AP 2200  Board Duties and Responsibilities

Reference:
Accreditation Standard IV.B.1.d

The duties of the publicly elected Board members will be as follows:

1. To select and appoint the Chief Executive Officer of the District.
2. To evaluate the performance of the Chief Executive Officer of the District annually.
3. To act upon the policies which will govern the operation of the District and to review them periodically.
4. To consider and act upon the curricular offerings of the College upon the recommendation of the Chief Executive Officer of the District.
5. To require and consider reports from the Chief Executive Officer of the District concerning the fiscal condition of the College.
6. To act upon the recommendations of the Chief Executive Officer of the District pertaining to the appointment or dismissal of District employees.
7. To review and adopt the annual budget.
8. To approve the expenditure of all funds.
9. To assure proper accounting of receipts and disbursement of District funds and under the supervision of the District.
10. To review the annual audit of all funds of the District, student organizations, and other funds under the supervision of the District.
11. To consider and act upon the annual classified vacation calendar and academic calendar.
12. To act upon the recommendations of the Chief Executive Officer of the District on site and plant development and major capital outlay items.
13. To consider communications and requests from citizens or organizations on matters of policy.
14. To serve as a final appeal for employees and students per the established policies and collective bargaining agreements.
15. To notify the President or Secretary of the Board when a member will be absent from a Board meeting. Such notification shall be given as far in advance of the meeting as is possible.
16. To assure that equal employment policies are implemented.
17. To review equal employment opportunities results as they relate to the College's Staff Diversity/Affirmative Action Plan.
18. To evaluate the performance and effectiveness of the Board of Trustees annually (at least) and to identify areas for its own improvement.
19. Monitor the progress of the District toward meeting the following performance measures:
<table>
<thead>
<tr>
<th>ACCJC Annual Survey Items</th>
<th>Average Baseline (2012-13)</th>
<th>Target (2015-16)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion (success)-fall term</td>
<td>74%</td>
<td>78%</td>
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<tr>
<td>Retention Fall to Fall (persistence) (excludes ISAs)</td>
<td>56%</td>
<td>59%</td>
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<tr>
<td>AA/AS Degrees AY</td>
<td>1,061</td>
<td>1,114</td>
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<tr>
<td>Certificates of Achievement AY</td>
<td>466</td>
<td>489</td>
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<tr>
<td>Number of Transfers AY</td>
<td>1,884</td>
<td>1,978</td>
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