CPT Employment Request Form

1. Student’s Name: __________________________________________ ID#: ____________________________

2. Major: __________________________________________ Phone#: ________________________________

3. I have completed **50% of the major course works**: □ Yes □ No (Check One)

4. I have taken major courses for **two semesters**: □ Yes □ No (Check One)

5. **Academic Records:**

<table>
<thead>
<tr>
<th>Courses completed in major field of study</th>
<th>Grade</th>
<th>Courses completed in major field of study</th>
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6. Employment Start Date: ___________________________ (must be after receiving the authorization) (MM/DD/YY)

7. Employment End Date: ___________________________ (must be before the end of the semester) (MM/DD/YY)

8. □ **Part Time** (less than 20 hrs/wk) □ **Full Time** (more than 20 hrs/wk) (Check One)

   Number of hours you will be working: ________ hours/week

9. CWEE Units: ________ Units □ Paid □ Unpaid (Check One)

10. Explain how the employment is curricular:

    __________________________________________________________
    __________________________________________________________
    __________________________________________________________
    __________________________________________________________

11. Student’s Signature: ________________________________ Date: ________________________________

12. **Academic Counselor’s Approval:**

    Student’s Cumulative GPA is: ________ Projected to be ________ after current semester based on ISP Progress Report

    Counselor’s Name: ______________________________________

    Signature: ________________________________ Date: ________________________________

13. **CWEE Advisor’s Approval:**

    Advisor’s Name: ______________________________________

    Signature: ________________________________ Date: ________________________________