chief Operations Officer from Director of Operations and Marketing Communications, Shawna Lubs | Tamara Gurney |

3. GUEST SPEAKER

4. APPROVAL

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|-----|---|---------------|
| 4.1 | Board Member Recommendation – Arnoldo Jaquez, Jr. (A.J.) | Tamara Gurney |
| 4.2 | Dismissal of Board Member – Sean Sarkissian | Tamara Gurney |
| 4.3 | Changes to Key Executives - Foundation Credit Card | Tamara Gurney |
| | <ul style="list-style-type: none">• Add: Jerry De Felice• Remove: Jasmine Foster | |

5. REVIEW OF ITEMS APPROVED BY EXECUTIVE COMMITTEE SINCE 1/24/2023

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|-----|--|---------------------|
| 5.1 | Financial Statements as of January 31, 2023 | Lisa Burke |
| | <ul style="list-style-type: none">• Fund 81 Revenue & Expenses• Fund 82-88 Revenue & Expenses Summary• Operating Fund Cash Flow Projections• Cash Balance Summary• Fund 81-88 Disbursement Detail | |
| 5.2 | Professional Service Agreements | Shawna Lubs |
| | <ul style="list-style-type: none">• Sean Hughes - Music at Chancellor's Circle Dinner - \$1,200• California Premier Auctions, Inc. – Auctioneer at Silver Spur - \$4,500• Joie De Vivre Photographie – Photographer for Silver Spur - \$1,396.13• Wolf Creek Brewing Co, LLC – Chancellor's Circle Dinner & Appetizers - \$3,500• AV Party Rentals – Chancellor's Circle Dinner Rentals - \$4,540.25 | |
| 5.3 | Transfer of \$60,000 from Fund 86 Endowed Scholarship Account to Raymond James Investment Account per policy | Shawna Lubs |
| 5.4 | Transfer from Accumulated Interest/Dividends from Fund 84 to Raymond James Investment Account per policy | Desiree Dodd |

6. REPORTS

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|-----|---|---|
| 6.1 | Chancellor's Update – What's New & What's Ahead | Dr. Dianne Van Hook |
| 6.2 | Committee Reports | |
| | <ul style="list-style-type: none">• Strategic Planning Committee• Chancellor's Circle Committee• Patrons of the Arts Committee• Silver Spur Committee• Alumni Committee• Golf Committee• Board Development Committee• Marketing Committee• ATC Capital Campaign | Fred Arnold & William Harwood
Jill Mellady
Doreen Shine
Sharlene Johnson & Ed Masterson
Fred Arnold & Taylor Kellstrom
Shawn Fonder & T. Meyer
Fred Arnold & Sharlene Johnson
Jill Mellady
Fred Arnold & William Harwood |

7. ADJOURNMENT AND ANNOUNCEMENT OF NEXT MEETING

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| 7.1 | Adjournment | Tamara Gurney |
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