Information for Tyler Haugen’s Online Courses

Welcome to the world of online classes and sociology! You have picked a most interesting topic to study – society. Sociology is the scientific study of human society and social interaction. In each of my courses we will study different facets of human society and explore a number of social issues, making connections between social theory and everyday life. My approach to teaching sociology is to make everything in the course relevant to your everyday life. Sociology is a topic that should come alive for you.

Special Consideration if taking a short---term course:
If you have elected to take sociology in a condensed or short---term format (i.e. less than full semester), note that the pace will be intense and you must not get behind! The course will adhere to very firm deadlines---if you are not good at turning in work on time this may not be a good course fit for you. I will cover the same (full) amount of material as a course that meets a full calendar semester. If you get behind, it will be devastating to your success in the course as there is no time to “catch up.”

Online Course Info:
This course will be a 100% online course. You may login to the course starting on the first day of class [https://coc.instructure.com/login/canvas](https://coc.instructure.com/login/canvas).

When you do login you will find the syllabus and all the details on how to succeed in this course. One important piece of advice for this class is that I am very firm about deadlines and following all directions, if you are not good at turning in work on time (or via Canvas) then this may not be a good course fit for you. If you are concerned with this, please drop the course right away.

If you are enrolled in this course, you should certainly obtain the textbook prior to the start of the course but you should also review the resources for Canvas at the COC Distance Learning page: [http://www.canyons.edu/Offices/DistanceLearning/Pages/CanvasAccess.aspx](http://www.canyons.edu/Offices/DistanceLearning/Pages/CanvasAccess.aspx)
Being successful in this or any other online class will require you to be very self-directed in your learning. Unlike a traditional classroom setting where we meet face to face regularly, the time you invest in this course must go beyond the classroom walls. You must ensure that you are the type of student who can work independently, can correspond in writing easily, and are technologically savvy with regard to blackboard, word processing, and the Internet at the very least. Part of being successful in an online class is learning the material and the other part is being comfortable with the format so that you can access the material.

If you have any trouble logging in, you can visit the TLC on campus for assistance (go to http://www.canyons.edu/offices/TLC for hours and contact information). You may also contact Blackboard technical support at (661) 362-3344 or bbsupport@canyons.edu (please allow up to 24 business hours for an email response).

**Textbook**
Please see the College of the Canyons Bookstore website for the textbook that is required for your course. Please note that you MUST have the textbook edition that is listed with the College of the Canyons Bookstore. As we only meet online, the vast majority of content and test material will come from the textbook and having the correct edition is critical for your success.

**Waitlist**
If you are on my waitlist I will contact you at the COC email address you have on MyCanyons IF and when I have an opening. I will add only from the waitlist and in the order listed on the waitlist. You do not need to contact me unless I offer you a space. If I do offer you a space you will need to contact me within 24 hours to accept. You will then need to add and pay for the class immediately since it may take up to 48 hours for you to appear in Blackboard. Typically I have a screening quiz worth a small amount of points that is due during the first 48 hours or so of the semester. I use this to drop students who are not active in class. If I add you after the quiz is due you will need to work with me on an extension or exemption on the points.

**Contacting Me**
During the course, you can e-mail me directly and I will return your message within 24-48 hours.
While I do have voicemail please be aware that I do not regularly check voicemail and that it may be as much as a few weeks to get a response to a voicemail during the course. Instead I would ask that if you have a question, please reach out to me via email.

As this is an online class, office hours are virtual. Please email me questions and we will communicate back and forth to ensure you are supported.

I am very excited that you have chosen this course and if you have any questions before the semester begins, don’t hesitate to reach out to me via email at tyler.haugen@canyons.edu.

Sincerely,
Tyler P. Haugen, SPHR & SHRM-SCP
Adjunct Professor of Sociology
tyler.haugen@canyons.edu

**Other Important Links**
I recommend checking each before taking the class

Distance Learning Home Page:
http://www.canyons.edu/offices/distancelearning/Pages/default.aspx

Online Learning Readiness assessments:
http://www.canyons.edu/Offices/DistanceLearning/Pages/Assessments.aspx