College of the Canyons Program Planning and Review

Year(s): 2014/2015 to 2016/2017

Program/Department: Academic Senate
Year 1 (2014/2015)

College of the Canyons' Mission Statement

As an innovative institution of excellence, College of the Canyons offers an accessible, enriching education that provides students with essential academic skills and prepares students for transfer education, workforce-skills development, and the attainment of learning outcomes corresponding to their educational goals. To fulfill its mission, College of the Canyons embraces diversity, fosters technical competencies, supports the development of global responsibility, and engages students and the community in scholarly inquiry, creative partnerships, and the application of knowledge.

Program Description

Mission:
The Academic Senate is a faculty organization whose function is to make recommendations to the Board of Trustees on 10+1 academic and professional matters, pursuant to California Administrative Code of Regulations - Title 5, Section 53200 and local Board Policy 7215, Academic Senate Participation in Collegial Consultation. The 10+1 areas are:
1. Development of curriculum, establishment of prerequisites and planning of course disciplines
2. Determination of degree and certificate requirements
3. Establishment and review of grading policies
4. Establishment of standards and policies regarding student preparation and success
5. Appointment of faculty members to District and College committees
6. Development of processes for program review.
7. Development of new educational programs
8. District governance processes
9. Delineation of faculty roles and involvement in accreditation
10. Determination of processes in institutional planning and budgeting
11. Other academic and professional matters.
**Description:** Briefly describe how the program supports the College's mission.
The Academic Senate oversight of the faculty's role in implementing the 10+1 (curriculum, prerequisite and planning of course disciplines, certificate and degree requirements, grading policies, standards and policies regarding student preparation and success) helps the college fulfill its mission.

Who are the customers/recipient of the services and functions?
The Senate represents 184 full-time faculty and approximately 500 part-time instructors in shared governance structures. A representative body, it meets twice monthly each semester. Full-time faculty elect a President and Vice-President for 2-year terms. Full-time faculty in each division elect one representative. The full-time faculty as a whole elects additional at-large senators based on a formula of 1 Senator per every 40 full-time faculty members. The Senate also reserves three seats for adjunct faculty Senators elected at large by the adjunct faculty.

Provide a current organizational chart for the department, including all full-time and part-time staff. Show the full-time equivalent of each staff member. Also, you may want to include a proposed organizational chart if you are proposing changes.

Chart #1: Senate Organizational Chart.docx

Provide a short description of the history of your department, including how it has changed over the years.
In 2014, a new Senate President was elected who previously served as the Vice President.
In 2010, a new Senate President was elected. The previous President had served for 18 years. The Senate has experienced some significant changes since the 2010 election:
1. The Senate began to publish and post its agendas 72 hours prior to Senate meetings in order to comply with the Brown Act.
2. The Senate created a Policy Review Committee to both proposed new Board policies and procedures and to review and propose revisions to existing Board policies and procedures.
3. The structure of the Academic Senate has changed to establish an Executive Committee of the Senate composed of the Chairs of the Academic Senate Committees.
4. The Academic Senate President has attended the statewide Senate fall and spring plenary sessions to cast one representative vote on ASCCC resolutions on behalf of COC faculty.
5. To improve Senate communication with the faculty, the Senate website was revised and expanded; it is reviewed regularly to maintain its currency.
6. The Senate President attends Board of Trustees meetings year-round and regularly provides a report on the work of the Senate to the Board as the Senate Report is a standing item on the agendas.
7. Senate Committees were charged with developing committee procedures which are available for viewing through the Senate website.
8. The Senate provides funding for faculty to attend ASCCC sponsored conferences such as the Leadership Institute, Curriculum Institute, SLO Conference, and Accreditation Institute.
9. The Senate writes a Program Review linked to the college's strategic goals and budget development.
10. The full-time Senate administrative assistant was reclassified to capture accurately her current job description.

### Administrative Unit Outcomes

**Administrative Unit Outcomes (AUOs) Assessment Model:**
The purpose of this assessment process is to improve the unit's service.
<table>
<thead>
<tr>
<th>Department Goals (Overarching AUOs)</th>
<th>Specific Objectives</th>
<th>Means of Assessment and Criteria for Success</th>
<th>Summary of Data Collected and Number of Cycles</th>
<th>Use of Results</th>
<th>Next Assessment Cycle (Month, Year)</th>
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<tbody>
<tr>
<td>Publish Academic Senate Meeting Agendas and Meeting Summaries in compliance with the Brown Act.</td>
<td>Senate meeting agendas and summaries for every Academic Senate meeting both fall and spring semesters.</td>
<td>Agendas were sent electronically to all full-time and adjunct faculty as well as other interested parties and posted in a public Senate Bulletin Board 72 hours prior to the Senate meetings. Agendas and meeting summaries for Academic Senate meetings were posted 72 hours in advance on the Academic Senate website.</td>
<td>1</td>
<td>The Senate will continue to post agendas 72 hours prior to Senate meetings to comply with the Brown Act.</td>
<td>Fall 2015</td>
</tr>
<tr>
<td>Communicate with faculty and others by providing critical information to faculty for their participation in shared governance</td>
<td>Publish Academic Senate Meeting Agendas and Meeting Summaries in compliance with the Brown Act.</td>
<td>At least 70% of the full-time faculty will report on an Academic Senate survey that they read the Senate meeting agendas and summaries for every Academic Senate meeting both fall and spring semesters.</td>
<td>Agendas were sent electronically to all full-time and adjunct faculty as well as other interested parties and posted in a public Senate Bulletin Board 72 hours prior to the Senate meetings. Agendas and meeting summaries for Academic Senate meetings were posted 72 hours in advance on the Academic Senate website and in the Senate bulleting board in a public location. Sixty-</td>
<td>2</td>
<td>The Senate will continue to post agendas 72 hours prior to Senate meetings to comply with the Brown Act and the email message accompanying the agendas and summaries will encourage the faculty to read them. In addition, Division Senators will use the Senate</td>
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<tr>
<td>The Academic Senate President will represent faculty at Board of Trustees meetings</td>
<td>Board of Trustees meeting minutes will record Academic Senate President's reports</td>
<td>Board of Trustees meeting minutes reflect that the Academic Senate President attended all Board of Trustees meetings and gave an oral report on the work of the Senate at all scheduled meetings except for one in 2010-2011 and again at all scheduled meetings except for one in 2011-2012.</td>
<td>1</td>
<td>The Senate President will continue to attend Board of Trustees meetings and deliver an Academic Senate report at each business meeting.</td>
<td>Fall 2015</td>
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</table>

Communicate with the Board of Trustees by attending Board of Trustees meetings regularly and presenting an oral Senate Report.

| The Academic Senate President will represent faculty at Board of Trustees meetings | Board of Trustees meeting minutes will record Academic Senate President's reports at every Board meeting. | Board of Trustees meeting minutes reflect that the Academic Senate President attended all Board of Trustees meetings and gave an oral report on the work of the Senate at all scheduled meetings except for one in 2012-2013 when on vacation and except for one in 2013-14 when on vacation. | 2 | The Senate President will continue to attend Board of Trustees meetings and deliver an Academic Senate report at each business meeting. | Fall 2015 |

| The Academic Senate | The Academic Senate President | Finding the Plenary | 1 | Fall 2015 |
| Senate President will attend the ASCCC Plenary Session each semester and cast votes on ASCCC resolutions on behalf of COC faculty | meeting summaries will reflect report from Academic Senate President and vote results on resolutions. | attended the ASCCC Plenary Sessions in 2010-2011 and 2011-2012. The President sent the ASCCC proposed resolutions to the faculty prior to the Plenary and asked for input. The President sent the vote outcomes to the faculty after the Plenary and reported on the Plenary at the next Senate meeting. | information, both the Academic Senate President and Vice-President will attend the ASCCC Plenary Sessions in 2012-2013. The President will be the official delegate and cast votes on resolutions on behalf of the COC faculty. |

| The Academic Senate President and Vice-President or Alternate will attend the ASCCC Plenary Session each semester. The President will cast votes at the Plenary sessions as the voting delegate on ASCCC resolutions on behalf of COC faculty and attend as many Academic Senate meeting summaries will reflect a report from the Academic Senate President on the workshops attended at the ASCCC Plenary Sessions and on the vote results on resolutions at the ASCCC plenary sessions. | Both the Academic Senate President and Vice-President attended the Plenary of the ASCCC each semester. The Senate President sent the proposed Senate resolutions to the faculty prior to the Plenary asking for input, voted at the plenary according to the faculty's recommendations, and communicated the outcome of the votes with the faculty upon her return via e-mail and in an oral report at the next scheduled Senate meeting. | Finding the Plenary Sessions informative and in order to cover more conference workshops than 1 person can possibly cover, both the Academic Senate President and the Vice-President should attend the ASCCC Plenary Sessions in 2013-2014 and into the future. In case the Vice-President does not attend, a designated alternate will attend in the VPs place. | Fall 2015 |
workshops as possible.

The President will be the official delegate and cast votes on resolutions on behalf of the COC faculty. The Senate's budget request in spring 2014 will reflect a request for an augmentation to fund both officers and designees to attend the ASCCC plenary and training institutes.

Objectives

Status of Objectives. (Review College Strategic Goals)

Open Objectives

1). Schedule monthly meetings of the Executive Committee composed of the Chairs of Senate Committees.

   Goal: Leadership
   Status: In progress

   Add'l Comment: Survey sent to faculty spring 2015 to identify common meeting time.

2). Write local Academic Senate resolutions to express and document the view of the Senate on professional matters.

   Goal: Leadership
   Status: In progress

   Add'l Comment: The Senate has only approved two resolutions so far: 1) 2010/11-01 Joint resolution with the Board of Trustees and ASG, In Support of California Community Colleges Budget Priorities and Principles 2) 2013/14-01 COC Academic Senate Resolution on Student Learning Outcomes

3). Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.
Goal: Technological Advancement
Status: On hold - pending funding
Add'l Comment: This continues to be a need for this space (spring 2015)

Completed Objectives

1). Updated the equivalencies to discipline specific minimum qualifications for teaching at COC in order to meet the statewide Academic Senate guidelines.

   Goal: Human Resources
   Status: Completed
   Add'l Comment: The Senate reactivated the Equivalencies Committee, engaged in dialog with the department chairs, administrators, and faculty to gather input on the development of the new equivalencies. The Equivalency Committee also developed committee procedures to standardize the determination of qualifications for equivalencies upon the request of faculty.

2). Present FLEX workshops on topics selected by faculty in their responses to the Academic Senate survey sent in February 2014. e.g. The Role of the ASCCC; the Role of Faculty in Budget Development.

   Goal: Human Resources
   Status: Completed

3). Survey faculty on their understanding of the work of the Academic Senate and requesting input for improvement.

   Goal: Human Resources
   Status: Completed
   Add'l Comment: Reassess in Fall 2015

4). Maintain annual calendar on Senate website of important events and deadlines.

   Goal: Institutional Effectiveness
   Status: Completed

5). Update and publish annually the lists of faculty members serving on Academic Senate Committees, Collegial Consultation Committees, and College Committees.

   Goal: Institutional Effectiveness
   Status: Completed

6). Purchase conference table for the Faculty Center in Bonelli Hall 330 large enough to accommodate all Senators.

   Goal: Campus Climate
   Status: Completed

7). Create a Senate web page to promote statewide Academic Senate awards such as the Stanback-Stroud Diversity Award, the Exemplary Program Award, and the Hayward Award, and encourage faculty to apply as a way to recognize faculty achievement and contributions.

   Goal: Campus Climate
   Status: Completed
Add'l Comment: The Senate sends the materials and deadlines for application to all faculty and calls for nominations annually. It submitted a nomination for the Diversity Award in 2012 and a nomination for the Hayward Award in 2014. Neither nominee was selected.

8). Ensure participation of Senate leaders in Academic Senate of California Community Colleges (ASCCC) Plenary Sessions by sending Senate President or designee as a voting delegate.

  Goal: Leadership
  Status: Completed

9). Ensure participation of Senate faculty leaders in the leadership training institutes of the Academic Senate for California Community Colleges (e.g. Accreditation, Leadership, Curriculum Institutes)

  Goal: Leadership
  Status: Completed

Add'l Comment: The Senate has sent a Senate representative to each of the ASCCC training institutes annually since 2010.

Additional Accomplishments. (Review College Strategic Goals)

1). Update the Academic Senate's Procedures for Faculty Office Allocation to address the issue of multiple campuses. (FA2011) (Goal: Institutional Effectiveness)

2). Approve the Department Merger and Splitting Procedures. (SP2011) (Goal: Institutional Effectiveness)

3). Publish Academic Senate Meeting agendas 72 hours prior to Senate meetings in order to comply with the Brown Act and improve communication with the Senate's constituencies. (Goal: Institutional Effectiveness)

4). Establish a Policy Review Committee of the Senate to propose new Board policies and to propose revisions to existing Board policies as needed. (Goal: Leadership)

5). Revise and keep current the Academic Senate website. (Goal: Institutional Effectiveness)

6). Conduct Senate elections for officers electronically if more than one candidate is nominated for each office instead of using paper ballots. (Goal: Technological Advancement)

7). Reclassify the Academic Senate Administrative Assistant (Goal: Human Resources)

8). Update the Academic Senate Constitution, have faculty ratify it, and develop Academic Senate Bylaws. (Goal: Institutional Effectiveness)

9). Revise the document, Guidelines for the Implementation of the Tenure Process, to align with the COC Faculty Association Bargaining Agreement. (Goal: Human Resources)

10). Successfully helped coordinate and participate in the Self Study process to receive reaffirmed accreditation in fall 2013 - fall 2014. (Goal: Leadership)

11). Migrated website to Sharepoint and added additional information and details. (Goal: Leadership)

12). Created a Facebook page for the Academic Senate (fall 2014) (Goal: Leadership)

13). Facilitated the discussion and drafting and/or revision of district policies. (Goal: Leadership)
14). Facilitated faculty involvement and development of submission of degree proposal as part of statewide Baccalaureate degree initiative. (Goal: Leadership)

15). Participated in the AB86 steering committee in 2014-15 representing the Academic Senate and faculty interests. (Goal: Leadership)

16). Helped facilitate development and implementation of plan to address need for an interim business department chair for 2014-15. (Goal: Leadership)

17). Approved and signed the Basic Skills and Equity Plan for 2014-15. (Goal: Institutional Effectiveness)

**New Objectives.** Please list new department objectives. These should follow from the needs listed above. Also, they should be specific and measurable. Also, identify the Strategic Goal to which the objective relates.

1). Draft a syllabi "best practices" document and submit to Academic Senate by the end of spring 2015 (Goal: Leadership)

2). Reexamine and revise the Online Certification requirements which allow faculty to teach online. (Goal: Leadership)

3). Revise the academic staffing policies and obtain board approval for these by June 2015. (Goal: Leadership)

4). Revise program viability policy and procedures. (Goal: Leadership)

5). Work with administration to establish calendar for review of all institutional policies. (Goal: Leadership)

6). Establish and schedule meetings with Academic Senate Steering Committee. (Goal: Leadership)

7). Collaborate with COCFA and AFT on areas of mutual concern. (Goal: Campus Climate)

8). Collaborate with various consistencies to establish the Center for Excellence in Teaching and Learning. (Goal: Leadership)

9). Secure funding and resources to provide faculty and Academic Senate representation at all ASCCC and related conferences. (Goal: Leadership)

10). Secure increased release time for Academic Senate officers and chairs of senate subcommittees which perform significant institutional service directly related to the 10+1. (Goal: Leadership)

**Other External/Internal Factors**

**Positions in your department.** What changes have occurred in the last three years and what changes are expected in the next three years within your department/program?

2014 update
A new president (and former Senate vice president) assumed the role in fall 2014 after the previous officer served 4 years in the position. The current VP is very active in senate business and has attended the fall 2014 plenary. The Senate is working diligently to recruit and train future officers. In 2014-15 the state emphasized several initiatives: 3SP, Equity Plan, AB86, SB850 and the CTE Workforce Initiative. Faculty are heavily impacted by each of these initiatives and the senate has worked to make sure faculty are involved in local and state convenings and decisions concerning each of these. These and other initiatives are likely to
continue over the next few years as the State Chancellor's office works to meet demands of legislators and Department of Education. The Senate needs to remain vigilant and involved in these and other initiatives.

As the college winds down from and gears up for the next accreditation process, the Senate wants to make sure it is included and involved in the establishment of a proposed Accreditation Committee.

2010
A new President was elected in 2010 after the previous President served for 18 consecutive years. The Constitution was revised and ratified by the full-time faculty. An important new Policy Review Committee of the Academic Senate was established and it is proving to play an important role in shared governance. In the next three years, the Senate expects to formalize the Executive Committee of the Senate. Composed of the Chairs of Senate Committees, the Executive Committee will meet once each semester to discuss issues of common interest, and to improve communication and collaboration among Senate committees. All Senate committees are developing committee procedures to make the work of the committees consistent and transparent. Links to the procedures have been added to the committees' page on the Academic Senate website. The Academic Senate committees are Policy Review, Curriculum, Faculty Professional Development, Minimum Qualifications and Equivalencies, Academic Staffing, Student Learning Outcomes, and Program Review. It also has two operational committees: 1) Constitution and Bylaws, 2) Elections.

Technology. How is technology being used for service delivery? What specific changes in the use of technology should be implemented? Please indicate the hardware and software (including version if known) needs for department. Also, indicate if a budget augmentation is needed.
2014 Update
The only significant change is the addition of a Facebook page for the Academic Senate and a website redesign using Sharepoint. Both are used to disseminate information to faculty and the public.

2010
The Academic Senate is using technology for service delivery. The Senate's Election Committee has been using electronic voting since spring 2012. It currently uses Microsoft Office Window programs such as Word to publish meeting agendas and meeting summaries, Excel to publish the faculty seniority list and lists of committee membership, and Sharepoint to maintain its website. The Senate has developed a comprehensive multi-page website to make its work transparent and accessible by faculty and others. In the Senate office a new computer is needed with additional memory and speed. In the Faculty Center, Bonelli Hall 330, new chairs for the conference table, a ceiling mounted projector, computer with speakers, and an electronic screen are all needed to project and view documents and to access Internet sites related to the work of the Senate and its committees. The Senate wishes to have conference call technology installed in the Faculty Center, Bonelli Hall 330, so that meetings can be simultaneously shown at the Canyon Country Campus and any other new campus when necessary.

Other Departments involved in initiatives in Program Review.

Department/Program Changes. Please describe any changes (institutional or within the broader academic discipline/program area) that require changes in the department or program structure, focus, or emphasis.
2014 Update:
No significant changes expected.

Canyon Country Campus and a possible Westside Campus. Please describe your department’s services that are available at the Canyon Country Campus and any plans for changes. Also, please include plans for offering services at a possible Westside Campus. 2014:
No significant information to offer here. See previous program reviews for details.

Connection to Educational and Facilities Master Plan. (Educational & Facilities Master Plan) How is the department progressing in implementing plans identified in the Educational and Facilities Master Plan? Also, please list any 10-year goals your department has created. The last Educational Master Plan was developed for 2007-2012 by all of the colleges departments based on their annual and 3-year planning processes. Since the Academic Senate did not develop its own program review, it was not included in the Master Plan at that time. The Academic Senate is submitting a Program Review for the first time in spring 2012 and should be reflected in subsequent Master Plans.

Other Information. Summarize any other relevant information. This could include, but is not limited to, the following: surveys, general trends in how people do business that might have implications for your department; Comparison of your department with similar departments, including strengths and weaknesses; Externally imposed regulations; Partnerships with industry, community-based organizations, government, or other entities. The Academic Senate at College of the Canyons is part of Area C of the Academic Senate of California Community Colleges (ASCCC). Area C is comprised of 27 colleges, ranging from Cuesta College in San Luis Obispo County in the north to Los Angeles Harbor College in Wilmington to the south and east to Mount San Antonio College in Walnut and Citrus College in Glendora. Within the scope of this extensive geographic region are the nine colleges from the Los Angeles Community College District. Area C has one meeting in the fall and another in the spring prior to the plenary sessions, and the Area C reps also meet at the fall and spring plenary sessions. A comparison with the other colleges in Area C reveals that other colleges have Senates with greater release time for President, Vice-President, and Curriculum Committee Chairs and that other Senates’ officers include additional positions such as president elects, secretaries, and as limited as it is.

Use of Data. Describe department trends, including measures identified in the Administrative Unit Objectives and other data described above. What are the specific implications of the data collected? State each result and the implication.

Departmental Strengths. Describe the department’s strengths or unique features. This should principally include information from the data summarized above. One strength of the Academic Senate is having dedicated and committed faculty members serve as senators, committee members and committee chairs who give their time and effort to represent their colleagues. This academic year 2013-14, 73% of full-time faculty serve on standing committees. A second strength of the Academic Senate is having the financial support and resource allocations from the district for a full-time administrative assistant, a dedicated office, and the Faculty Center (Bonelli Hall 330) space to hold meetings. Additionally, the current Academic Senate officers have experience as accreditation site-team members, SLO coordinators, program review committee co-chair and department chairs which provides the Senate and faculty with insight into institutional and accreditation-related issues.

Departmental Challenges. Describe the department’s challenges. This should principally
include information from the data summarized above.
The most significant challenge facing the Academic Senate is the limited release time allotted for the Academic Senate. The Senate needs and will pursue additional release time for the President, as well as release time for the Vice-President, and more release time for the Curriculum Committee Chair so that they may better perform their duties. Additionally, with the increase in demand and need for faculty to serve on a variety of state mandated initiatives, it is more important than ever that faculty be represented at all Academic Senate and related area and statewide meetings and conferences. Currently, the budget doesn't allow for full coverage at all of these events.

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**Budget Planning**

*Click Here for Budget Planning*

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**Program Needs**

Describe the needs in each of the following areas that will be necessary to meet the program objectives described above:

**Supplies and Services**
Non-instructional supplies are needed for the Academic Senate Office to support faculty and meet its clerical functions: paper, pens, ink cartridges for the printer/fax, tape recorder, flash drives, file folders, lubricant for the paper shredder in the Faculty Center (Bonelli Hall 330) and other office supplies.

**Equipment**
The following equipment is needed to support the work of the Academic Senate:
1) In the Senate Office, add second monitor and stand for Administrative Assistant.
2) In the Senate Office, a new computer with increased memory and speed for the use of the Academic Senate Administrative Assistant
3) In the Faculty Center, Bonelli Hall 330, a projector, computer, electronic projection screen, computer with speakers, and a dimmer on the lights to facilitate the viewing of documents and access to Internet websites at meetings.
4) SMART Board in the Faculty Center, Bonelli Hall 330
5) Conference call technology installed in the Faculty Center, Bonelli Hall 330, so that meetings can be simultaneously shown at the Canyon Country Campus and any other new campus when necessary.

**Facilities and facility modification**
A new carpet is needed in the Academic Senate Office, Bonelli Hall 315, to replace the existing worn and stained carpet.
In the faculty Center, Bonelli Hall 330, new chairs for the conference table, a SMART Board, a dimmer on the lights, a ceiling mounted projector, computer with speakers, conference call capability, and an electronic screen are all needed to project and view documents and to access Internet sites related to the work of the Senate and its committees. The Senate President has submitted a work order to Computer Support requesting the new computer, projector, and screen. A dedicated space for a Faculty Conference Center at the Canyon Country Campus and
at any new campus are necessary for faculty to hold meetings. Such a spaces should be equipped with the same technologies.

**Personnel**
The college reclassified the Academic Senate Administrative Assistant from Level I to Level II so that job description matches the scope of duties and responsibilities exercised currently at the request of the Academic Senate President.

**Who do you need to coordinate with to make this happen? (e.g. other departments on campus, four-year college, high school, local business or other community colleges)**
The Computer Support Technology Department for new equipment in the Faculty Center, the Facilities Department to install a new carpet in the Academic Senate Office.

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**The following staff participated in conducting this program planning and review.**

To complete this program review, the Academic President developed a draft and provided the opportunity for the Senate Vice-President, the Senators, and the Administrative Assistant to the Academic Senate to review and provide input. The Program Review was an action item on the Academic Senate meeting agenda of February 26, 2015 for Senate approval.

Upload additional files.
2015/2016 Budget Request Entry - (Academic Senate)

**Fund Source:** 11  
**Activity:** Academic Senate (603000)  
**Location Code:** 2000

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<p>| 65220       | CONFERENCES                      | 2000          | $4,115.05         | $6,494.02        | $5,598.31        | $4,700.00         | 4700            | 3000                          | On-Going            | -                     | Additional funding is needed to send adequate faculty representation to ALL ASCCC and related meetings and events concerning AB86, SB1440, SB 1456, Workforce Initiative, Equity, Curriculum, |</p>
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## 2015/2016 Budget Request Ranking - (Academic Senate)

**Fund Source: 11**

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<td>$4,700.00</td>
<td>$3,000.00</td>
<td>$7,700.00</td>
<td>1</td>
<td>On-Going</td>
<td>Secure funding and resources to provide faculty and Academic Senate representation at all ASCCC and related conferences.</td>
<td>Additional funding is needed to send adequate faculty representation to ALL ASCCC and related meetings and events concerning AB86, SB1440, SB 1456, Workforce Initiative, Equity, Curriculum, etc.</td>
</tr>
<tr>
<td>Academic Senate</td>
<td>66435</td>
<td>NEW EQUIP. NON-INSTR (GASB)</td>
<td>2000</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$5,550.00</td>
<td>$5,550.00</td>
<td>2</td>
<td>One-Time</td>
<td>Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection</td>
<td>See Department Objective. This has been an ongoing need for 10 years. Equipment is needed to allow for faculty to easily use projection</td>
</tr>
<tr>
<td>Academic Senate</td>
<td>66475</td>
<td>NEW EQUIP N-1 (NON GASB)</td>
<td>2000</td>
<td>$2,058.42</td>
<td>$765.99</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$175.00</td>
<td>$175.00</td>
<td>3</td>
<td>One-Time ▼</td>
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</tbody>
</table>

**Total Fund 11**

|  |  |  |  | $6,173.47 | $7,260.01 | $5,598.31 | $4,700.00 | $4,700.00 | $8,725.00 | $13,425.00 |  |

Equipment for presentations and meetings. Other conference rooms on campus have this basic equipment.

Equip the Faculty Center, 3NH 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard. See Department Objective. This has been an ongoing need for 10 years. Equipment is needed to allow for faculty to easily use projection equipment for presentations and meetings. Other conference rooms on campus have this basic equipment.
## 2015/2016 Equipment/Software Request Ranking - (Academic Senate)

**Fund Source: 11**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Object Code</th>
<th>GL Description</th>
<th>Location Code</th>
<th>Equipment Description</th>
<th>Quantity</th>
<th>Location</th>
<th>Potential Fund Sources</th>
<th>Total Amount</th>
<th>Department Priority</th>
<th>Objectives</th>
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<tbody>
<tr>
<td>Academic Senate</td>
<td>66435</td>
<td>NEW EQUIP. NON-INSTR (GASB)</td>
<td>2000</td>
<td>Desktop Computer</td>
<td>1</td>
<td>Bonelli 330</td>
<td>General Fund</td>
<td>$1,000.00</td>
<td>1</td>
<td>Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.</td>
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</table>

https://intranet.canyons.edu/fiscal/FiscalServices/APRBudget2010/NRERListRank.asp?fund=11&printflag=1
<table>
<thead>
<tr>
<th>Academic Senate 66435</th>
<th>NEW EQUIP. NON-INSTR (GASB)</th>
<th>2000</th>
<th>Projector</th>
<th>1</th>
<th>Bonelli 330</th>
<th>General Fund</th>
<th>---</th>
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<th>$1,000.00</th>
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speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.

<table>
<thead>
<tr>
<th>Academic Senate 66435</th>
<th>NEW EQUIP. NON-INSTR (GASB)</th>
<th>2000</th>
<th>Projection Screen</th>
<th>1</th>
<th>Bonelli 330</th>
<th>General Fund</th>
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<th>$750.00</th>
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</table>

Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.

<table>
<thead>
<tr>
<th>Academic Senate 66435</th>
<th>NEW EQUIP. NON-INSTR (GASB)</th>
<th>2000</th>
<th>Computer Monitor</th>
<th>1</th>
<th>Bonelli 330</th>
<th>General Fund</th>
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</table>

Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.
<table>
<thead>
<tr>
<th>Academic Senate 66435</th>
<th>NEW EQUIP. NON-INSTR. (GASB)</th>
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<th>Smart Whiteboard</th>
<th>1</th>
<th>Bonelli 330</th>
<th>General Fund</th>
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</table>

Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.

<table>
<thead>
<tr>
<th>Academic Senate 66475</th>
<th>NEW EQUIP N-I (NON GASB)</th>
<th>2000</th>
<th>Computer speaker</th>
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<th>Bonelli 330</th>
<th>General Fund</th>
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</thead>
</table>

Equip the Faculty Center, BNHL 330, with computer with speakers, ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.
<table>
<thead>
<tr>
<th>Academic Senate</th>
<th>NEW EQUIP N-I (NON GASB)</th>
<th>2000</th>
<th>Wireless keyboard and Mouse</th>
<th>1</th>
<th>Bonelli 330</th>
<th>General Fund</th>
<th>- -</th>
<th>$75.00</th>
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<tr>
<td>Total Fund</td>
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<td></td>
<td>$5,725.00</td>
<td></td>
</tr>
</tbody>
</table>

ceiling mounted projector, electronic projection screen, and conference call capability. Also need smart whiteboard.