

## Program Goals:

1. To provide students with an understanding of the American legal system and the role of the paralegal in that legal system.
2. Give students the legal theoretical background needed to perform paralegal tasks in substantive areas of law and legal specialties.
3. Educate and train students in areas of procedural law emphasizing the paralegal's role in litigation, mediation, and arbitration.
4. Help students obtain critical paralegal skills in areas including investigation, legal research, conducting an interview, and written and oral communications.
5. Motivate students to ethically serve the public and the legal system.
6. Provide students with the tools needed to become contributing members of the legal profession.
7. Completion of the program with an associate degree in Paralegal Studies.

## AA degree requirements – Effective Fall 2010

PARLGL 101 - Introduction to Law  
PARLGL 104 - Contract Law  
PARLGL 105 - Tort Law  
PARLGL 106 - Legal Analysis and Writing  
PARLGL 107 - Legal Ethics  
PARLGL 108 - Legal Research and Computerized Legal Research  
PARLGL 109 - Computer Literacy for Paralegals  
PARLGL 111 - Civil Litigation I  
PARLGL 112 - Civil Litigation II  
PARLGL 200 - Paralegal Seminar  
POLISCI 150 - American Government  
CWEXP 188 - Cooperative Work Experience Education - Paralegal

### **Total (31) units**

*The associate in arts degree in Paralegal Studies requires a minimum of 21 semester units of general education; 31 units of legal specialty course work; and 9 units of additional course work.*

## Recommended Sequence of Courses

The courses may be taken in any order, but due to the complexity of the following courses, it is recommended that students take the following courses during their second year in the program:

PARLGL 106 - Legal Analysis and Writing  
PARLGL 108 - Legal Research and Computerized Legal Research  
PARLGL 111 - Civil Litigation I  
PARLGL 112 - Civil Litigation II  
PARLGL 200 - Paralegal Seminar – *NOTE: this course requires completion of ALL paralegal studies courses prior to enrollment OR being concurrently enrolled in the remaining*

