



College of the Canyons  
Institutional Effectiveness and Inclusive Excellence (IE)<sup>2</sup>  
Steering Committee

Meeting Agenda | October 11, 2022  
Canyons Hall-201 or Zoom | 3-5:00 pm

**Zoom Access:**

<https://canyonsonline.zoom.us/j/95374534604>

Phone: +1 669 900 9128 | Meeting ID: 953 7453 4604

For this meeting, we ask that all committee members visit the [Institutional Effectiveness and Inclusive Excellence](#) website to have all the information needed to come to the meeting feeling prepared. If you are new to the committee, the website will provide an overview of Canyons Completes and the work that has taken place. For additional information, please reach out to [Daylene Meuschke](#) or [Jasmine Ruys](#) for one-on-one updates.

**Agenda:**

**Meeting Theme:** Dialogue on Established Goals for Equitable Outcomes

The **overarching goal** for this meeting is to continue the reflection on the College's Student Equity & Achievement (SEA) data, review of the preliminary targets for the overall metrics as well as the areas where we have Disproportionate Impact for the 2022-26 SEA plan and your role within the strategies to achieve the established targets.

1. **Welcome and Introductions** (Daylene Meuschke) (5 minutes)

The purpose of this item is to welcome everyone, as well as provide a brief overview of the Committee's purpose, vision, mission and guiding principles will be provided. Also, this item will provide an overview of where we are headed with the October and November committee meetings.

- a. What is the (IE)<sup>2</sup> committee and what do we do?
- b. Where are we headed in our October and November committee meetings?

2. **Student Equity & Achievement (SEA) Plan 2.0 Level-Setting – What is the SEA Plan and where are we in the process of updating it?** (Jasmine Ruys - 10 minutes)

The purpose of this item is to provide some level-setting so that all members in attendance, whether they have participated in a prior SEA Plan discussion or not, have the context for what the SEA Plan 2.0 is before we transition into the data discussion in a later agenda item. This item will also share the timeline for updating College of the Canyons SEA Plan and where we are in the process.

Additional background on the SEA Plan 2.0 is available at [CCCCO Student Equity & Achievement Plan 2.0 Webinar](#).

For more information on the Canyons Completes activities drawn from the College's Guided Pathways Scale of Adoption Assessment (SOAA) you can view the [Canyons Completes Action Plan \(as of October 2022\)](#).

**3. Update on Student Equity & Achievement (SEA) 2.0 Plan Open Hours Meetings and Committee Brainstorming.** Preeta Saxena/Vida Manzo/Jasmine Ruys (1 hour 10 minutes)

At the committee's September 13<sup>th</sup> meeting, we reviewed the College's Student Equity & Achievement (SEA) data for the 2022-26 SEA Plan due to the California Community Colleges Chancellor's Office in November 2022 and discussed existing programs, strategies and efforts supporting the SEA Plan metrics:

- Access/Successful Enrollment in the First Year,
- Completing Transfer-Level Math & English in the First Year,
- Persistence from First Primary to Subsequent Primary Term,
- Attainment of the CCCCO Vision Goal-Degree/Certificates- Within 3 years and
- Transferring to a Four-Year Institution

Current SEA Plan 2.0 data for College of the Canyons can be viewed at [SEA Plan 2022-25 Data](#).

Deeper data dives into the disaggregated SEA Plan 2.0 data for each of the metrics were held following the 9/13/22 committee meeting with 30 faculty, staff and administrators over 12 hours. This item will provide a summary of the discussions from these SEA Plan Open Hours meetings and provide committee members an opportunity to ask questions and provide additional comments. Then we will go into breakout rooms where members will brainstorm strategies to achieve the tentative goals established for each metric during the SEA Plan Open Hours.

To help prepare for this agenda item please review the [SEA Plan Metrics Presentation to the Academic Senate \(10.6.22\)](#).

**Breakout Rooms** will brainstorm strategies to achieve the tentative goals established for each metric during the SEA Plan Open Hours.

A few things to keep in mind during the breakout room discussions:

- Please identify someone to help record the group's discussion on the template provided during the meeting.

The mission of the Institutional Effectiveness and Inclusive Excellence Steering Committee is to develop and articulate the institutional approach to fostering an equity-minded, learning-centered and inclusive community for all students, faculty and staff. To fulfill its mission the Institutional Effectiveness and Inclusive Excellence Steering Committee will facilitate streamlined processes, improve communication and improve collaboration through its regular, coordination of meetings between student government, academic senate, student equity and achievement,-basic skills, noncredit, Strong Workforce, and other groups as applicable (e.g., grant funded projects).

- We want to keep our [Vision and Guiding Principles](#) in mind as well as ensuring that Sustained, Strategic, Integrated, Proactive and Personalized (SSIPP) structures are in place to holistically support students.
- We encourage authentic/genuine input from the committee members and want to hear from your respective perspectives/experiences with students and support units on campus.
- While your breakout rooms will include brainstorming new strategies, please know that existing programs/supports are still valid.
- You are encouraged to consider any obstacles that exist within existing programs/services so we can troubleshoot this year.
- You are encouraged to identify ways we can help current programs/services/supports excel.

**4. Report Out from Breakout Rooms (15 minutes)**

- Each group will share their top two suggestions.
- Each group will email the written notes to Jasmine Ruys.

**5. Wrap-Up/Closing ( Daylene - 5 minutes)**

- Final SEA Plan Data Open House: Friday, October 14 | 9-11am | Zoom
- (IE)<sup>2</sup> Committee Survey
- November Meeting Focus – Update from CAGP 2.0 Institute #3 and discussions on the implications/next steps for Canyons Completes

**Next Meeting:** November 8, 2022 (3-5pm)



Canyons Completes (COC's Guided Pathways) is designed to facilitate positive movement towards completion of degrees, certificates, and skills building courses for students through improved programs, processes and services.

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