



**Visit us on Facebook**

Visit the Community Education website for a complete list of offerings and registration information at:  
[www.canyons.edu/communityed](http://www.canyons.edu/communityed)

**Short Term Courses  
100% Online**

- Business Fundamentals
- Accounting Fundamentals
- Creating a Successful Business Plan
- Effective Business Writing
- Grant Writing
- Medical Terminology
- Medical Transcription
- Computer Skills for the Workplace
- Microsoft Word
- Microsoft Excel
- Manufacturing Applications
- Project Management
- Computer Networking
- Database Development
- Adobe Illustrator
- Dreamwaver
- Photoshop Elements
- PHP and MySQL
- Grammar Refresher
- Everyday Math
- Handling Medical Emergencies
- Understanding Adolescents
- Assisting Aging Parents
- Conversational French
- Speed Spanish
- SAT/ACT Preparation
- GRE Preparation

**New Career Training Programs  
Now Available!**



**Medical Administrative  
Assistant**  
11 Week Session  
**Begins October 2010**  
**\$1,775**

*Join us for a free information session*  
**Saturday, August 21, 2010 • 10AM – 11:30AM**  
College of the Canyons, Valencia Campus, Aliso Hall 101



*Photo Editing*



*Digital Camera  
Basics*



*Introduction to Excel and/or  
Introduction to Word*

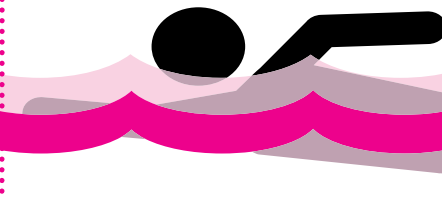


**Moonlight Kayaking  
at Castaic Lake**

The emphasis for this kayaking class will be basic instruction and paddling techniques in the evening setting at the lake. There will be two and four week sessions offered through September.

**Aqua Aerobics**

**Tuesdays & Thursdays**  
4 Sessions Available  
11:10AM - 12:10PM  
**Just \$49**



Classes and workshops offered through Community Education carry no college credit