Dear students:

Welcome to Chemistry 151, a preparatory course for general chemistry series. Introductory Chemistry is required for some majors but it is also important to understand chemistry to better appreciate and evaluate the world today. I will guide you through the introduction to general chemistry using examples from industry and environmental applications.

This section of CHEM 151 is a hybrid class. The lecture will be online (Blackboard, Bb) but the laboratory and recitation meetings will be on-ground. This means we will only meet only once a week in BYKH -304 for lab and review of the lecture materials.

Here’s how your typical week could be organized:

- Read the assigned chapter and visit the course Bb site for practice assignments.
- Complete homework by going to the Mastering chemistry site.
- Read, outline procedures, and have pre-lab questions ready prior to lab.
- Be prepared for in-class work on worksheet assignments.
- Meet with me before or after class for on-ground help or visit the TLC or MESA for tutoring

Instructions for logging in to Blackboard are located on the COC Distance Learning web site. Expect to hit the ground running as we will begin work very quickly.

Weekly class meetings will help guide you through the material quickly. Exams and the final will take place on campus during our meetings.
I will keep the course Bb site up-to-date with information and assignment deadlines. It is your responsibility to visit the course websites, keep up with the work, and seek help if you have content or technical problems.

**Technical Requirements:**

You must have regular and reliable access to a computer with the following hardware requirements:

- Windows 2000 or XP or more recent, OS 9.2 or better
- Internet connection with a minimum connection speed of 56 kbps (high-speed connection is best for multimedia content—audio, videos, animations)
- Internet Explorer, Netscape, Firefox, Mozilla, or Safari
- Plug-ins: Can be obtained through our course Blackboard site
- Your own email account. You are responsible for maintaining an active email account for the whole semester and for keeping your email address up to date.

**Technical Assistance:**

Technical and/or tutorial support is available through:

- the TLC lab
- MESA
- COC’s Distance Learning department, call 661-362-3344, or email bbsupport@canyons.edu.

**Required Texts/Materials/Software:**

The following required books are available in the College of the Canyons bookstore:

- Introductory Chemistry, COC Custom Edition or 5th edition, by Nivaldo Tro
- Chem 151 Custom Lab Manual
- Mastering Chemistry access code available bundled with a new textbook or online at www.masteringchemistry.com at a cost of about $70 to $120
Success:

Successful online students are usually self-motivated, independent, organized learners. Be prepared to dedicate 20+ hours per week to work on this course. To see if you are a strong candidate for success in the online learning environment, please visit the COC Distance Learning homepage (http://www.canyons.edu/offices/distance_learning).

I look forward to working with you in this challenging and exciting chemistry course. If you have any questions regarding the course please contact me at chemprofessorjohn@gmail.com

Best regards,

John Nguyen, Ph.D.

COC Chemistry instructor

Acknowledgement: Many thanks to Dr. Flynn for giving permission to use her orientation letter as an extremely helpful guide to write the above letter.