The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, May 14, 2008, by President Ernie Tichenor in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present:  
Mr. Bruce D. Fortine (departed 10:04 pm)  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Ernest L. Tichenor  
Mr. Scott Thomas Wilk  
Mr. Nicolas Cardenas, Student Trustee (sworn in at meeting)  
Ms. Jaime Meriwether, ASG President (departed 9:23pm)

Others Present:  
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
Dr. Mitj Capet, Assistant Superintendent/VP, Instruction  
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services (arrived 5:26pm)  
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services  
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
Ms. Lynne Mayer, Administrative Assistant to the Superintendent-President and the Board of Trustees

Special Presenters:  
Mr. Jim Ruebsamen and Students from the Canyon Call Newspaper  
Ms. Lindie Kane and Athletes – Cross Country and Track & Field Teams  
Ms. Herlisa Hamp – Director, Office of Student Recruitment and School Relations  
Mr. Jim Schrage, Vice President, Facilities Planning, Operations and Construction  
Ms. Sue Bozman, Vice President, District Communication, Marketing & External Relations  
Ms. Cathy Ritz, Chief Operating Officer, COC Foundation  
Mr. Murray Wood, Chief Development Officer, COC Foundation  
Dr. Floyd Moos, Dean, Fine and Performing Arts  
Mr. Adam Philipson, Managing Director, PAC

President Tichenor declared a quorum and called the meeting to order at 5:08 pm. The Board moved to Closed Session in the Board Conference Room (HSLH-136).

The Board discussed the following items:

1.2a Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Mr. Jim Schrage  
California Schools Employee Association (CSEA)  
(pursuant to Government Code §54957.6)

Those present in Closed Session were Capet, Coleal (arrived 5:26pm), Fiero, Fortine, Gribbons, Jenkins, MacGregor, Schrage, Tichenor, Wilding and Wilk.

The Board returned to Open Session at 6:40 pm and Mr. Tichenor announced no action had been taken in Closed Session.

President Tichenor asked Ms. Meriwether to lead the flag salute.

President Tichenor welcomed all present to the meeting and invited members of the audience desiring to address the Board to so indicate and they would be recognized. Ms. Sue Albert thanked the Board for recognizing the need to have the Director of Nursing position on the agenda for approval.
The Board moved approval of the Agenda for the meeting (with the additional information presented for Item 7.1 and the bid results for Items 6.20 and 6.21).

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0
Ms. Meriwether: Aye

Mr. Tichenor announced the ASG Officers held their annual elections and we have a new Student Trustee. Mr. Nicolas Cardenas was introduced, administered the Oath of Office by Mr. Tichenor, and seated at the dais for the meeting, along with Ms. Meriwether, the ASG President. The Board noted that Ms. Meriwether was a wonderful speaker at the City Hall Education Rally held yesterday and she delivered a passionate plea for funding for community colleges.

Mr. Tichenor and Dr. Wilding introduced:
✓ Mr. Jim Ruebsamen, who introduced several of his journalism students from the Canyon Call. Mr. Ruebsamen announced they won the "General Excellence" award for overall presentation of the news at the State Journalism Association of Community Colleges. This is the fifth time in the last six years that the newspaper has won this prestigious award.
✓ Coach Lindie Kane, who provided the highlights of her student athletes for Cross Country and Track & Field. She was unable to participate in the Athlete recognition by the Board in April, but wanted to showcase her talented students.
✓ Ms. Herlisa Hamp, who provided a folder to the Board with brochures that are used for outreach to our schools. She highlighted the accomplishments of the Student Recruitment and School Relations office. The Board wished Ms. Hamp good luck in her new position at another community college, and thanked her for her dedication to getting the word out to our local schools about what COC can offer to them.

The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1).

3.1 Approval of New and Modified Courses and Programs
3.2 Approval of Agreement Between Santa Clarita Community College District and Shafer Ambulance Service (Nursing Program)
3.3 Approval of Agreement Between Santa Clarita Community College District and Samuel Dixon Family Health Center (Nursing Program)
3.4 Approval of Agreement Between College of the Canyons Nursing Program and SEIU United Healthcare Workers
3.5 Approval of Agreement Between the Santa Clarita Community College District and Cerritos College CACT
4.1 Approval of the Student Health Services Fee Increase
5.1 Approval of Purchase Order Schedule PO 07/08-10
5.2 Approval of Travel Authorizations Schedule T 07/08-11
5.3 Approval of Quarterly Financial Status Report: Quarter Ended March 31, 2008
5.4 Approval/Ratification of Interfund Transfers
6.1 Approval of Notice of Completion for the PE Addition & Tennis Courts Construction Project
6.2 Approval of Notice of Completion for Hasley Hall Construction Project (formerly Classroom/High Tech)
6.3 Approval of Notice of Completion for the Canyon Country Campus Construction Project
6.4 Approval of Contract for Site Improvements - Storage Facility in Maintenance Yard (Billet Barn & Corral)
6.5 Approval of Contract for Landscape Design for the Canyon Country Campus Construction Project (Lawrence R. Moss & Associates, Inc.)
6.6 Approval of Contract for Geotechnical Services for the Canyon Country Campus Construction Project (SubSurface Designs, Inc.)
6.7 Approval of Contract for Cable Installation for the Campus Infrastructure Project (Black Box Network Services)
6.8 Approval of Contract for Testing & Inspection Services for the Dr. Dianne G. Van Hook University Center Construction Project (Consolidated Testing Laboratories)
6.9 Approval of Contract for Architectural Services for the Canyon Country Campus Construction Project (Kruger Bensen Ziemer Architects, Inc.)

6.10 Approval of Addendum #03 to Construction Administration Contract for the Dr. Dianne G. Van Hook University Center Construction Project (Flewelling & Moody)

7.1 Approval of Personnel Schedule PERS 2007/2008

Motion: Jenkins Second: Fortune Record of Board Vote: 5-0 Student Trustee: Aye

This item was moved forward on the agenda. Mr. Adam Philipson, Managing Director, PAC was present to address the Board. He thanked the Board, the administration, the PAC team, (including Mr. Brent Denison, present in the audience) and Dr. Moos for their help in getting him acclimated to our Performing Arts Center and College of the Canyons.

The Board moved Approval of Proposed 2008-2009 COC Presents Season at The Santa Clarita Performing Arts Center at College of the Canyons.

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0 Student Trustee: Aye

This item was also moved forward on the agenda. Ms. Coleal distributed recent updates/revisions to these policies and procedures. Mr. Wood addressed the Board about these policies. There was a brief question and answer period.

After several requested modifications for 2nd reading, the Board moved Approval of Business Services Board Policies (Sponsorships, Naming District Facilities and Properties, and Gifts to the District), First Reading.

Motion: Jenkins Second: Wilk Record of Board Vote: 5-0 Student Trustee: Aye

The Board moved Approval of Payments for Supplemental Services for Full-Time and Adjunct Faculty, Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date Session Payments.

Motion: Fortune Second: Jenkins Record of Board Vote: 5-0 Student Trustee: Aye

The Board moved Approval/Ratification of Budget Transfers.

Motion: Wilk Second: Fortune Record of Board Vote: 5-0 Student Trustee: Aye

The Board moved Approval of Resolution No. 2007/08-17: Approval of Cash Borrowing Resolution, Temporary Transfers from the Los Angeles County Treasury.

Motion: Fortune Second: Jenkins Record of Board Vote: 5-0 Student Trustee: Aye
The Board moved Approval of Final Total Compensation Calculation Worksheets for the College of the Canyons Faculty Association, CTA/NEA (COCFA) for Fiscal Year 2006-2007 and Fiscal Year 2007-2008.

Motion: Fortine Second: Wilk Record of Board Vote: 5-0 Student Trustee: Aye

There was a brief clarifying question and answer period regarding the College’s role in this process. After discussion, the Board moved Approval of Acknowledgement of Subordination – City of Santa Clarita Redevelopment Agency, Newhall Redevelopment Project Area.

Motion: Fortine Second: Jenkins Record of Board Vote: 3-2 (Nay: Wilk, MacGregor) Student Trustee: Abstain

The Board received the Financial Report – Month Ending March 31, 2008 as information.

The Board moved Approval of Contract for Grading for the Canyon Country Campus Construction Project (Calex Engineering, Inc.).

Motion: Wilk Second: MacGregor Record of Board Vote: 5-0 Student Trustee: Aye

It was noted that this grading is for Parking Lot #2 at the Canyon Country Campus, which should have a positive impact for our students and enrollment.

The Board moved Approval of Change Orders for the Canyon Country Campus Construction Project.

Motion: Jenkins Second: Wilk Record of Board Vote: 5-0 Student Trustee: Aye

The Board moved Approval of Change Orders for the PE Addition and Tennis Courts Construction Project.

Motion: Wilk Second: MacGregor Record of Board Vote: 5-0 Student Trustee: Aye

The Board moved Approval of Change Orders for the Hasley Hall (Classroom/High Tech Center).

Motion: Fortine Second: Wilk Record of Board Vote: 5-0 Student Trustee: Aye

The Board moved Approval of Change Orders for the Dr. Dianne G. Van Hook University Center Construction Project.

Motion: Fortine Second: MacGregor Record of Board Vote: 5-0 Student Trustee: Aye
The Board moved Approval of Change Order for Central Plant Construction Project.

Motion: MacGregor  Second: Fortine  Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Contract for Inspector of Record for the Dr. Dianne G. Van Hook University Center Construction Project (Alliance Construction Services).

Motion: Wilk  Second: MacGregor  Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Contracts for the Canyon Country Campus Construction Project (Concrete Work and Stairway Lights).

Motion: Jenkins  Second: Fortine  Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Ratification of Award of Bid Alternates to Contracts for the Canyon Country Campus Construction Project.

Motion: Fortine  Second: MacGregor  Record of Board Vote: 5-0
Student Trustee: Aye

The bid results for this item were presented to the Board at the meeting. The Board moved Approval to Award Contract for the PE Addition and Tennis Courts Construction Project (Concrete Shot Blasting) to ABC Industrial.

Motion: Wilk  Second: Jenkins  Record of Board Vote: 5-0
Student Trustee: Aye

The bid results for this item were presented to the Board at the meeting. The Board moved Approval of Contract for Sidewalk and Stairs for the Valencia Campus – Scheduled Maintenance Project.

Motion: MacGregor  Second: Wilk  Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Contracts for the Canyon Country Campus Construction Project (Storm Drain Repair).

Motion: MacGregor  Second: Fortine  Record of Board Vote: 5-0
Student Trustee: Aye

The Board moved Approval of Contract for Warehouse Upgrade Project (PVI Products).

Motion: MacGregor  Second: Wilk  Record of Board Vote: 5-0
Student Trustee: Aye
The Board was present to hear the College of the Canyons Faculty Association, CTA/NEA (COCFA) Re-opener Proposal for 2008. It was announced that a public hearing would be held at the June 11, 2008 Board meeting.

The Board was presented with the California School Employees Association (CSEA) Chapter 725 Re-opener Proposal for 2008. It was announced that a public hearing would be held at the June 11, 2008 Board meeting.

The Board was presented with the Santa Clarita Community College District Contract Re-opener Proposal with the College of the Canyons Part-Time Faculty United AFT, Local 6262, for 2008. It was announced that a public hearing would be held at the June 11, 2008 Board meeting.

Ms. Coleal provided a revision to these policies, noting the College Policy Council and an attorney has reviewed these. The Board moved approval of Business Services Board Policies (Various), Second Reading, with the changes that were suggested at the meeting. Ms. Coleal noted she would like to bring the policy on Alcoholic Beverages back to the Board for their approval on the suggested changes they made.

**Motion:** MacGregor  
**Second:** Jenkins  
**Record of Board Vote:** 5-0  
**Student Trustee:** Aye

The Board moved approval of the Human Resources Board Policies (Complete Section), Second Reading.

**Motion:** Fortine  
**Second:** Jenkins  
**Record of Board Vote:** 5-0  
**Student Trustee:** Aye

There was a brief question and answer period. Ms. Coleal and Dr. Wilding discussed some of the travel and credit card policies and procedures in place and being developed at the District level. (A draft of AP6396 was distributed.) Mr. Wilk noted he requested this item be placed on the agenda. As Board members report to the public, his desire is to provide a clear picture to the people they serve.

The Board moved to approve withdraw District Credit Cards Issued to the Members of the Board of Trustees.

**Motion:** Wilk  
**Second:** Jenkins  
**Record of Board Vote:** 3-2  
(Nay: Fortine, Tichenor)  
**Student Trustee:** Abstain

Dr. Wilding
✓ Distributed a copy of “What They’re Saying...” which was prepared by Mr. Harnish and provided a comprehensive overview of the current state budget issues.

Ms. Jenkins noted that Senator Jack Scott was named the new Chancellor, effective January 2009.

Mr. Dermody was not present at the meeting.
Ms. Mayer noted she and Ms. Lenore Marta attended the CCLC Administrative Assistant’s workshop at the CCCT Annual Trustees conference. They had wonderful session on BoardDocs and a very engaging speaker on parliamentarian procedures and the Brown Act. They appreciate the Board’s support for their attendance.

Ms. Jenkins reported on:
✓ The Health & Welfare Committee - They meet weekly and are looking at the increases in healthcare.
✓ Liaison to Foundation – They had an executive committee meeting, and plan to move forward on the coffee kiosk.
✓ Child Development Center – Every year, she signs off on all of their documents and grants for them to turn in at the end of the year. She signed these today.

Ms. MacGregor reported on:
✓ Liaison to SCV Coalition - They held the education rally yesterday and it was a great turn out.
✓ Finance Committee for the Board – She and Mr. Wilk will be representatives on this committee and are looking forward to serving in this role.

Ms. Fiero noted:
✓ The Classified Appreciation Week organizers really knocked themselves out. This year’s event was the best ever and she complimented the 6 member committee.
✓ She appreciated the Board passing the Human Resource policies.
✓ Ms. Leslie Carr was elected as Chairwoman for her statewide Professional Development organization (4CSD).

Dr. Gribbons added that:
✓ Ms. MacGregor and Ms. Meriwether did an exceptional job at the education rally yesterday.
✓ He had productive trips to Sacramento and Washington DC, and then a second trip to Sacramento with Ms. Coleal when they testified to the Senate Budget sub-committee.

Dr. Capet noted that:
✓ He has been in contact with Sheriff Baca’s office and the article in today’s paper regarding sheriff training does not affect our site on the campus.

Ms. Bozman announced that:
✓ The staff from Public Information returned from the Community College Public Relations Organization (CCPRO) conference with 7 awards, 4 of them being 1st place awards. She would like to bring the staff to a future meeting for a brief recognition.

Ms. Coleal noted that:
✓ Next week, the CBOs will be meeting in Oxnard.
✓ She was honored to participate in front of our legislators and speak about the budget situation. Dr. Gribbons also did a great job, and she hopes some of what they said will filter through and help the situation across the state.
✓ She briefly highlighted the changes coming out of Sacramento related to the budget.

Dr. Wilding noted that:
✓ The Classified Appreciation Week held a breakfast on Tuesday, the lunch on Wednesday and the snack/social on Thursday. The raffle prizes were incredible and everyone had a great time with the Academy Award theme. A selection of photos taken during the week was shown to the Board.
✓ The Men’s Golf team won the state championship and he congratulated Gary Peterson and the team for this outstanding accomplishment.
Mr. Cardenass added that:
✓ The new ASG officers have been elected and they are looking forward to next year.
✓ The ASG has concluded their grant hearings for clubs on campus.
✓ He is honored to be here and he is looking forward to serving in this role.

Ms. Jenkins, Mr. Fortine and Mr. Wilk had nothing to report.

Ms. MacGregor noted she:
✓ Was sorry to miss the Classified Appreciation Week and festivities.
✓ Enjoyed the CCCT conference and attended some wonderful workshops.
✓ Was impressed with our Advocacy efforts and felt everyone is doing their part and she appreciates the hard work being done.

Mr. Tichenor had nothing additional to report.

None.

Ms. Jenkins:
✓ Noted that for future meetings, she would like the Board members and Student Trustee to move over 2 or 3 seats and be placed in the center of the dais with the administrators being dispersed to the outsides of the dais.
✓ Added that she enjoyed using the on-line agenda at the meeting. She inquired if the agenda item format could be altered at some time to put the numbers at the top of each item. She also asked for instruction as to how to search the on-line agenda.
✓ Asked if people could not be placed behind the permanent monitors. Dr. Wilding noted he and Mr. Schrage had just discussed some alternatives to that, and Dr. Wilding had some ideas about the on-line agenda as well.

Ms. MacGregor asked how the laptops could be changed so they don't go to sleep.

President Tichenor announced the next meeting will be a Joint meeting with the COC Foundation Board of Directors. It will be held on Wednesday, May 28, 2008 with Open Session starting at 6:00pm. It was noted that last year’s meeting had too many presentations and was far too long. It was decided that to keep the focus of the meeting on the items relating to both Boards, our Board’s Business meeting should come at the end of the meeting, with any need for Closed Session to occur after the Joint meeting has been finished. It was decided to hold the meeting from 6-8pm with Closed Session to follow.

There being no further business, the meeting was adjourned at 10:09 p.m.

Dr. Michael Wilding
Asst. Superintendent/VP, Student Services
College of the Canyons

Entered in the proceedings of the District ______________________________