Welcome and congratulations, you are on your way to successfully completing this Counseling 120 course. My name is Albert Loaiza and I will be your instructor this semester for “University Transfer Planning”. This section of COUNS 120 is a 100% online course and you must have access to a computer and the internet throughout the 5 weeks of the term.

This course is designed for current COC students looking to gain their knowledge about the transfer process. Throughout the term this course will

- Explore current topics and challenges relevant to the transfer process
- Provide students with information and resources to facilitate a smooth transfer process to four-year institutions
- Address the requirements needed to apply to four-year institutions
- Prepare you for any future endeavor you may choose

As mentioned, this is course is an online format. You will be required to log into Blackboard various times throughout the week in order to complete each assignment. You can access COC Blackboard through: http://www.canyons.edu/Offices/Distance_Learning/Blackboard_login.html

I highly recommend that you take a look at the online tutorials provided by the COC Blackboard website to better familiarize yourself with Blackboard 9: http://www.canyons.edu/Offices/Distance_Learning/Blackboard_login.html

You will not need to purchase any text book for this course. All the material will be made available through Blackboard.

As you can see, this course requires constant access to the internet and Blackboard. This orientation letter does not serve as the course syllabus; that will be found once you log into the class. This letter serves as a breakdown of how this course is comprised. I highly recommend you complete the online tutorials mentioned and ask yourself “am I ready for online learning?”
If you have any additional questions or concerns please do not hesitate to contact me

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