COMS 105 Orientation Letter

Course Number: 105
Section Number: 17524
Name of Class: Fundamentals of Public Speaking
Instructor: Scott McAfee
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Semester: Fall 2015
Class Starting Date: August 24th, 2015
Class Ending Date: December 7th, 2015

Class Description: This course examines the principles and practices of public speaking, communication theory, and techniques for public speaking, including speech organization, development, research, audience analysis, reasoning, and presentation skills for the development of informative and persuasive speeches.

Learning Outcomes
After you have completed this course, you will be able to:

• Organize and deliver effective informative and persuasive speeches by applying the principles of public speaking.

• Utilize effective research skills using traditional and electronic resources.

• Analyze public discourse.

Required Course Textbook: Public Speaking Handbook by Steven A. Beebe Susan J. Beebe. Pearson Publishing. The most current course textbook information may be found by visiting the College of the Canyons bookstore.
Other Course Materials Required

This course uses BlackBoard as the official course learning management system. Lecture slides, course materials, and supplementary content may be accessed through BlackBoard. Students may access the course through BlackBoard by clicking on the following link: https://bb9.canyons.edu/webapps/login/

Getting Started

Initial instructions for beginning of class: There are three major steps students must complete before the first class meeting (August 24th, 2015):

1) Students should have checked their COC Email account for updates and announcements.

2) Students should have logged into the BlackBoard to access course materials.

3) Students should have read the first chapter of the textbook.

DSPS Information: Students with disabilities who require alternative testing and/or accommodations are required to submit official COC DSP&S department documentation to the course instructor. Official DSP&S accommodation documentation may be submitted to the instructor through email at scott.mcafee@canyons.edu

Welcome

Welcome to the Fundamentals of Public Speaking, Communications 105 online hybrid course. Our first course meeting will take place on August 24th, 2015. At this meeting, I will review the requirements for this class, discuss ways you can succeed in the course, and discuss content covered in the first chapter of your textbook.

I look forward to meeting you!

Professor Scott McAfee