Members present:
Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Nick Onyshko (Student Trustee).

Other Administrators present:
Dianne Van Hook, Mike Wilding, Floyd Moos, Sharlene Coleal, Diane Fiero, Barry Gribbons, Edel Alonso, Jim Schrage, Eric Harnish.

The meeting was called to order in HSLH-137 at 4:45pm.

1. PRELIMINARY FUNCTIONS
1.1 Call to Order/Establishment of a Quorum - Public Comment on Closed Session Items
The meeting was called to order at 4:45pm. The Board moved to Closed Session (HSLH-136). Those present in Closed Session were Berger, Fortine, Jenkins, MacGregor, Wilk, Coleal, Fiero, Gribbons, Schrage, Van Hook and Wilding.

2. CLOSED SESSION (HSLH-136)
2.1 Conference with Labor Negotiator (pursuant to Government code 54957.6)
Santa Clarita Community College District Representative: Dr. Michael Wilding
College of the Canyons Faculty Association (COCFA)
2.2 Conference with Labor Negotiator (pursuant to Government Code 54957.6)
Santa Clarita Community College District Representative: Mr. Jim Schrage
California Schools Employee Association (CSEA)

3. REPORT OUT FROM CLOSED SESSION / OPEN SESSION ORGANIZATIONAL ITEMS
3.1 The Board returned from Closed Session. Ms. Jenkins called the Open Session to order at 6:01pm, announcing that no action was taken in Closed Session.
Ms. Jenkins welcomed Mr. Schrage and Dr. Maloney (although she was absent for the night) to their new seats at the dais.

3.2 Flag Salute - Ms. Jenkins asked Mr. Onyshko to lead the flag salute.

3.3 Approval of Agenda
Item 4.11 (Approval of Surplus District Property Other Than Land Under Board Policy 6550) was removed from the agenda. The Board motioned to approve the remainder of the Agenda, with the additional names/information presented for the Personnel Schedule (Item 4.16) and the correction to Item 11.1.

Motion by Bruce Fortine, second by Joan MacGregor.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

3.5 Approval of Minutes (September 14 - Business Meeting/Adopted Budget Workshop)
Motion to approve the minutes of September 14, 2011, with the correction made to the motion on Item 5.1.

Motion by Joan MacGregor, second by Michael Berger.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

3.6 Approval of Minutes (September 21 - Joint Meeting with the Hart District Governing Board)
Motion to approve the minutes of September 21, 2011.

Motion by Joan MacGregor, second by Michael Berger.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

3.7 Recognition / "Up Close and Personal" - Associate Program - Spring 2011 Graduates
Ms. Victoria Leonard provided an overview of the Associate Program and introduced the full-time faculty members who serve as facilitators with the Program. She introduced 3 of the twelve spring 2011 graduates, each who briefly addressed the Board, noting their
experiences and appreciation of what they learned in this Program. Dr. Van Hook noted 28 of our current full-time faculty members
(approximately 15% of Program participants) were once adjunct instructors and are graduates of the Associate Program.

4. CONSENT CALENDAR
Item 4.11 (Approval of Surplus District Property Other Than Land Under Board Policy 6550) was removed from the agenda. The items
on the Consent Calendar were approved by the Board:

4.1 IS - Approval of New and Modified Courses and Programs
4.2 IS - Ratification of Renewal of Consultant Contract for Fiscal Year 2011/12 for Foster and Kinship Care Education Program,
Outreach and Workshop Facilitator (Carri Arquilevich)
4.3 IS - Approval of Agreement Between the Santa Clarita Community College District and SCV Economic Development Corporation
for 2012 Economic Outlook Conference
4.4 IS - Ratification of Amendment to Agreement Between Santa Clarita Community College District and Glendale Adventist Medical
Center
4.5 BS - Approval of Purchase Order Schedule PO 2011/2012 Month 3 (September)
4.6 BS - Approval of Travel Authorizations Schedule T 11/12-7
4.7 BS - Approval of Issuance of Additional District American Express Corporate Card
4.8 BS - Approval of Additional Gasoline Credit Cards
4.9 PP - Approval of Notices of Completion (Valencia Campus, Various Projects)
4.10 PP - Approval of Notices of Completion for the Applied Technology Center Construction Project at the Canyon Country Campus
4.11 PP - Approval of Surplus District Property Other Than Land Under Board Policy 6550
4.12 PP - Approval of Contract for Fire Alarm System at the Del Valle Regional Training Center (PSI)
4.13 PP - Approval of Change Orders for the Del Valle Regional Training Center Burn Tower Prop Construction Project
4.14 PP - Approval of Change Orders for the Applied Technology Construction Project at the Canyon Country Campus
4.15 PP - Approval of Change Orders for the Library Expansion Construction Project
4.16 HR - Personnel Schedule - Academic, Classified and Management Personnel
4.17 PP - Approval of Classified Administrator Contract Amendment - Assistant Director, Admissions & Records and Online Services

Motion to approve Consent Calendar items on the Board agenda according to the Recommended Action on each item, including
the additional information presented for Item 4.16.

Motion by Bruce Fortine, second by Joan MacGregor.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

5. INSTRUCTIONAL SERVICES (IS)
5.1 IS - Approval of Payments for Supplementary Services for Full-Time Faculty; Information on Full-Time Faculty Reassigned Time,
Overload and Extra Session Payments to Date 2011/12

Motion to approve Payments for Supplementary Services for Full-Time Faculty.

Motion by Joan MacGregor, second by Michael Berger.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

5.2 IS - Midterm Accreditation Report
This item was presented to the Board as information. Dr. Van Hook introduced Ms. Diane Stewart, the Accreditation Liason Officer,
noting she took over this assignment when Dr. Capet left COC to become the President at Reedley College. Ms. Stewart provided a
brief overview of the report, noting there were only 3 recommendations made at the last visit by the Accreditation Team. She noted the
actions taken in regard to the recommendations and follow-up efforts are underway. There was a brief question and answer period. Dr.
Van Hook thanked the folks who provided input to the planning agendas.

5.3 IS - Approval of Sub-Award Contract Between San Francisco City College (MPICT) and College of the Canyons (NSF CREATE)

Motion to approve contract between San Francisco City College and College of the Canyons.

Motion by Michael Berger, second by Bruce Fortine.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

5.4 SS - Notification of Student Health Fee Increase
Dr. Wilding provided a brief review of the history behind this increase, noting it is presented as information.

7. BUSINESS SERVICES (BS) - See Consent Calendar.

8. PHYSICAL PLANT, FACILITIES & CONSTRUCTION (PP)

8.1 PP - Ratification of Contract for PE West Indoor Swimming Pool Modifications (Liquid Custom Pools)

Motion to Ratify contract for PE West Indoor Swimming Pool Modifications with Liquid Custom Pools.

Motion by Bruce Fortine, second by Student Trustee-Nick Onyshko.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

8.2 PP - Approval of Contract for Comprehensive Sign Program for the Institute of Culinary Education (iCuE) Construction Project (Biesek Design)

Motion to approve contract for the comprehensive sign program for the Institute of Culinary Education (iCuE) construction project with Biesek Design.

Motion by Bruce Fortine, second by Michael Berger.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

8.3 PP - Approval of Resolution 2011/12-04: Emergency Work for Early Childhood Education (Heavy Rainfall)

Move approval of Resolution 2011/12-04: Emergency Work for Early Childhood Education due to heavy rainfall.

Motion by Michael Berger, second by Scott Wilk.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

9. HUMAN RESOURCES (HR)

9.1 HR - Approval of Negotiated Collective Bargaining Agreement Between the Santa Clarita Community College District and the Part-Time Faculty United-AFT Local 6262 for July 1, 2010 - June 30, 2011, and Salary Schedule (E)

The points of the agreement were read and briefly discussed at the meeting and there was a short question and answer period. The Board motioned to adopt the negotiated collective bargaining agreement between the Santa Clarita Community College District and the Part-Time Faculty United-AFT Local 6262, for July 1, 2010 – June 30, 2011, and Salary Schedule (E).

Motion by Michael Berger, second by Bruce Fortine.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor
Nay: Scott Wilk
Abstain: Student Trustee-Nick Onyshko

9.2 HR - Approval of the Partial Negotiated Agreement Between the Santa Clarita Community College District and the California School Employees Association (CSEA), Chapter 725, for Fiscal Year 2011/12

Move approval of the Partial Negotiated Agreement Between the Santa Clarita Community College District and the California School Employees Association (CSEA), Chapter 725, for FY11/12.

Motion by Michael Berger, second by Bruce Fortine.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

9.3 HR - Approval of Resolution 2011/12-05 to Participate in the CalPERS Health Benefits Program

Move approval of Resolution 2011/12-05 to Participate in the CalPERS Health Benefits Program.

Motion by Bruce Fortine, second by Michael Berger.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk

9.4 HR - Approval of Resolution 2011/12-06: CalPERS School Vesting

Move approval of Resolution 2011/12-06: CalPERS School Vesting.

Motion by Bruce Fortine, second by Scott Wilk.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

10. INSTITUTIONAL DEVELOPMENT, TECHNOLOGY & ONLINE SERVICES (ID)
10.1 ID - Approval of University Center Educational Program Agreement Between Santa Clarita Community College District and University of La Verne

Move approval of University Center Educational Program Agreement Amendment between the Santa Clarita Community College District and University of La Verne.

Motion by Scott Wilk, second by Student Trustee-Nick Onyshko.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk, Student Trustee-Nick Onyshko

11. POLICIES and PROCEDURES (POL)
11.1 POL - Approval of Amendment to Board Policy 6741 - Cost Accounting and Informal Bidding Act, First Reading

Move approval of amendment to Board Policy 6741 - Cost Accounting and Informal Bidding Act, First Reading, with the dollar amount corrected on the attachment to reflect $175,000 (Item B(b)).

Motion by Bruce Fortine, second by Michael Berger.
Final Resolution: Motion Carries
Aye: Michael Berger, Bruce Fortine, Michele Jenkins, Joan MacGregor, Scott Wilk

12. GENERAL (GEN)
12.1 Update on Legislation, Regulations and Board of Governors' Activities/Consultation Items

Mr. Harnish provided a short PowerPoint presentation, reviewing several bills of interest at the state level, and their effect on community colleges.

13. REPORTS
13.1 Academic Senate Report

- Dr. Alonso noted the Executive committee of the Senate had their first meeting and brought together chairs of key committees to help improve communications. The Chairs have agreed to give an annual oral report and will submit a written report each year with their goals.
- The Academic Staffing committee will hear presentations from departments for their recommendations for positions to hire.
- The Senate will be meeting with Dr. Gribbons to discuss grant development and process. They will include faculty representatives from all divisions on the grant development committee to improve communications.
- She thanked the faculty for the work they do, including their involvement in many areas and events around campus. She noted they spend a great deal of time and are dedicated inside and outside of the classroom.
- The Senate website is underway, and they have faculty involved in committees and have finalized the seniority list.
- They have reviewed the Senate budget, approved the work of the curriculum committee and its procedures, and had a first reading of a new policy on Program Discontinuance, and have a second reading scheduled.
- They approved the Basic Skills Allocation Action and Expenditures plan. She thanked the Basic Skills committee for their help.
- They have established a task force to look at best practices and have sent out recommendations regarding SB1143. The Senate was involved in the development of this document, including writing an article and passing 6 resolutions.

13.2 Classified Senate Report
There was no report made.

13.3 Other Organizational/Committee Reports

- Mr. Blakey noted there are a number of faculty members present at the meeting to show their interest.
He thanked the ASG for hosting the Board Candidates forum today, noting it was excellent. He outlined the COCFA Board of Trustee candidate endorsement process, noting this was the process they also followed in 2009.

13.5 Chancellor’s Report
Dr. Van Hook invited the Administrators to provide updates.

Mr. Schrage:
- We received an email from the state Chancellor’s Office indicating that everything we submitted for DSA funding will be held until next year for review, as there is no funding this year. The 2 projects we expected to start in 2012/13 will now begin in 2013/14 at the earliest (the Science Building at CCC and Culinary Arts at Valencia). However, as the state isn’t giving us funding for the latter project and we weren’t planning on it, we will still move ahead with that project.

Ms. Fiero:
- Thanked the Board of Trustees for their support on the Human Resources reorganization on tonight’s agenda.

Dr. Wilding:
- There are events coming up:
  - The US Tennis Association event will be held this Sunday on campus.
  - The Walk in Flu Clinic will be held in November.
  - The Career Center has hosted many impressive workshops, including “Careers on the Go” series (a LEAP project).
  - He met with the group to plan the Joint ASG meeting agenda for October 26.

Dr. Gribbons:
- Noted his appreciation of the faculty for actively participating on grants development.
- He is looking forward to the State of the City Lunch tomorrow.

Dr. Moos:
- The Academic Staffing Committee is creating a 3-year list for academic faculty hiring, which is coinciding in step with program planning. This is a wonderful new improvement in our process.
- Thanked Drs. Wilding Van Hook for attending the Les Hiller lecture and his exhibit in the art gallery.
- Roger Williams passed away last week, and he was scheduled to perform in the PAC in December
- The Air Force Band of the Golden West has been booked for Tuesday February 21, 2012. It is a free concert for the public and is a great concert.
- The intent to award in the Economic and Workforce Development area came out today. COC was on the top of the passing score-not funded list in two categories: the Industry Driven Regional Collaborative (Plumbing Tech) and the Responsive Training/Healthcare Partnership with HMNMH. Many colleges drop out, and we still may end up being funded for these.

Ms. Coleal:
- She was selected and appointed as the Representative for Region 6 to the Association of Chief Business Officials (ACBO) Board and it will be official on October 26.

Dr. Van Hook:
- She shared the Career Center newsletter at the meeting. Mr. Michaelides is doing a great job and providing amazing services to those searching for jobs.
- We were funded for a $358,000 grant which was designed and developed for the need expressed from our regional industry, the shortage of advanced welding technicians, and the combined long-term projected growth. Over the next 5 years, there is a projected 8% growth in this field and we could need as many as 500 new welders in our region. The grant will help us implement a laser welding program.
- We received a $100,000 grant from the Parsons Foundation ($50,000 over 2 years) to help fund and expand the impact of the K-12 Arts Initiative.
- We are implementing an electronics curriculum project with K-6 to introduce basic electronics this year in the Newhall School District. We hope to go valley-wide to all school districts. It is a project suggested by Joe Schulman, a COC Foundation Board member.
- At this year’s Single Mother’s Outreach event, two of the 12 honorees are COC employees – Ms. Julie Visner and Ms. Gail Ishimoto. The event will be held November 19 in the UCEN lobby. The art show associated with it will be on display at the Valencia Town Center Mall.
- Mr. Brian Koegle will be the presenter at this Friday’s Chancellor’s Business Council in the UCEN, 7:30am.
- She shared a slideshow of photos from events on campus including: Kenny Loggins concert, Chamber Mixer, the Foundation
Retreat and Board Meeting (featuring Brenda Trimbell as guest speaker), the 40 under 40 Award dinner, and new COC baby Tyler Meuschke.

- In the past, the ASG has proposed adopting a Smoking Policy, and last year, the discussion as to how to implement the policy came up. AB 795 has now been signed by the Governor (Smoking on Campus – Signage and Fines). It provides the governing bodies of CSUs and community college districts to have the authority to enforce their fines by citation.

13.4 Board Liaison Committee Member Reports (This item was taken out of order)

- Ms. MacGregor (as COC Liaison to the Foundation) noted:
  - The Foundation Retreat at TPC was held near the end of September. It was informative, fun and motivating.
  - At the Foundation Board meeting, they approved the Ethics Code for the Foundation.
  - The Green Room in the PAC was redone through a generous donation from the Hahn's in time for the reception/fundraiser during the Kenny Loggins concert. Dr. Moos noted the Hahn's have made a similar offer to host a reception prior to Dionne Warwick's performance.
  - Ms. Garasi provided information on the K-12 Parson's grant and indicated over 7,000 students will come to our campus for a Drum Circle, which will be a major event.
  - The Chancellors' Circle Dinner will be held on October 22 in the UCEN and will feature Jazz music performances.
  - The Hall of Fame lunch is October 28. Peggy Cannistraci, Joe Schulman and Steve Arklin will be honored.
  - The Scholarly Presentation committee met regarding the November 9th presentation. The Board is hosting the reception, but we need to change our Board meeting time, as the event begins at 5pm.

- Mr. Berger noted he and Ms. Jenkins met to review things prior to the meeting, such as Purchase Orders and Travel Authorizations.

- Ms. Jenkins noted she is involved in the Hall of Fame luncheon plans.

13.6 Reports and/or Announcements by Board Members, Student Trustee and/or Staff on Meetings and Conferences Attended

Mr. Fortine:
- Congratulated Dr. Moos on getting the US Air Force Band back to the PAC.
- Noted he used to record with Roger Williams many years ago, and he was a talented musician with 61 top records in his career. Prior to his passing, Mr. Fortine had suggested to the drummer in the band that we establish a Roger Williams Scholarship through our Foundation, and their family loved the idea. Roger had just turned 87 years old, and passed away last Saturday. We are now working on a memorial scholarship in his memory.
- Attended the Edison Hispanic Heritage event at the Latin Museum of Art in Long Beach.

Mr. Wilk:
- Thanked ASG for hosting the candidate’s forum today.

Mr. Onyshko:
- ASG hosted the candidate’s forum today, and he thanked all who attended. It was a great turnout with about 70 people in attendance.
- He met with Ms. Jenkins, Mr. Berger, Dr. Wilding and Ms. Christine Judge (ASG President) to plan the ASG Joint meeting agenda.
- He is planning to attend the California Community College Student Affairs Association (CCCSAAA) conference in San Jose in a couple of weeks.

Dr. Van Hook:
- Noted she was the subject of an interview for a Sociology 102 class on American Education for a student, Ms. Lisa Clark. Following the interview, she discovered Lisa is the daughter of Ms. Margie Clark.

Ms. MacGregor:
- She attended the Scottish Highland games in Ventura last weekend. One of the COC Counselors was there exhibiting a beautiful British car he has restored. He won the coveted tartan-covered surfboard at the exhibit.

Mr. Berger:
- He had 2 opportunities this past month to see the faculty in action.
  - He attended Ms. Julie Visner's Coffee on the Side discussion, and noted she is an extraordinary woman.
  - He also attended Ms. Shari Barke's discussion on "Fueling your Body for Optimal Training, Performance and Recovery." He was very impressed with both presentations.
- He attended the opening night game for the COC Hockey team.
13.7 Comments by Members of the Audience on Any Item NOT ON THE AGENDA

There were no comments made.

13.8 New/Recap of Requests Made During the Meeting by Board Members (to have an item placed on a future agenda)

There were no requests made.

14. ANNOUNCEMENTS OF NEXT MEETING / ADJOURNMENT

14.1 Ms. Jenkins announced the next meeting will be Wednesday, October 26, 2011 - Joint Meeting with the Associated Student Government. Open Session will be at 2:30pm, and any Closed Session will be determined at a later date.

There being no further business, the meeting was adjourned at 7:50pm.