Subject: COMS 105 Orientation Letter

Course Number: 105

Section Number: 14352

Name of Class: Fundamentals of Public Speaking

Instructor: Scott McAfee

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Semester: Spring 2015

Class Starting Date: February 21st, 2015

Class Ending Date: May 30th, 2015

Class Description: This course examines the principles and practices of public speaking, communication theory, and techniques for public speaking, including speech organization, development, research, audience analysis, reasoning, and presentation skills for the development of informative and persuasive speeches.


Other Course Materials Required:

Initial instructions for beginning of class: There are two major steps students must complete before the end of the first week of instruction (August 25th - August 31st):

1) Students should have checked their COC Email account for updates and announcements.

2) Students should have logged into the BlackBoard portion of the course.

Testing regulations (included proctoring guidelines link): Testing may be conducted during our face to face meetings or online while quizzes will be conducted through BlackBoard. More information will be given during our class meetings. Alternative "on ground" testing accommodations may be permitted in cases of a verified disability.

Course Management System Information: This course uses BlackBoard as the official course learning management system. Students may access the course through BlackBoard by clicking on the following link: https://bb9.canyons.edu/webapps/login/

Student Learning Outcomes: After you have completed this course, you will be able to:

• Organize and deliver effective informative and persuasive speeches by applying the principles of public speaking.
• Utilize effective research skills using traditional and electronic resources.

• Analyze public discourse.

Useful Links: Other:

DSPS Information: Students with disabilities who require alternative testing and/or accommodations are required to submit official COC DSP&S department documentation to the course instructor. Official DSP&S accommodation documentation may be submitted to the instructor through email at scott.mcafee@canyons.edu