Dr. Van Hook called the meeting to order at 3:15p.

**UPDATES ON ITEMS IN PROGRESS**

**Status of Transfer Degrees (J. Buckley)**
- SB 440 (Padilla. Public postsecondary education) was discussed at CIO conference. C-ID process is proving to be a limitation of getting transfer degrees approved.
- We have until June 30 to get most of our transfer degrees taken care of.
- 8 of 12 C-ID submissions approved, 5 are still pending
- Currently developing an AD-T tracking system
- Dr. Van Hook asked if the statewide Academic Senate discussed. Edel Alonso indicated that they had, but are trying to get agreement on C-ID with CSU.
- Dr. Van Hook will consult with fellow CEOs at Statewide CEO meeting (November 21)
- C-ID folks don’t have enough resources to deal with these efforts. 1637 transfer degrees need to get through statewide.
- Dr. Buckley indicated that one of our courses has been pending in the C-ID process for 9 months already.
- CEOs from institutions that don’t comply will have to get up in front of BOG to explain why they’re not on target.

**Status Report on Accreditation Standards & Review of Accreditation Website (J. Buckley)**
Accreditation 2014 website is now live; thanks to Jim Temple and John Green for their hard work.

**Mission Statement Update (M. Wilding)**
- Comments received from last CPT meeting; sent to BOT for first reading.
- No additional suggestions received
- Now, it’s BP 1200. The Board will be approving both the policy and the mission statement.
- Second reading scheduled for Dec. 4
- Dr. Van Hook indicated that at the last meeting, we talked about the vision statement and philosophy. Paul Wickline said that if we adopt LEAP outcomes, that they are considered for the vision and philosophy. But right now, we’re not ready to do anything with that.

**Staff Survey (B. Gribbons)**
- Managers sent in questions. Results were compiled and then sent to those managers.
- Alicia LeValley sent frequencies (raw data)
• Dr. Gribbons provided an overview of the charts provided:
  o Highest dissatisfaction is between department objectives and district strategic plan.
  o Very little dissatisfaction with the level of dialogue.
  o Largest dissatisfaction (22 percent) seems to be with full-time faculty and lack of understanding of how objectives connect with strategic plan
• Edel Alonso indicated that though department chairs see the link between department objectives and strategic goals, they want more discussion of the meaningfulness of the connection.

**Community Survey (B. Gribbons)**
• Will conduct a community survey of those who interact with us; interest in learning how we are perceived and whether or not the community sees us as producing reliable information.
• Goal: get survey to the community very quickly (before Thanksgiving)
• Dr. Van Hook stressed the importance for individuals and entities to be able to ask about training and what the training results in, general awareness of what we spend our bond money on, etc. She requests that those who have advisory committees of community members should get accurate lists of individuals to their office.

**Student Success Plan of Action (M. Wilding)**
• The Student Success Task Force (SSTF) created 22 recommendations. Some moved on to legislation, others into Title V, and others still being worked on.
• Some legislation goes for FA14. At that time, all incoming students need orientation and assessment test. HR is replacing staff in Assessment Center. More resources and extended hours needed.
• Also, students need a one-semester Ed Plan. 4000 incoming students for FA14, so not enough personnel to help. Therefore, there is a need for an online product (being storyboarded now).
• Students need all those steps done prior to June 30 to register for FA14
• Kari Soffa is out at schools going over new requirements
• Started parent orientation, reminding that without going through those key steps, registration moves to the bottom of the cycle.
• Opening orientation and assessment for Fall on January 1 (far earlier than April in the past)
• Will be compliant with SB 1456 in time
• Division roadshows, FLEX sessions, symposium to get the message out
• Dr. Van Hook requested of Dr. Wilding to put chart that the Chancellor’s Office sent out (approved by BOG in 2012) with status updates on the CPT website.

**Policy Changes (D. Van Hook)**
• A number of policies have been submitted to the Board, and many have been approved.
• The Board has to have 2 readings, and a 2/3 vote to be approved.
• Board responsibilities went for first reading recently, and the second reading will be in February.
• Other policies being presented: grants, social media, safety drug testing, weapons, discrimination, harassment, grading, academic renewal, etc.
• Our planning as to when to submit these is based on:
  o Mandate or law
  o Ample time for appropriate groups to comment and edit
  o Avoiding putting all on at once. Fifteen or so disconnected policies don’t give enough time and focus at the board level.
• Dr. Wilding will mail to CPT updates on this.

STANDING ITEMS

Enrollment Management (J. Buckley)
• Daylene Meuschke: 170 FTES 3 days in. Target is 720. 178 more sections than last Winter. In a few weeks, we’ll have an idea of how close we can get to target.
• Dr. Van Hook reminded us that summer is useful because we can put FTES in either the previous or the next year. This was enacted 15 or so years ago for flexibility.
• Dr. Buckley is also going to do workshop with department chairs

Budget Update (S. Coleal)
• Passed out budget recommendations (what the Chancellor’s Office thinks we need)
• Board of Governors is required to adopt budget request
• COLA is significantly above statutory, but we’re trying to regain lost ground.
• Restoration of categorical programs
• Access is the new word for growth (suggested funding at 2%)
• Governor wants debt eliminated, so there is a deferral buy down
• Idea being promoted that we should be more like K-12 with continuous funding

Grants Update (T. Zuzevich)
• Theresa asked that we all review the list to see if there is something we want funding for. If so, please let them know.
• TRIO grant is delayed until next Fall at the earliest
• We had the first TAA grant meeting, more to follow
• We will be meeting soon about Title V

Facilities Update (J. Schrage)
• 7 departments will be moving into the new building
• Soon, Jim Schrage will be meeting with those involved to discuss what will happen to the space and moves.

Legislative/Advocacy Update (E. Harnish)
• Board of Governors voted on legislative package for 2014 (just concepts at this point)
• They will find authors to carry forward legislation
Focus is on concurrent enrollment
- Goal of enhancing professional development and finding a funding stream
- Continuous appropriation and stabilization funding being discussed
- Legislature goes back in session in early December, and will actually get going in January
- Lots more to discuss in Spring

**Performance Indicators (B. Gribbons)**
- Adding one additional performance outcome measure
- Daylene Meuschke: seeking further disaggregation of data

Dr. Van Hook and Eric Harnish played several minutes of a clip from 60 Minutes about the town of Catoura, Paraguay, and innovative young musicians repurposing local “trash” into musical instruments.

Reminder to the audience that we added language about global awareness to our mission statement.

**Meeting Adjourned = 4:43PM**