The Board Workshop and Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 11, 2010, by President Scott Wilk in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

**Members Present:**
- Mr. Bruce D. Fortune
- Mrs. Michele R. Jenkins
- Mrs. Joan W. MacGregor
- Mr. Scott Thomas Wilk
- Mr. Michael D. Berger (participated by phone for Closed Session only)
- Mr. Nick Onyshko, Student Trustee (arrived at 6:10 p.m.)

**Others Present:**
- Dr. Dianne Van Hook, Chancellor
- Dr. Mitjl Capet, Assistant Superintendent/VP, Instruction
- Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
- Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
- Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
- Dr. Edel Alonso, President, Academic Senate
- Mr. Eric Harnish, Special Assistant to the Chancellor/Director of External Relations

**Others Present and Special Presenters:**
- Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development
- Mr. John McElwain, VP, Marketing, Communications, and External Relations
- Ms. Cynthia Dorroh, Dean, Allied Health and Public Safety
- Mr. Omar Torres, Dean, Mathematics, Sciences and Engineering.
- Mr. Jesse Munoz, Writer/Photographer
- Ms. Constance J. Schwindt, Partner, Atkinson, Andelson, Loya, Ruud & Romo
- Mr. Randy Cude, Vice President, Crissman Commercial Services, Inc.

President Wilk declared a quorum and called the meeting to order at 4:37 p.m. Quorum Established (1.1)

The Board moved to Closed Session, where they discussed the following: Closed Session (1.2)

1.2a Conference with Labor Negotiator (pursuant to Government Code §54957.6)
   Santa Clarita Community College District Representative: Ms. Diane Fiero
   California Schools Employee Association (CSEA)

1.2b Conference with Labor Negotiator (pursuant to Government Code §54957.6)
   Santa Clarita Community College District Representative: Ms. Diane Fiero
   Part Time Faculty United-AFT Local 6262

Those present in Closed Session were Berger (via teleconference), Capet, Coleal, Fiero, Fortune, Gribbons, Jenkins, MacGregor, Van Hook, and Wilk.

The Board returned to Open Session at 6:02 p.m., and Mr. Wilk announced no action had been taken in Closed Session. Flag Salute (1.3)

Mr. Wilk asked Dena Maloney to lead the flag salute.
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The Board moved approval of the agenda with the additional information presented for Item 7.1.

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Absent

Mr. Wilk welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized. At Mr. Wilk’s request, Dr. Capet introduced Ms. Dorroh, and Mr. Torres.

The Board moved approval of the minutes of July 14, 2010, with the revision to page Dr. Van Hook’s name as noted by Mrs. MacGregor.

Motion: Fortine Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Absent

Ms. Audrey Green, Associate Vice-President, Academic Affairs, and Ms. Denée Pescamona, Faculty Basic Skills Coordinator, provided an update on the First Year Experience Program.

The Board moved approval of the Consent Calendar as follows:

3.1 Approval of Agreement Between Santa Clarita Community College District and Valley Presbyterian Hospital for Allied Health Student Education
5.1 Approval of Purchase Order Schedule PO 10/11-1
5.2 Approval of Travel Authorizations Schedule T 10/11-3
5.3 Approval of Amendment Between Santa Clarita Community College District and Integrated Support Solutions, Inc. (ISSI) for Campus Food Services
6.1 Approval of Surplus District Property Other Than Land Under Board Policy 6550 (Facilities Equipment)
6.2 Approval of Notice of Completion for Del Valle Regional Training Center (Plumbing, HPS Mechanical)
6.3 Approval of Addendum #02 for Architectural Design Services for the Dr. Dianne G. Van Hook University Center Tenant Improvement Project (Kruger Bensen Ziemer)
6.4 Approval of Addenda #01 and #02 to Architectural and Engineering Contract for the Del Valle Regional Training Center (J.C. Chang)
10.1 Approval of University Center Educational Program Agreement Between Santa Clarita Community College District and California State University, Los Angeles

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010.

Motion: MacGregor Second: Fortine Record of Board Vote: 4-0
Student Trustee: Aye

Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2009-2010 (3.2)
The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2010-2011.

Motion: MacGregor    Second: Fortune    Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved of Purchase of Emerging Technologies Lab Training Program Nanofabrication Instruction Equipment.

Motion: Jenkins    Second: MacGregor    Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Ratification of Memorandum of Understanding (MOU) Between Santa Clarita Community College District and Grossmont-Cuyamaca Community College District for California Partnership for Achieving Student Success (Cal-PASS) for Professional Learning Councils.

Motion: MacGregor    Second: Fortune    Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Lease Agreement Between Santa Clarita Community College District and NNN Castaic Town Center, LLC for Culinary Teaching Facility contingent on the following changes being made to the lease agreement:
- Clarify which utilities are metered/responsibility of district and which utilities are paid by the Landlord
- Add language allowing for more than one sign
- Confirm cost for common area maintenance is the responsibility of the Landlord
- Confirm that Landlord has made all property tax and mortgage payments
- Clarify that whiteboard is district property
- Add language to clearly identify the entity that owns the property as well as the entity that manages the property
- Add language requiring a non-disturbance agreement from the mortgage lender
- Include current inventory reports as parts of the lease

Ms. Schwindt and Mr. Cude were on hand to answer questions from the Board.

Motion: Fortune    Second: Jenkins    Record of Board Vote: 4-0
Student Trustee: Aye

The Board moved Approval of Joint Exercise of Powers Agreement Between Santa Clarita Community College District and SISC III for the Operation of a Common Risk Management and Insurance Program for Medical, Dental and Vision System.

Motion: Fortune    Second: Jenkins    Record of Board Vote: 4-0
Student Trustee: Aye

Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2010-2011 (3.3)

Approval of Purchase of Emerging Technologies Lab Training Program Nanofabrication Instruction Equipment (3.4)

Ratification of MOU Between SCCCD and Grossmont-Cuyamaca CCD for California Partnership for Achieving Student Success (Cal-PASS) for Professional Learning Councils (3.5)

Approval of Lease Agreement Between Santa Clarita Community College District and NNN Castaic Town Center, LLC for Culinary Teaching Facility (3.6)

Approval of Joint Exercise of Powers Agreement Between SCCCD and SISC III for the Operation of a Common Risk Mgmt & Insurance Program for Medical, Dental & Vision System (5.4)
The Board moved Approval of Addendum to Agreement Between Santa Clarita Community College District and Maui Wowi (WorthyBird Corporation) to Provide Specialty Coffee and Food Service at the Dr. Dianne G. Van Hook University Center.

Motion: MacGregor Second: Fortune Record of Board Vote: 4-0 Student Trustee: Aye

The Board moved Approval of Change Order #01 for Modernization Project, Campus Fiber Upgrade Project (PCC Network Solutions).

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0 Student Trustee: Aye

The Board moved Approval to Change Orders for the Applied Technology Education Center Construction Project at the Canyon Country Campus.

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0 Student Trustee: Aye

Ratification of Contract for Grading Services for the Applied Technology Education Center at the Canyon Country Campus (R.C. Becker Son, Inc.)

Motion: Jenkins Second: Fortune Record of Board Vote: 4-0 Student Trustee: Aye

The Board moved Approval of Contract for DSA Inspection Services for the Applied Technology Education Center at the Canyon Country Campus (Frederick E. Little)

Motion: MacGregor Second: Jenkins Record of Board Vote: 4-0 Student Trustee: Aye

The Board moved Approval to Reject Bids for Bid Packages #06 (Roofing) and #11 (Electrical) for the Applied Technology Center Construction Project at the Canyon Country Campus

Motion: Fortune Second: Jenkins Record of Board Vote: 4-0 Student Trustee: Aye

Approval of Addendum to Agreement Between SCCCD and Maui Wowi (WorthyBird Corporation) to Provide Specialty Coffee and Food Service at the Dr. Dianne G. Van Hook University Center (5.5)

Approval of Change Order #01 for Modernization Project, Campus Fiber Upgrade Project (PCC Network Solutions) (6.5)

Approval to Change Orders for the Applied Technology Education Center Construction Project at the Canyon Country Campus (6.6)

Ratification of Contract for Grading Services for the Applied Technology Education Center at the Canyon Country Campus (R.C. Becker Son, Inc.) (6.7)

Approval of Contract for DSA Inspection Services for the Applied Technology Education Center at the CCC (Frederick E Little) (6.8)

Approval to Reject Bids for Bid Packages #06 (Roofing) and #11 (Electrical) for the Applied Technology Center Construction Project at the Canyon Country Campus (6.9)
The Board moved Approval of Personnel Schedule PERS 2010/2011-02 with the additional information presented at the meeting. Ms. Fiero noted that some of the reclassifications may lead to situations where managers are being paid less than subordinates. Those situations will be corrected during the upcoming evaluation process for managers.

Motion: Jenkins Second: MacGregor Record of Board Vote: 4-0 Student Trustee: Aye

The Board conducted a Public Hearing on the California School Employees Association, Chapter 725 (CSEA) Re-Opener Proposal with the Santa Clarita Community College District for 2010/11.

The Board conducted a Public Hearing on the Santa Clarita Community College District Contract Re-Opener Proposal with the California School Employees Association, Chapter 725 (CSEA) for 2010/11.

The Board received the written Presentation of Part-Time Faculty United AFT Local 6262 Contract Re-Opener Proposal with the Santa Clarita Community College District for 2010/2011.

Dr. Van Hock noted that:
• During a tour of the WorkSource Center with Congressman Howard "Buck" McKeon, she was able to underscore the importance of the changes needed in the reauthorization of the Workforce in Investment Act.
• SB 1440 is nearing passage, and the Community College League of California and the state Chancellor's Office are working to have language removed from the bill regarding mandated costs.

Dr. Alonso noted that:
• The Academic Senate has revised its web pages.
• A FLEX presentation is planned on the role of the Senate at the local and statewide levels.
• The first meeting of the Senate during the 2010-11 academic year is scheduled for September 9.

No report was made.

No report was made.
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As the liaison representative to the COC Foundation, Mr. Wilk noted that:
- Mr. Adam Phillipson and Ms. Rita Garasi gave a presentation on the K-12 Arts Partnership during the previous Foundation Board of Directors meeting.
- The Board approved its budget for 2010-11 at its previous meeting.
- The Foundation's golf tournament is planned for September 13.
- The Chancellor's Circle Dinner will be held October 23.
- Diana Cusumano has been named as the 2011 Silver Spur Honoree and the dinner is scheduled for March 5.
- The Osher Foundation scholarship matching program has yielded 30 new endowed scholarships for the Foundation.

Dr. Gribbons noted that:
- The University Center Open House is scheduled for August 19.

Dr. Capet reported that:
- Faculty are accommodating as many students as possible in their fall 2010 classes.
- Ten low-enrolled classes have been cancelled and will be replaced with 10 additional classes in high demand areas.

Dr. Maloney noted that:
- She attended the Southern California Edison Big Creek High Sierra trip.
- An overflow parking area will be open on the Canyon Country Campus in time for the start of the fall semester.
- A faculty welcome event will be held the first week of classes at the Canyon Country Campus.
- Associated Student Government and Student Development are planning a Welcome Week for the second week of classes at the Canyon Country Campus.
- The Small Business Development Center hosted an email marketing seminar that was attended by 100 people.

Ms. Fiero:
- Welcomed Mr. Munoz, Ms. Dorroh and Mr. Torres.
- Announced that a New Employee Orientation is scheduled August 12.
- Reminded the Board about the birthday party planned for Dr. Van Hook on Aug. 26.

Mr. McElwain:
Thanked the board for hiring Mr. Munoz and reclassifying employees in the Public Information Office and Reproductions.

Dr. Van Hook added that:
- 91 percent of seats in Fall 2010 classes are filled.
- The Seco Hall roofing project has been completed.
- Dr. Randy Peebles, Provost, Applied Education and Technology Center, South Orange County CCD visited the Canyon Country Campus and University Center to learn more about the planning, funding, programming and operations of both.
- The pre-concert cocktail reception with Michael Bolton is nearly sold out and will be sponsored by Mojito, with all proceeds benefiting the K-12 Arts Partnership.
- Architects had prepared a rendering of the on-campus Culinary Arts Institute.

Mr. Onyshko announced that:
- Associated Student Government held a training day for its new officers.
- He will be attending the California Community College League of California's Student Trustee Workshop.

Ms. MacGregor added that:
- She attended the Santa Clarita Valley Chamber of Commerce Monthly Membership Luncheon.
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- She attended the dinner and tour at the Peter J. Pitchess Detention Center in Castaic.

Ms. Jenkins noted that:
- She attended the Santa Clarita Valley Chamber of Commerce Monthly Membership Luncheon.

Mr. Fortune added that:
- He visited Stanford University.
- He attended the Leukemia & Lymphoma Society “Light the Night” kick-off meeting.
- He attended a barbecue hosted by Mr. Wilk.
- He was invited to join the Santa Clarita Valley Economic Development Corporation Enterprise Zone Advisory Committee.
- He attended the 50th wedding anniversary celebration of Richard and Marian Sandnes.

Mr. Wilk announced that:
- He attended the Small Business Development Center’s email marketing seminar.

No comments were made.

No requests were made.

Mr. Wilk announced the next meeting will be held on Wednesday, August 25, 2010 in the Board Meeting Room, HSLH 137. Closed Session will begin at 4:30 pm, Open Session at 6:00 pm.

There being no further business, the meeting was adjourned at 7:47 pm.

Mr. Michael D. Berger, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District ____________________________
September 8, 2010