The Board Workshop and Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, August 25, 2010, by President Scott Wilk in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger  
Mr. Bruce D. Fortine  
Mrs. Michele R. Jenkins  
Mrs. Joan W. MacGregor  
Mr. Scott Thomas Wilk  
Mr. Nick Onyshko, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor  
Dr. Michael Wilding, Assistant Superintendent/VP, Student Services  
Dr. Mitji Capet, Assistant Superintendent/VP, Instruction  
Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services  
Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services  
Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources  
Dr. Edel Alonso, President, Academic Senate  
Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Others Present and Special Presenters: Mr. Bruce Battle, Director, Public Relations and Marketing  
Ms. Wendy Trujillo, Public Relations and Marketing Coordinator  
Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction  
Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development  
Mr. John McElwain, VP, District Communications, Marketing & External Relations  
Mr. Chris Blakey, COCFA President  
Mr. Stan Wright, Director, Cooperative Work Experience & Education (CWEE)

Vice-President Jenkins declared a quorum and called the meeting to order at 3:30 p.m.

The Board was taken on a tour of the COC Valencia campus by Mr. Jim Schrage. In attendance were Berger, Jenkins, and MacGregor.

The Board moved to Closed Session at 4:35 pm, where they discussed:

1.3a Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Mr. Jim Schrage  
California Schools Employee Association (CSEA)  
(pursuant to Government Code §54957.6)

Those present in Closed Session were Berger, Capet, Coleal, Fiero, Fortine, Gribbons, Jenkins, MacGregor, Schrage, Van Hook, Wilding, and Wilk.

The Board returned to Open Session at 6:00 p.m., and Mr. Wilk announced no action had been taken in Closed Session.
Mr. Wilk asked Mr. Schrage to lead the flag salute.

The Board moved approval of the agenda with the additional information presented for Item 7.1.

Motion: MacGregor  Second: Jenkins  Record of Board Vote: 5-0
Student Trustee: Aye

Mr. Wilk welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

Dr. Van Hook introduced Mr. Battle and Ms. Trujillo, who provided an overview (via a brief PowerPoint) about the impact of social media on our marketing at COC and how the college works to get information out to a variety of people. In particular, they highlighted their award winning "40 Ways to Change Your Life at COC" promotion, which was conducted over our 40th anniversary last year.

Ms. MacGregor requested that Item 5.3 be removed for separate approval. The Board moved approval of the Consent Calendar (with the additional information provided for Item 7.1) as follows:

3.1 Approval of Contract Agreement with Boston Reed College for Administrative Medical Assistant Program Through Community Education
3.2 Approval of Instructional Services Agreement Regarding Educational Courses Between the Los Angeles County Sheriff's Department and the Santa Clarita Community College District
4.1 Approval of Fall 2010 Intercollegiate Competition
4.2 Approval of the Santa Clarita Community College District Cooperative Work Experience Education (CWEE) Local Program Plan
5.1 Approval of Travel Authorizations Schedule T 10/11-4
5.2 Approval of Santa Clarita Community College District Memberships for Fiscal Year 2010-2011
6.1 Approval of Notice of Completion for Re-Roofing Student Center, Towsley Hall, & Family Studies, (Lavey Roofing Services)
6.2 Approval of Surplus District Property Other Than Land Under Board Policy 6550
6.3 Approval of Contract for Concrete Testing Services for the Applied Technology Education Center at the Canyon Country Campus (DC Inspections)
6.4 Ratification of Change Orders for Surveillance System for the Dr. Dianne G. Van Hook University Center Construction Project (Data Systems Worldwide, Inc./SARCOM)
7.1 Approval of Personnel Schedule PERS 2010/2011-03
7.2 Approval of Educational Administrator Employment Contract for Division Dean, Allied Health and Public Safety
7.3 Approval of Educational Administrator Employment Contract for Division Dean, Mathematics, Sciences and Engineering
7.4 Approval of Classified Administrator Employment Contract for Assistant Director, Technology Services
7.5 Approval of Educational Administrator Employment Contract for Director, Distance and Accelerated Learning
7.6 Approval of Amendment to the Classified Administrator Employment Contract for Director, Re-entry Programs and Veterans Affairs
8.1 Approval of Agreement Between Santa Clarita Community College District and Compueland of Silicon Valley

Motion: MacGregor  Second: Fortune  Record of Board Vote: 5-0
Student Trustee: Aye
Board of Trustees Minutes – Business Meeting
August 25, 2010

This item was removed from the Consent Calendar for separate approval. Mr. Ron Mita, President, Board of Directors-Canyons Aquatics, addressed the Board and expressed their appreciation for this partnership with the College and the College’s support of the program.

The Board moved approval of the Agreement Between Santa Clarita Community College District and Canyons Aquatic Club.

Motion: MacGregor  Second: Fortune  Record of Board Vote: 5-0
  Student Trustee:  Aye

The Board moved Approval of Change Order for the Applied Technology Education Center Construction Project at the Canyon Country Campus.

Motion: Jenkins  Second: MacGregor  Record of Board Vote: 5-0
  Student Trustee:  Aye

The Board moved Approval of Contract for Pre-Construction Services for the Administration/Student Services Building (gkkworks).

Motion: Fortune  Second: Berger  Record of Board Vote: 5-0
  Student Trustee:  Aye

The Board moved Adoption of Santa Clarita Community College District’s Contract Re-Opener Proposal with the California School Employees Association, Chapter 725 (CSEA) for FY 10/11.

Motion: Jenkins  Second: MacGregor  Record of Board Vote: 5-0
  Student Trustee:  Aye

The Board was presented with the Santa Clarita Community College District Contract Re-Opener Proposal with the College of the Canyons Part-Time Faculty United AFT, Local 6262, for 2010/11 as an information item.

The Board opened the Public Hearing on the Part-Time Faculty United AFT Local 6262 Contract Re-Opener Proposal with the Santa Clarita Community College District for 2010/2011. There were no comments made, and the public hearing was closed.

Dr. Van Hook:
- Distributed a “What They’re Saying...” written by Mr. Harnish, and briefly highlighted the items included in the handout.
- Noted she talked with City Council member Laurie Ender who was following up on our effort to approach Congressman McKeon to make changes in the Workforce Investment Act. Ms. Ender has talked with Mr. Bill Allen from LA County, who wants to meet with us to help move this issue forward.
Board of Trustees Minutes – Business Meeting
August 25, 2010

Dr. Alonso noted that:
• The first Academic Senate meeting will be held September 9.
• This year's FLEX activities were well attended.
• Elections will be held next week for at-large senators.
• She has been informed by the Statewide Senate that both the Curriculum
  Committee and the Academic Senate fall under Brown Act regulations, and they will
  begin posting their agendas for these meetings according to those guidelines.

There was no report made.

Ms. Blakey announced that:
• He attended the CCA president’s conference at the end of July in Asilomar.
• The faculty thanked the Board for their participation in the FLEX session, which was
  well attended. He also made additional information available for Board members on
  faculty salary information.

As the liaison representative to the COC Foundation, Mr. Wilk noted that there has
been no Foundation meeting since our last Board meeting.

Ms. Coleal had nothing to report.

Dr. Capet noted that:
• Opening Day went well. A faculty committee headed by Jennifer Brezina, Paul
  Wickline and Nicole Lucy worked on SLOs for the institution.
• He appreciated and thanked the faculty who are putting in extra chairs whenever
  they can to accommodate more students.
• There are only a few classroom openings, but they are in higher end classes that
  require a lot of pre-requisites.

Dr. Gribbons announced that:
• Earlier today, the Rotary Club had a dedication of a memorial tile in the garden at
  the SCV Sports Complex for the nine service men that have been killed in
  association with their service.

Mr. Schrage added that:
• Mentry Hall opened as scheduled for the start of fall semester. This was a large
  team effort between all campus departments.
• We have poured our first 300-400 yards of concrete at CCC last Friday for the
  Applied Technology Center. Thirty days from now, they can begin with installation of
  the first tilt-up panels for this project.

Mr. McElwain, Dr. Maloney, and Dr. Wilding had nothing additional to report.

Ms. Fiero announced that:
• The New Employee luncheon was held August 12th with 22 new employees.
• Opening Day was great and she appreciated everyone’s help to make it happen.

Dr. Van Hook announced that:
• She appreciated Dr. Gribbons’ and his staff’s work to put out the new Fact Book.
• The non-profit council meeting was held earlier this morning, and was well
  attended. There were about 105 people representing 60 non-profits in the valley.
• A COC student was selected as one of 10 people to do design work for the City.
  She presented a FLEX session with 70 people attending. They discussed ways to
  get from here to there in one’s career, how to create career opportunities and how
  to get ready to seize those opportunities.
Board of Trustees Minutes – Business Meeting  
August 25, 2010

- We are planning a “LEAP Ahead” group to begin this fall with follow-on sessions.
- Starting next month, we will be bringing LEAP Solution team presentations to share information at Board meetings. They will also be setting up a website and status of the various projects.
- One of the projects is to establish a coordinated location to pick up outreach materials for those individuals who go out into the community to share information about the college. Ms. Leslie Carr will be assisting with this coordination.
- The Single Mother’s Outreach has initiated a recognition event to launch this fall to recognize 4 women from each of 6 organizations who are products of that organization and have benefitted by their association with the entity (In our case, COC) to help promote access for women. As former alumni, Michele Jenkins, Diane Stewart, Diane Ayers, and Jill Mellady were selected to be recognized from COC. Ms. Fiero helped Dr. Van Hook organize a surprise lunch for these ladies to congratulate them. The event will be held in the University Center on November 13 to recognize all the winners.

Mr. Onyshko announced that:
- ASG manned an information table this first week for students on campus.
- Welcome Week will be held campus wide next week.
- ASG will be doing a 9-11 memorial recognition on this campus and at the CCC.

Ms. MacGregor added that she:
- Attended the Air Force Honor band performance in the PAC.
- Participated in the New Employee Lunch.
- Enjoyed the Opening Day luncheon.
- Participated in the FLEX Workshop with faculty and staff.
- Thanked Mr. Schrage for the tour today of the campus, especially as he is recovering from shoulder surgery.
- Thanked Ms. Coleal for her help to finalize and for providing the revised document on the culinary lease, which was agreed to by both parties.

Ms. Jenkins noted that:
- She echoed her thanks to Ms. Coleal for the time she took to provide the information on the culinary lease.
- She thanked Dr. Van Hook and Ms. Fiero for the nomination on the Single Mother’s Outreach recognition. She encouraged everyone to attend the auction event in November.

Mr. Fortine added that he attended:
- The New Employee lunch.
- The monthly VIA Luncheon.
- The Air Force Band performance.
- The Opening Day lunch, and he was pleased to receive his 30 year award.
- The Michael Bolton performance, which was a great opening act in the PAC. The pre-reception/fundraiser for the K-12 Arts Education group was nice as well.
- The SCV non-profit networking event this morning, which featured an informative panel.

Mr. Berger noted that:
- The Opening Day lunch was enjoyable. Ms. Devlin did a great job as well.
- He appreciated the tour provided today and always enjoys his interactions with staff and faculty members whenever he is on campus.

Mr. Wilk added that:
- He enjoyed the Opening Day lunch and also enjoyed Ms. Devlin’s skit as well.
- The FLEX workshop with the Board and faculty was good. He added that since they’ve started doing these workshops, the information being shared has improved over the years.
Board of Trustees Minutes – Business Meeting
August 25, 2010

- The K-12 Arts Education fundraiser prior to the Bolton concert was great. He added his thanks to Mojito's Restaurant for their donation of the food. He also hosted Superintendent Robert Challinor and his wife Sarah at the reception.

There were none.

There were none.

Mr. Wilk announced the next meeting will be held on Wednesday, September 8, 2010 in the Board Meeting Room, HSLH 137. Closed Session will begin at 4:30pm, Open Session at 6:00 pm.

There being no further business, the meeting was adjourned at 6:58 pm.

Mr. Michael D. Berger, Clerk
Board of Trustees
Santa Clarita Community College District

Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District September 8, 2010