

Academic Dishonesty

Cheating is defined as an act of deceit. Any suspicion of cheating will be referred to the Dean of Students. Should a suspicion arise, the dean will conduct an investigation and will decide what consequences should occur.

Projects/Explorations

You will complete team projects and individual explorations. Teams for the projects will be randomly assigned. There will be one approximately every 2-3 weeks.

Class Work Policy

Class work consists of assignments you will complete in-class. In order to receive credit, you must complete class work in-class, before you leave. It is your responsibility to get the assignment checked off for the day. Class work will not be accepted late, and there will be no make-up opportunities for class work.

Homework Policy

Written homework will be assigned. On any meeting day, there will be a 50% chance that written homework will be collected. Homework submitted after the first 5 minutes of class will be considered late. Homework assignments will be examined for completeness. Work shown must be neat and organized and must support your answers. Some of the answers can be found in the back of the text. You are encouraged to collaborate with one another on the homework, but copying homework from any source is considered cheating.

Online homework will be assigned and collected every week using MyStatLab/MyMathLab.

Exams

Exams are closed note and closed book, with the exception of the Minitab Card that accompanies the textbook. Calculators will not be permitted. You will be expected to use Minitab. No make-up or early exams will be administered, so mark your calendars!

I will not drop any exam grade. However, I will substitute your Final Exam grade for your single lowest semester exam grade if it is to your benefit.

Additional Policies for Make-ups and Late Assignments

1. No Make-ups. If you miss an assignment or exam, you shall receive a zero for that score.
2. Late written homework and projects are accepted to my mailbox in the Administration Building until the following class meeting for a max score of 50%.
3. Should extenuating circumstances occur, a retroactive withdrawal may be possible; consult the college catalog.

Add deadline: September 23

Drop Deadline (no W): September 30

Refund deadline: September 17

Drop Deadline (with W): October 12

4. Exceptions to policies listed in this syllabus will not be made, so don't ask!

Attendance Policy

Roll will be taken daily by attendance sheet. It is your responsibility to sign in each day when the attendance sheet circulates. Two tardies are counted as one absence. Upon being absent more than the class meets in a week, a student may automatically be dropped from this class. If you experience an extended illness, contact me. (continued on next page)

It is always the student's responsibility to drop a class. Attendance at each class meeting is mandatory. You will likely be dropped from the course if:

- You have not logged onto www.coursecompass.com by Tuesday, September 15, 2009(midnight)
- You miss more than 2 class meetings and/or online assignments.

Tardiness and Early Departure

I am intolerant of tardiness or early departure unless notified in advance. Late assignments due to tardiness are handled as any late assignment. Departing before submitting a correct and complete class work assignment will earn a 0 for that day's class work.

Classroom Conduct

You are responsible for conducting yourself in manner that respects the right of others seeking to learn.

- Cell phones and pagers need to be turned off and put away.
 - If your cell phone rings during class, silence it IMMEDIATELY!
- Please do not talk when the instructor is talking.
- Please come to class prepared to participate.
- Standards of speech that are expected in a traditional classroom also apply to the discussion board and email communications.

Disruptive students will be given a warning after their first offense; thereafter, the disruptive student will be asked to leave if such behavior continues. Cases will be referred to the Dean of Students.

Helpful Study Hints

1. Keep an open mind and a positive attitude.
2. Set goals for yourself in this class; realize why you *want* to perform well and take responsibility.
3. Set up a pace that works for you and stick to it!
4. Set aside time daily to study/do homework/review for this class.
5. Work in groups of two or more; get other students' phone numbers.
6. Skim new material before class.
7. Always check your solutions, if possible.
8. Do NOT use the solutions manual as a crutch to complete the entire assignment. You should be able to complete the assignment without the solutions manual
9. Use the free tutoring (location and hours on first sheet).
10. If you are experiencing major difficulty, see me immediately.
 - Make use of office hours by attending them for extra one-on-one help!

Personal Goals for this Class

I want to do well in this class because _____

Student Learning Outcome for Math 140: The student will be able to apply basic statistical procedures, including the collection, analysis, and reporting of data designed to test a research hypothesis, as well as to demonstrate the appropriate use of computer-based statistical software (Minitab).

Syllabus is subject to change.

Suggested Pacing

Week	MON	TUE	WED	THUR	FRI	SAT
1						9/12/2009
						MEETING
2	9/14/2009	9/15/2009	9/16/2009	9/17/2009	9/18/2009	9/19/2009
	Ch 1	Ch 2		Ch 3		MEETING
3	9/21/2009	9/22/2009	9/23/2009	9/24/2009	9/25/2009	9/26/2009
	Ch 4		Ch 5	Ch 6		MEETING
4	9/28/2009	9/29/2009	9/30/2009	10/1/2009	10/2/2009	10/3/2009
	Ch 7	Ch 8	Ch 9		REVIEW	EXAM 1
5	10/5/2009	10/6/2009	10/7/2009	10/8/2009	10/9/2009	10/10/2009
	Ch 11	Ch 12		Ch 13		MEETING
6	10/12/2009	10/13/2009	10/14/2009	10/15/2009	10/16/2009	10/17/2009
	Ch 14 and 15	Ch 16 and 17	Ch 18		REVIEW	EXAM 2
7	10/19/2009	10/20/2009	10/21/2009	10/22/2009	10/23/2009	10/24/2009
	Ch 19		Ch 20			MEETING
8	10/26/2009	10/27/2009	10/28/2009	10/29/2009	10/30/2009	10/31/2009
	Ch 21		Ch 22	Ch 23		MEETING
9	11/2/2009	11/3/2009	11/4/2009	11/5/2009	11/6/2009	11/7/2009
	Ch 24, 25		Ch 26	Ch 27	REVIEW	EXAM 3
10	11/9/2009	11/10/2009	11/11/2009	11/12/2009	11/13/2009	11/14/2009
	REVIEW	REVIEW	REVIEW	REVIEW	REVIEW	FINAL EXAM

Class Phone Directory

Student Name

Email

Phone Number

Best Time To Call