



**College of the Canyons**  
**Institutional Effectiveness and Inclusive Excellence (IE)<sup>2</sup>**  
**Steering Committee - Meeting Minutes**  
**February 08, 2022 3:00-5:00pm**

**Welcome New and Returning Members**

- New members
  - Jeff Gregor, Dean of Business
  - Clinton Slaughter, Dean of Counseling
  - Cheryl Dietrick, Grants

**What is our “Why”?**

- Overview of (IE)2 and Canyons Completes
  - IE2 was launched on Fall 2015
  - Designed to facilitate positive movement towards completion of degrees, certificates and skills building courses for students through improved programs, processes and services.
- Review of Vision and Guiding Principles for Redesigning the Student Experience
  - Students are navigating responsibilities of work school and both family and social commitments. It is paramount that we adopt practices that reduce barriers and seamlessly incorporate support services to keep students on their path.
  - It is important that we:
    - Design a valuable supportive and welcoming environment
    - Cultivate a student-centered mindset
    - We structurally support students with broader life challenges our students are facing
    - We engage all of our faculty and staff in the Guided Pathways work.
    - We not let the perfect become an enemy of the good as we do this work of redesigning the student experience.

**Reconnecting with Each Other – Putting on our Mask First**

**Breakout Room Prompt:** How are you practicing, or do you plan to practice, self-care in spring 2022?

- Spend time away from desk area and walk around campus
- Have an exercise routine
- Take a drive to beach and watch sunset
- Read books
- Keep a planner to stay on track and motivated
- Set personal boundaries- makes a more productive work environment
- Adopt a dog



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- Listen to music, sing solo in the car.
- Unplug and not check emails on weekends
- Take advantage of what the campus offers: art gallery, zen garden, fairy garden
- Create an exercise challenge
- Stop and breath
- Eating healthy
- Take a break in between meetings
- Create lists
- Outdoor activities - ride a bike, hiking
- Take up a new hobby- wood-working, photography
- Balance between work and personal life
- Shutting off electronics at night
- Watch kids sporting events
- Listen to podcasts

**Fall 2021 Committee Meeting Accomplishments and Recap**

- a) Co-created the Canyons Completes Action Plan draft using the Scale of Adoption Assessment (SOAA) as the foundation.
- b) Discussed how the how (IE)2 committee efforts connect to the Call to Action
- c) Increased awareness of new engagement efforts through ASG's "RE" Campaign and Classified Professional led "Canyons Cares" efforts.
- d) Reviewed and provided input on revisions to the (IE)2 Mission, Vision and Goals
- e) Engaged in numerous dialogues and generated ideas to help maintain forward progress in these ever-changing pandemic times...
  - Moving from Surviving to Thriving
  - Reconnecting and Reengaging our Campus Community
  - Building Community Through Engagement "Events"

**Spring 2022 Committee Goals and Input Opportunities**

- a. Welcome Week on both Valencia and Canyon Country campus- volunteers needed.
- b. Volunteers needed to help plan a May campus-wide connection/social event (outdoors)
- c. Review progress on Student Equity & Achievement/Local Goal Indicators and establish new goals (February-May)
- d. Finalize Revision to Committee Goals started at October 2021 meeting



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- e. Update Canyons Completes Action Plan
- f. Update Canyons Completes Placemat

**Pathways Efforts Underway**

- a. Instruction Innovations (Omar Torres)
  - Instruction Innovation. Proposal for new Physical Therapist Assistant program, Cybersecurity, Alternative Fuels, Home Health Aide, Advanced Technology Center (ATC), Cinema Studies, Ethnic Studies.
- b. REACH Collaborative (Dianne Avery and Nadia Cotti)
  - REACH Collaborative is a National Network that aims to increase the attainment of high-value non-degree credentials and associates degrees by adult learners of color, particularly, Black and African American, LatinX and Indigenous Learners.
  - The goal behind the collaborative is to have a 2% increase in credential attainment.
  - This work is aligned with the Guided Pathways effort.
  - Approach: Pathways from AdultEd, non-credit, not for credit. Credit for prior learning opportunities. Match skills to employer need through Skills Badging. Identify other methods of implementation: apprenticeships, employer partnership programs.
  - Upcoming deliverables: Design Intervention Strategies
- c. Folio Thinking – ePortfolio powered by PebblePad (Alexa Dimakos and Brittany Applen)
  - Over winter break, worked with faculty to integrate PebblePad into their courses, programs and/or ProDev
    - Program level assessment for ASL
    - Assess curriculum for non-credit course: “Folio Thinking, Engagement and Reflection Certificate”
  - Spring 2022:
    - Finalize curriculum for non-credit course
    - Integrate folio thinking & PebblePad with Canyons Promise and showcase
    - Continue to work with ASG to support student engagement
- d. Program Mapper (Liz Shaker)
  - 100% of all AA/AS, AA-T/AS-T Program Maps are complete



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- 100% of Certificate of Achievement Maps are complete
  - 92% of Certificate of Specialization Maps are complete
  - 32% of Non-Credit Program Maps are complete
  - Next steps: Continue to work on revisions for the 2022/23 Academic Year. Complete Noncredit Program Maps and remaining Certificate of Specialization MAPS. Develop CCC MAPS.
- e. California Guided Pathways (CAGP) 2.0 Institute and Homework (Garrett Rieck)
- Institute #2: Connecting Students to Program of Study
    - April 27-29, 2022 – Costa Mesa Hilton
    - College teams of 7 participants will attend the 3-day institute
    - Plans will be adjusted based on health and safety guidelines
    - Focus will be on Equity Focused Program Onboarding Scale of Adoption and Ask-Connect-Inspire-Plan Framework
    - Advance work will go out in March and more details on the institute
- f. Student Engagement Efforts (ASG representative)
- RE-Surging in the community
    - Student centered events focused on wellness and culture: music, art and community.
    - Finals care packages will be handed out to students
    - Welcome week participation
  - RE-Establishing Opportunities
    - \$3000 to Adult Learner Scholarships
    - \$6000 to Special Population/ Student Veteran Scholarships
    - \$2000 in NEW Scholarships
- g. Canyons Cares (Joanna Kelly)
- Launched Canyons Cares with new logo.
  - Distributed water bottles at Fall 21' Welcome Week.
  - Continuing to receive student feedback
  - Finalizing Spring 2022 projects
  - Coming up: Spring 22' Welcome Week – we will be present on both campuses with giveaways
- h. Diversity/Equity/Inclusion (DEI) Dialogues/Events – Spring 2022 (Brandon Ashford and Flavio Medina-Martin)
- Black History Month activities:
    - Highlighting HBCU on February 16<sup>th</sup>, 1:00-2:30pm



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- Artist Kumasi J. Barnett on February 24th 2:30-4:00pm
- Rockumentary – The Black Power Mixtape 1967-1975, February 28<sup>th</sup>, 1:00-2:30pm
- Spring 2022
  - Contact Flavio if you are interested in collaborating for March – Women’s History Month
  - Diversity Month
  - LGBTQ=I planning team. We are going to be looking at developing events keynotes talks films discussions campus dialogues throughout the spring semester potentially into the summer and into fall.
  - The Journey of DEI: How to go from Well-Meaning to Well-Doing, March 2<sup>nd</sup>, 2:00-4:00pm
  - Culturally Responsive Teaching Course (open to all); February 28-April 22.
  - Anti-Racism Speaker Series- James McIver will be speaking on April (date TBD)

**Staying Focused on our “Why”**

**Breakout Room Prompt:** We put on our masks earlier in the meeting. Now, how do we help the person next to us? How do we help our students?

- Give each other grace
- Learn how to connect again. Check in on our colleagues
- Need for meeting students’ needs
- Be mindful of our actions, mindful of our biases
- Establish stronger connections to students
- Be mindful of the newness
- Listen to each other
- More professional development to increase engagement in classroom

**Next Meeting:** Tuesday, March 8 (3-4:50pm)