Members present:
Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Student Trustee – Alex McHaddad

Other Administrators Present:
Dianne Van Hook, Michael Wilding, Joe Gerda, Sharlene Coleal, Diane Fiero, Barry Gribbons, Jim Schrage, Edel Alonso

The meeting was called to order in HSLH-137 at 4:40 pm by Board President Michael Berger.

1. PRELIMINARY FUNCTIONS
1.1 Call to Order/Establishment of a Quorum - Public Comment on Closed Session Items

Mr. Berger called the meeting to order at 4:40pm. The Board moved to Closed Session in HSLH-136. Those present in Closed Session were Berger, Fortine (arrived 4:55pm), Jenkins, MacGregor, Wilk, Van Hook, Coleal, Fiero, Gribbons, Schrage, and Wilding.

2. CLOSED SESSION (HSLH-136)
2.1 Conference with Labor Negotiator (pursuant to Government code 54957.6)
Santa Clarita Community College District Representative: Dr. Michael Wilding
Part Time Faculty United – AFT Local 6262

2.2 Conference with Labor Negotiator (pursuant to Government Code §54957.6)
Santa Clarita Community College District Representative: Mr. Jim Schrage
California Schools Employee Association (CSEA)

2.3 Conference with Labor Negotiator (pursuant to Government Code §54957.6)
Santa Clarita Community College District Representative: Dr. Michael Wilding
Confidential Classified Employees Group (CCEC)

3. REPORT OUT FROM CLOSED SESSION / OPEN SESSION ORGANIZATIONAL ITEMS
3.1 The Board of Trustees will report out from their Closed Session meeting and begin with the Open Session (public is welcome).

The Board returned from Closed Session at 6:08pm, and Mr. Berger called the Open Session to order, noting Closed Session was held from 4:40 to 5:50pm, and there was no action taken in Closed Session.

3.2 Flag Salute - Mr. Berger asked Mr. McHaddad to lead the flag salute.

3.3 Approval of Agenda

Motion to approve of the Agenda, with the additional names/information presented for the Personnel Schedule (Item 4.25).

Motion by Joan MacGregor, second by Scott Wilk.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

3.4 Welcome to Guests/Recognition of Staff Representative(s)

- Dr. Van Hook thanked Ms. Tammy Marashlian, reporter for The Signal, who was present for her last meeting tonight. She thanked Ms. Marashlian for always taking the time to ask questions and strive to understand the issues facing our college in her stories. Mr. Harnish thanked Ms. Marashlian as well, noting she has been a consistent attendee at our Board meetings, shown an interest in the college, and always looked for stories beyond the obvious. She's always asked the questions in order to clarify her reports, and followed up whenever needed. The Board and Dr. Van Hook noted the College will miss her, and wished her luck in her new endeavor. Ms. Marashlian thanked everyone and introduced her replacement at the Education Desk, Mr. Perry Smith.

3.5 Approval of Minutes of May 9, 2012 – Business Meeting

Motion to approve of the minutes of May 9, 2012.
Motion by Joan MacGregor, second by Bruce Fortine.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Abstain: Student Trustee-Alex McHaddad

3.6 Approval of Minutes of May 23, 2012 – Joint with COC Foundation and Business Meeting

Motion to approve the minutes of May 23, 2012.

Motion by Scott Wilk, second by Joan MacGregor.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

3.7 Recognition / Up Close and Personal ~ Emergency Medical Technician (EMT) Program

- Dr. Van Hook noted our EMT program continues to earn recognition for us, as they are not typically found in community colleges. As a result, they are popular and in demand. She introduced Ms. Patty Haley (Director, EMT), noting she represents us well at the state and federal levels. Ms. Haley provided an update and overview of the EMT program and classes offered at COC. She also provided a handout at the meeting, which is hereby made a part of these minutes by reference.

4. CONSENT CALENDAR

4.1 IS - Approval of New and Modified Courses and Programs
4.2 IS - Ratification of Contract Renewal for Clinical Education Agreement between Providence Health System - Southern California and the Santa Clarita Community College District (Allied Health)
4.3 SS - Approval of Renewal Agreement between Santa Clarita Community College District and Frances Willson, Ph.D. (Health Center)
4.4 BS - Approval of Purchase Order Schedule May 2011 - 2012
4.5 BS - Approval of Travel Authorizations Schedule T 11/12-19
4.6 BS - Approval of Settlement Agreement: Santa Clarita Community College District, Case No. PC050269 (Richards)
4.7 BS - Approval of Board Authorized District Bank Accounts - Fiscal Year 2012-2013 Re-Approval of Existing Accounts
4.8 BS - Approval of Resolution No. 2011/12-23: Retroactive Pay for Unrepresented Personnel
4.9 BS - Approval of Authorization for Cash Loans - Temporary Loans for Cash Flow Management
4.10 BS - Approval of Contract with Los Angeles County Office of Education for PeopleSoft Financial System, Fiscal Year 2012-2013
4.11 BS - Approval of Authorized District Gasoline Credit Cards – Annual Re-Approval for Fiscal Year 2012-2013
4.12 BS - Approval of Authorized District American Express Corporate Charge Card Holders -- Annual Re-Approval for Fiscal Year 2012-2013
4.13 BS - Approval of Authorized District Cellular Telephones, Wireless Internet Devices, and Calling Cards Annual Re-Approval for Fiscal Year 2012-2013
4.14 PP - Approval of Consulting Agreement for Environmental Services (Atkins Environmental H.E.L.P., Inc.)
4.15 PP - Approval of Contract for Parking Lot Cleaning Services (Noble's Power Sweeping)
4.16 PP - Approval of Contract for Pest Control Services (Vertex Pest Solutions)
4.17 PP - Approval of Professional Services Agreement for Space Inventory Analysis and Five-Year Construction Planning (Merle C. Cannon)
4.18 PP - Approval of Addendum #01 to the Architectural and Engineering Contract for the Baseball and Softball Fields Dugout/Locker Room Project (KBZ)
4.19 PP - Approval of Addendum #01 to Contract for DSA Inspection Services for the Library Expansion Construction Project (Frederick E. Little, Independent Contractor)
4.20 PP - Approval of Change Orders Library Expansion Construction Project
4.21 PP - Approval of Contract for Maintenance on Surveillance Cameras on the Valencia Campus (Digital Security and Electronics, Inc.)
4.22 PP - Approval of Addendum #04 to the Contract for Executive Architectural Services for the Administration/Student Services Construction Project (tBP/Architecture)
4.23 PP - Approval of Contract for Chiller Maintenance and Services (Liberty Air)
4.24 PP - Approval of Addendum #03 to the Executive Architect Contract for the Library Expansion Construction Project
4.25 HR – Personnel Schedule – Academic, Classified and Management Personnel
4.26 HR – Approval of Classified and Administrative Employees’ Holiday Schedule Fiscal Year 2012-2013
4.27 HR – Approval of Attorney Agreement with McCune & Harber, LLP, for Legal Services for Santa Clarita Community College District
4.28 HR – Approval of Instructional Service Agreement (ISA) Instructor Agreements for Education Services Between Santa Clarita Community College District and the Various Public Agencies
4.29 GEN - Approval of University Center Educational Program Agreement between the Santa Clarita Community College District and National University
Motion to approve all Consent Calendar items on the Board agenda according to the Recommended Action on each item.

Motion by Student Trustee – Alex McHaddad, second by Joan MacGregor.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

5. INSTRUCTIONAL SERVICES (IS)
5.1 IS - Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2011/12

Motion to approve Payments for Supplementary Services for Full-Time Faculty.

Motion by Scott Wilk, second by Joan MacGregor.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

6. STUDENT SERVICES (SS)
6.1 SS - Approval of Agreement Between Santa Clarita Community College District and Heather Rousselo (Health Center)

Move to approve the Agreement Between Santa Clarita Community College District and Heather Rousselo (Health Center).

Motion by Joan MacGregor, second by Scott Wilk.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

7. BUSINESS SERVICES (BS)
ACTION: 7.1 BS - Approval/Ratification of Budget Transfers

Motion to move Approval/Ratification of Budget Transfers.

Motion by Student Trustee-Alex McHaddad, second by Michele Jenkins.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

7.2 BS - Approval of Resolution No. 2011/12-22, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer

Move Approval of Resolution No. 2011/12-22, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer.

Motion by Bruce Fortine, second by Michele Jenkins.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk Aye: Student Trustee-Alex McHaddad

7.3 BS - Financial Report - Month Ending April 30, 2012

This item was presented as information only.

8. PHYSICAL PLANT, FACILITIES & CONSTRUCTION (PP) - See Consent Calendar.

9. HUMAN RESOURCES (HR)
9.1 HR - Public Hearing on the California School Employees Association, Chapter 725 (CSEA) Re-Opener Proposal with the Santa Clarita Community College District for FY12/13

Mr. Berger opened the public hearing at 7:29pm. There were no comments, and the hearing was closed.

9.2 HR - Public Hearing on the Santa Clarita Community College District Contract Re-Opener Proposal with the California
School Employees Association, Chapter 725 (CSEA)

Mr. Berger opened the public hearing at 7:30pm. There were no comments made and the hearing was closed.

9.3 HR - Adoption of Santa Clarita Community College District's Contract Re-Opener Proposal with the California School Employees Association (CSEA), Chapter 725 for FY12/13

Motion to adopt the Santa Clarita Community College District's Contract Re-Opener Proposal with the California School Employees Association (CSEA), Chapter 725 for FY12/13.

Motion by Joan MacGregor, second by Scott Wilk.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

9.4 HR - Approval of Memorandum of Understanding between AFT Local 6262 and the Santa Clarita Community College District and Adjunct Salary Schedule E

Move approval of the Memorandum of Understanding between AFT Local 6262 and the Santa Clarita Community College District, including changes to Salary Schedule E.

Motion by Joan MacGregor, second by Student Trustee-Alex McHaddad.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk Aye: Student Trustee-Alex McHaddad

10. INSTITUTIONAL DEVELOPMENT, TECHNOLOGY & ONLINE SERVICES (ID)
10.1 ID - Presentation of the Santa Clarita Community College District's Technology Master Plan 2011-2016

Dr. Gribbons introduced Mr. Jim Temple (Associate Vice President, Information Technology Systems), who distributed copies of the 5th edition of the Technology Master Plan 2011-16. He provided a PowerPoint presentation (hereby made a part of these minutes) which reviewed the history of our technology plans to date, the challenges we faced along the way, the recommendations made during the 2006-11 plan, and the accomplishments achieved. The Plan covers background, current environment (where we are) and recommendations. It has 14 major sections and includes input from faculty, staff and administrators and includes an annual review and recommendations that are pending available funding. We now have 3287 computers on campus, and we have a disaster recovery plan, have implemented student email, worked to provide tech support staffing and training, and ways to protect the campus network.

The Board and Dr. Van Hook noted Mr. Temple deserves an incredible amount of credit for his calmness, courage and insight to work through the types of computer issues and challenges we face on campus. He and his department, under Dr. Gribbons' guidance, do a great job for everyone on campus, and are always willing to go beyond to get the job done.

11. POLICIES and PROCEDURES (POL) - None.

12. GENERAL (GEN)
12.1 GEN - Approval of Contract Between Santa Clarita Community College District and Postage One for Mail Services

Move Approval of Contract Between Santa Clarita Community College District and Postage One for Mailing Services.

Motion by Michele Jenkins, second by Bruce Fortine.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

12.2 GEN - Approval of Naming Agreement Between the Santa Clarita Community College District, the COC Foundation, and Richard and Marian Sandnes for Culinary Art Building

Ms. MacGregor noted this was brought before the Foundation Executive Committee and they are pleased to forward this outstanding and exciting donation to the Board for consideration.

Move Approval of Naming Agreement Between the Santa Clarita Community College District, the COC Foundation, and Richard and Marian Sandnes for Culinary Arts Building.

Motion by Bruce Fortine, second by Michele Jenkins.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk Aye: Student Trustee-Alex McHaddad
12.3 GEN - Approval of Appointment of a Representative from the Santa Clarita Community College District Board of Trustees to the COC Foundation Board of Directors

Mr. Berger noted the rotation of this position would mean he would be next to serve as the representative. He noted he could not serve as both President and as this representative, so he nominated Ms. Jenkins. She noted she is currently busy with the Finance sub-committee, and she nominated Mr. Fortine, who accepted the nomination.

Motion by Michele Jenkins, second by Scott Wilk.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk
Aye: Student Trustee-Alex McHaddad

12.4 Update on Legislation, Regulations and Board of Governors' Activities/Consultation Items

Mr. Harnish provided a PowerPoint presentation and highlighted key legislation and issues affecting community colleges. His presentation is hereby made a part of these minutes by reference.

13. REPORTS

13.1 Academic Senate Report
Dr. Alonso:
- Thanked Dr. Van Hook for the meeting they had to discuss budget development, as well as Mr. Gerda and Ms. Coleal for their help.
- There is a new Academic Senate newsletter out, and it was put in the Board's mailboxes.
- Tomorrow she will be traveling to the Statewide Leadership Institute. Mr. Paul Wickline will be attending also.
- The counselors are excited about beginning the new online, live counseling appointments, as was noted in Mr. Temple's presentation.

13.2 Classified Senate Report

There was no one present to make a report on their behalf.

13.3 Other Organizational/Committee Reports

Ms. Jenkins noted two Hart District Board members had asked her if COC would select two of our trustees to be on a committee to discuss a joint, collaboration for CTE planning at the Hart District level, as well as to determine if they can build a high-tech training center in conjunction with Castaic High School. The Board decided that Ms. MacGregor and Mr. Wilk would represent COC on this informal committee with Hart District.

13.4 Board Liaison Committee Member Reports

Ms. MacGregor noted the Foundation Executive Committee had a conference call to discuss a couple of topics, with the main item being the contribution from the Sandnes family referenced earlier tonight. She added that the Foundation Installation Dinner will be held on June 25 at TPC.

13.5 Chancellor’s Report
Mr. Schrage:
- He was at Game 6 when the Los Angeles Kings won the Stanley Cup in hockey, and it was an incredible experience to be there at that history-making moment.

Ms. Fiero:
- We are starting to explore the Health & Welfare options for next year and have open forums tomorrow to share renewal rates and plan designs with each represented negotiating group on campus. They will provide information to the faculty in the fall when they get back on campus.

Dr. Wilding had nothing to report.

Dr. Gribbons:
- We hosted a “Meet the Grant Makers” last week that was well attended with approximately 40 non-profit organizations.

Mr. Gerda:
- The PAC team hosted an end of the year potluck dinner for the PAC volunteers, which included awards for their efforts this past year.
- Matt Teachout and Kathy Kubo traveled to Baltimore to be part of a national conference on acceleration our program was one of the highlights. Ms. Martha Kanter was the keynote speaker, and they were able to meet with her for some advocacy assistance and strategy ideas.
- Diana Stanich will be going to London this weekend for a couple of days, and is in charge of coordinating accessibility for the 1948 Olympic athletes to get around during the summer games.

Ms. Coleal had nothing to report.

Dr. Van Hook:

- While Dr. Gribbons noted that 40 non-profits organizations attended "Meet the Grant Makers," over 100 people were present. It's a testament to his leadership that we can share ways to get money when times are tough, and the non-profits appreciate it.
- The first ever Student Athlete Graduation dinner was recently held, and Albert Loaiza did a great job putting it together.
- Graduation was great and went by very quickly. This group of graduates was positive and had class.
- Yesterday, she met with Edward Headington, who is running for the Assembly and had made an appointment to talk with her and acquire information about community colleges.
- Last evening she visited the Habitat Lounge, located in Westfield. She met Dorothy Minarsch there, and shared (via PowerPoint) some photos from some of the Interior Design student's work on display in this store front, which will be in the current location through July. She encouraged everyone to visit the Lounge to see the amazing work our students have done to exemplify making sustainable choices in all that we do. The representative at Westfield asked if we could bring some of our SBDC services there and the small businesses in the mall and on Town Centre Drive could take advantage of the services.
- A representative from LA County had informed us there would be money available through the county and asked us to submit a proposal designed to benefit our economy. They indicated they would likely give $50,000. Dena Maloney, Pete Bellas, Eric Harnish and she worked together to send information about economic development initiatives. As a result, we were informed we will get $50,000 for Fast Track training, placing 25 people into jobs, $50,000 for CTE programs, $100,000 for our SBDC and $25,000 to put towards an effort we believe could use the funding - a total of $225,000!

13.6 Reports and/or Announcements by Board Members, Student Trustee and/or Staff on Meetings and Conferences Attended

Mr. Berger congratulated Mr. Wilk on his primary election last week.

Mr. Wilk:

- Graduation was smooth and went very quickly.
- There were 54 people who went on the Twilight Garden Party tour. The weather was spectacular and showed off parts of campus some people do not usually see.

Mr. Fortine attended and/or participated in many COC and community events, including:

- All College BBQ
- Cork for a Cure
- Visit to “The Collection” of cars with Galpin Motors
- COC Jazz Band Concert Hart
- ROP Advisory Committee
- VIA Luncheon
- SCV Non-Profit Leaders Network
- "Rock the Rhythm, Beat the Odds"
- Culinary Campaign Board Meeting
- SCV Chamber Business After Hours
- American Funding
- Congressman McKeon’s Business Leaders Conference
- Hart Spring Concert
- Boys & Girls Club Pre-Auction Party at the Sandnes home
- Graduating Student Athletes Event and Dinner
- Nurses Pinning and Graduation
- COC Graduation
- Academy of the Canyons Graduation
- Boys & Girls Club Auction
- Tec de Monterrey
- Meet the Grant Makers
- Anti-Gang Task Force committee meeting
- “Boys Night Out” for Domestic Violence
- Twilight Garden Party
- KABC7 Town Hall Meeting
Ms. MacGregor:
- Attended the Honors Reception for students
- Was at the Nurses Pinning and Graduation ceremony
- Attended the Graduating Student Athletes dinner
- Participated at the PAC volunteer dinner and recognition
- Measure CK was passed in the June election and while chairing it was a lot of work, it was well worth it and will benefit Sulphur Springs for years to come. She invited everyone to attend a reception next Tuesday night at Robinson Ranch from 4:30 to 7pm to thank those who were involved.
- She is part of the Canyon Country Merchant’s Association, and noted it would be great if some of the newly acquired funds could go towards helping the businesses there.
- She had received information from Dr. Van Hook about our partnership and work with Castaic Lake Water Agency, and she asked this information be emailed to her fellow Board members.

Ms. Jenkins:
- The Town Hall meeting with ABC7 was interesting. COC and Hart were the only school districts represented. They were very complimentary about the publicity that was done for Rock the Rhythm/Beat the Odds event.

Mr. McHaddad:
- Graduation was great, and he appreciated Ms. Jenkins, Ms. MacGregor and Mr. Fortine’s participation in the Academy of the Canyons graduation, also.
- He distributed the last issue of this year’s Paw Print to everyone.
- The first ASG meeting was held last, and they confirmed officers for open positions at that time.
- They invited a member of the Region 6 for the California Student Senate to give a presentation about this advocacy group for community colleges, and ASG is thinking about joining this group.
- He congratulated Mr. Wilk on his primary win.

13.7 Comments by Members of the Audience on Any Item NOT ON THE AGENDA
There were no comments made.

13.8 New/Recap of Requests Made During the Meeting by Board Members (to have an item placed on a future agenda)
There were no requests made.

14. ANNOUNCEMENTS OF NEXT MEETING / ADJOURNMENT
There being no further business, the meeting was adjourned at 8:32 pm.