2013-2014
A CALIFORNIA COMMUNITY COLLEGE

ACCREDITED BY
The Western Association of Schools and Colleges
Accrediting Commission for Community & Junior Colleges
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Novato, CA 94949
(415) 506.0234
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APPROVED BY
The Board of Governors of the California Community Colleges
The California Department of Education
The University of California
The California State Universities

APPROVED FOR
The training of U.S. veterans and other eligible persons

COLLEGE OF THE CANYONS
Valencia Campus
26455 Rockwell Canyon Road
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www.canyons.edu

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Accuracy Statement
The Santa Clarita Community College District and College of the Canyons have made every reasonable effort to
determine that everything stated in this catalog is accurate. Courses and programs offered, together with other
matters contained herein, are subject to changes without notice by the administration of the College for reasons
related to student enrollment, level of financial support, or for any other reason at the discretion of the College. The
College further reserves the right to add, to amend, or repeal any of the rules, regulations, policies and procedures,
consistent with applicable laws.
Academic Information

“Lone Wolf” - from 2013 COC Student Calendar.
Photographer: Austin Vaughan
OPEN CLASSES

It is the policy of this district, unless specifically exempted by statute, that every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title 5, section 51006 of the California Administrative Code.

ABSENCE FROM CLASS

Students are expected to attend class on a regular basis. Any student absent for any reason, for one more time than that class meets in one week, may be dropped from the class, providing the withdrawal deadline for the semester/term has not passed.

A week consists of three calendar days, including Saturday. Students enrolled in courses other than the standard semester in length may be dropped if they are absent from more than 10% of the total class meetings, providing the withdrawal deadline for the class has not passed.

DEGREE APPROPRIATE CLASSES

Certain courses in English, mathematics and other disciplines can no longer be used toward the 60 unit requirement for the associate degree. These courses are noted with the term non-degree-applicable or “NDA” in the course description.

TRANSFERABLE COURSES

In the following course descriptions, “CSU” indicates that a course is baccalaureate certified to California State Universities; “UC” indicates that a course is transferable to the University of California.

ACADEMIC RECOGNITION

Chancellor’s Honors List

A Chancellor’s Honors List of students who achieve academic honors is published each semester. It lists the name of each student who has completed 12.0 units or more of work with a grade point average of 3.5 or higher during the regular semester immediately preceding the posting of the grade point average. In addition to the public recognition given to the Chancellor’s Honors List, each student listed will receive a letter of commendation.

Academic Recognition at Graduation

Academic recognition at graduation will be based upon all degree applicable units from College of the Canyons and from all other regional accredited colleges where the student has completed units. Categories of academic recognition include the following:

Cum Laude Graduate – requires a cumulative Associate degree applicable grade point average of 3.5 - 3.69.
Magna Cum Laude Graduate - requires a cumulative Associate degree applicable grade point average of 3.7 - 3.89.
Summa Cum Laude Graduate - requires a cumulative Associate degree applicable grade point average of 3.9 - 4.0.

Chancellor’s Honors Scholar – the student or students with the highest cumulative Associate degree applicable grade point average and has completed the College of the Canyons Honor’s Program requirements; including at least a 3.5 grade point average in all University of California transferable courses.

Valedictorian – the student or students with the highest cumulative Associate degree applicable grade point average.

COC Honors Program

The COC Honors Program at College of the Canyons provides an enriched curriculum to students with a strong academic record to enhance their chances for successful transfer to competitive four-year institutions. Through seminar-style classes, special projects, and community activities, the program provides opportunities for critical thinking, extensive writing, and in-depth learning in a wide variety of transferable general education courses. In addition, innovative and creative classroom activities are fostered, as well as extra curricular enrichment activities. The Honors Program provides an academically enriched learning environment for academically motivated students. Students are required to complete 15 units of Honors coursework with a grade of a “B” or higher and a cumulative GPA of 3.5 to receive Honors Program recognition at graduation. To join COC Honors, students must maintain a 3.25 GPA of at least 12 units of UC/CSU credit courses to enroll in the program. In addition, students must remain enrolled in COC Honors for at least two semesters in order to receive graduation recognition, as well as to apply for UCLA TAP Certification. Honors courses are designated in the class schedule by the letter “H” and “Honors” found in the course number and title (e.g., SOCI 101H: Introduction to Sociology--Honors). Students who complete COC Honors receive special recognition at graduation, as well as receive diploma and transcript notation. The COC Honors student with the highest GPA will be recognized as a COC Honors Scholar. Additional benefits include an increased opportunity to work closely with Honors faculty; apply for scholarship opportunities; gain “partner” benefits with several four year universities through membership in the Honors Transfer Council of California (HTCC); and, most importantly, to receive “priority admission consideration” to UCLA’s College of Letters and Science through the Transfer Alliance Program (TAP) Agreement. Community service, scholarships, and enrichment activities are also available to students who join Alpha Gamma Sigma (a California Honor society) or Phi Theta Kappa (an international Honor society). For more information about the Honors Program, please email Dr. Patty Robinson, Dean, Social Sciences and Business Division at patty.robinson@canyons.edu, or visit her in SCOH-308. Also, see the Honors Webpage at www.canyons.edu/Offices/Honors for more information.

Membership in one or more of these societies entitles the students to special recognition, the opportunity to compete for scholarships and more. For more information about the COC Honors Program or the Honor Societies, please visit the COC Honors
Transfer Alliance Program (TAP) Agreements

The Transfer Alliance Program (TAP) comprises partnerships with 48 California community colleges that have Honors Programs. Qualifying students receive "priority admission consideration" each year to majors within UCLA’s College of Letters and Science. Honors students who meet COC Honors Program criteria, including the completion of 15 units of UC transferable Honors coursework by the end of the semester they submit their admission’s packet, are eligible for UCLA Transfer Alliance Program (TAP) Certification. Students who successfully complete COC Honors Program requirements are "certified" by COC and receive the following benefits:

1) Priority admission consideration when being reviewed for one of UCLA’s College of Letters and Science majors. This means that these students can possibly be admitted with a slightly lower GPA than non-TAP students. In addition, TAP students can list an alternate major (which must be listed on the UCLA application and the TAP Certification form) as long as it does list one of the most highly selective majors as listed in the UCLA Transfer Admissions Guide. NOTE: Students who apply to majors outside the College of Letters and Science may list an alternative major within the College of Letters and Science.

2) Entrance into the UCLA Honors program with a lower GPA than the required 3.75 GPA for non-TAP students.

3) Eligibility to apply for scholarships reserved for the Transfer Alliance Program.

4) Limited privileges at UCLA’s main library. (For more information, see http://www.admissions.ucla.edu/Prospect/Adm_tr/ADM_M_CC)/tap.htm.)

HONOR SOCIETIES

Alpha Gamma Sigma

Alpha Gamma Sigma (AGS) is an academic Honor Society and service organization recognizing the academic achievements of students from California community colleges. Students with a 3.25 GPA or higher are eligible to join COC’s local chapter of AGS. The goal of the Honor Society is to foster, promote, and recognize outstanding scholarship, as well as to encourage and provide opportunities for participation in community service activities. Scholarships are available through the state organization.

Alpha Mu Gamma

Alpha Mu Gamma is the National Collegiate Foreign Language Honor Society. Its primary purpose is to honor students for outstanding achievement and excellence during their first years of foreign-language study in college. More than three hundred chapters have been granted to state and private universities. At College of the Canyons, our chapter is Kappa XI. Eligibility requirements include: twelve (12) semester credits in one foreign language course; six (6) credit hours of earned “A” in that language; and, at least a 3.0 overall GPA in all foreign language courses. Members receive national distinction and notation on school transcripts, an official certificate and a gold pin. Members are eligible to apply for scholarships for foreign language study.

The COC Honors Club

works to promote the Honors Program through various activities involving community service, leadership, and academic scholarship. The club’s goal is to enrich the lives of members through professional collegiality while paving the way for future college success. Membership requirements include maintaining a 3.25 GPA or higher while attending College of the Canyons. If a student is currently attending COC while still enrolled in high school or has recently graduated from high school, a GPA of 3.5 or above is required for membership.

Gamma Beta Phi Honor Society

Gamma Beta Phi Honor Society is an honor and service organization for students of any major. The three major objectives of Gamma Beta Phi are to recognize and encourage individual excellence in education; promote the development of leadership ability and character in its members; and foster, disseminate, and improve education through appropriate service projects.

Phi Theta Kappa

Phi Theta Kappa, the international community college Honor Society, recognizes and encourages scholarship among two-year college students, as well as fosters leadership, service, fellowship, and academic excellence in an academically-enriched environment. Membership requirements include at least 12 units of completed coursework applicable to an associate Degree (part-time students are also eligible) and demonstrate a 3.5 GPA or higher.

Psi Beta

Psi Beta is the national honor society in psychology for community and junior colleges. Psi Beta is committed to the development of psychology students through promotion and recognition of excellence in scholarship, leadership, research, and community service. Eligibility requirements include completion of at least one psychology class, have an overall 3.25 GPA, and have at least a B average in all psychology classes.

Phi Rho Pi

Phi Rho Pi is a national organization committed to increasing knowledge and appreciation of the forensics arts at the community college level. It has the distinct honor of being one of the oldest forensics organizations in the United States. Phi Rho Pi’s purpose is to promote forensics programs at community colleges and to foster the growth, development, and participation of forensics. In addition, Phi Rho Pi promotes educational services, organizes national conventions and tournaments, maintains national honorary society status, and
facilitates competitive forensic activities, as well as academic, professional, and leadership activities for members.

**Sigma Chi Eta Honor Society**
The mission of the Sigma Chi Eta Honor Society is to recognize, promote, and reward excellent scholastic achievement in Communication Studies; to foster interest in and provide opportunities for exchange of ideas in the field of communication; and to explore the field for options for four-year transfer students or those entering the workforce.

**Sigma Kappa Delta**
Sigma Kappa Delta’s central purpose is to confer distinction upon outstanding students of the English language and literature in undergraduate studies. Sigma Kappa Delta also recognizes the accomplishments of professional writers who have contributed to the fields of language and literature. To be eligible for membership, students must have completed a minimum of one college course (excluding developmental courses) in English language or literature, have no grade lower than a B in English, have a minimum grade point average of 3.3 (on a 4.0 scale) in general scholarship, and have completed at least one semester or two quarters of college course work for a cumulative total of twelve semester hours. Students are not required to be English majors. Students who are members gain the prestige of membership in a national Honor society, can apply for scholarships and awards, may represent the local chapter at state, regional, and national conventions, and have the opportunity to associate with other Sigma Kappa Delta members on local levels and regional levels and with Sigma Kappa Delta and Sigma Tau Delta members on the national level who share their interest in literature, the English language, and fine arts.

**ACADEMIC RENEWAL**
In certain cases and within the guidelines outlined below, students may petition for alleviation of previously recorded, substandard academic performance, which is not reflective of a student’s demonstrated ability.

A student’s recently demonstrated performance may be quite satisfactory, but his/her cumulative grade point average may be greatly affected by poor grades earned during an earlier period when undefined educational or career goals, as well as personal difficulties inhibited demonstration of his/her academic potential. In these cases, current “satisfactory” performance may not be sufficient to ensure “normal” advancement to current educational goals.

College of the Canyons acknowledges these difficulties and has adopted guidelines, Board Policy 5902, for petition of alleviation of previously substandard coursework.

If the following conditions are met, the Santa Clarita Community College District may disregard substandard coursework associated with the computation of a student’s cumulative grade point average, up to a maximum of two semesters of coursework or three quarters taken at any college.

These conditions are:
A. The coursework to be disregarded is substandard. The semester/quarter grade point average of the courses to be disregarded is less than 2.0.
B. A minimum of 24 semester units have been completed at College of the Canyons with a grade point average of at least 2.0, subsequent to the coursework to be disregarded.
C. At least three calendar years have elapsed since the most recent coursework to be disregarded.

Courses with substandard grades will have the units and grade points earned during such a semester disregarded.

If another accredited college has acted to remove previous coursework from consideration in computing the grade point average, such action shall be honored in terms of its policy.

Academic renewal actions are irreversible. Students should meet with a counselor before taking such an action.

If the student is otherwise eligible for graduation, academic renewal may not be used to raise the grade point average in order to qualify for graduation with honors. Academic renewal cannot be used to set aside a semester containing units or coursework which has been used to meet graduation requirements by a student who has previously graduated.

This policy is adopted for use in the Santa Clarita Community College District. Other institutions may have adopted different policies. The transfer status of such action depends upon the policy of the college to which a student transfers.

**ADVANCED PLACEMENT**
College of the Canyons shall grant associate degree credit for successful completion of examinations in the Advanced Placement Program of the College Entrance Examination Board. Students who present scores of three or better may be granted up to eight semester units for each examination. (Refer to the table of equivalences.)

**Advanced Placement Credit**
Credit for Advanced Placement exams varies from university to university. Although College of the Canyons will give credit for Advanced Placement scores of three or higher, the policy may be different at the university to which the student intends to transfer. All students are advised to consult with a COC counselor or to review the catalog of their transfer college for specific rules concerning Advanced Placement Credit.

**International Baccalaureate**
College of the Canyons shall grant associate degree credit for successful completion of examinations that are part of the International Baccalaureate program. Credit is awarded as noted on the International Baccalaureate credit equivalency chart in this catalog.
<table>
<thead>
<tr>
<th>AP Examination</th>
<th>AP Score</th>
<th>COC Unit Credit</th>
<th>Prerequisite Met for COC Courses(s)</th>
<th>COC Associate Degree GE</th>
<th>CSU GE</th>
<th>IGETC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>Humanities &amp; Fine Arts</td>
<td>Area C1</td>
<td>Area 3A or 3B</td>
</tr>
<tr>
<td>Art Studio Drawing</td>
<td>3,4,5</td>
<td>6*</td>
<td>N/A</td>
<td>Humanities &amp; Fine Arts</td>
<td>Area C1</td>
<td>Area 3A or 3B</td>
</tr>
<tr>
<td>Art Studio 2-D</td>
<td>3,4,5</td>
<td>6*</td>
<td>N/A</td>
<td>Humanities &amp; Fine Arts</td>
<td>Area C1</td>
<td>Area 3A or 3B</td>
</tr>
<tr>
<td>Art Studio 3-D</td>
<td>3,4,5</td>
<td>6*</td>
<td>N/A</td>
<td>Humanities &amp; Fine Arts</td>
<td>Area C1</td>
<td>Area 3A or 3B</td>
</tr>
<tr>
<td>Biology</td>
<td>3,4,5</td>
<td>6</td>
<td>NA</td>
<td>Natural Science</td>
<td>Area B2 &amp; B3</td>
<td>Area 5B w/lab</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>3,4,5</td>
<td>5*</td>
<td>Math 212</td>
<td>Language &amp; Rationality: Communication &amp; Analytical Thinking; Mathematics Competency</td>
<td>Area B4</td>
<td>Area 2A</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>6*</td>
<td>Math 212</td>
<td>Language &amp; Rationality: Communication &amp; Analytical Thinking; Mathematics Competency</td>
<td>Area B4</td>
<td>Area 2A</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4 or 5</td>
<td>6</td>
<td>Math 212 &amp; 213</td>
<td>Language &amp; Rationality: Communication &amp; Analytical Thinking; Mathematics Competency</td>
<td>Area B4</td>
<td>Area 2A</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3,4,5</td>
<td>6</td>
<td>Chemistry 201</td>
<td>Natural Science</td>
<td>Area B1 &amp; B3</td>
<td>Area 5A w/lab</td>
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<tr>
<td>Chinese Language and Culture</td>
<td>3,4,5</td>
<td>N/A</td>
<td>N/A</td>
<td>Elective</td>
<td>Area C2</td>
<td>Area 3B</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>Elective</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Computer Science B</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>Elective</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>English Language and Composition</td>
<td>3,4,5</td>
<td>6</td>
<td>English 102, 103, 105, 106, 107, 108, 109, 111, Psychology 101H, Sociology 101H</td>
<td>Language &amp; Rationality; English Composition &amp; 3 units Elective</td>
<td>Area A2</td>
<td>Area 1A</td>
</tr>
<tr>
<td>English Literature and Composition</td>
<td>3,4,5</td>
<td>6*</td>
<td>English 102, 103, 105, 106, 107, 108, 109, 111, Psychology 101H, Sociology 101H</td>
<td>Language &amp; Rationality; English</td>
<td>Area A2 &amp; C2</td>
<td>Area 1A or 3B</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>Natural Science</td>
<td>Area B1 &amp; B3</td>
<td>Area 5A w/lab</td>
</tr>
<tr>
<td>European History</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Social Science &amp; 3 units Humanities</td>
<td>Area D6</td>
<td>Area 3B or 4F</td>
</tr>
<tr>
<td>French Language</td>
<td>3,4,5</td>
<td>6</td>
<td>French 202</td>
<td>3 units Humanities and 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
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<tr>
<td>French Literature</td>
<td>3,4,5</td>
<td>6</td>
<td>French 202</td>
<td>3 units Humanities and 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
</tr>
<tr>
<td>German Language</td>
<td>3,4,5</td>
<td>6</td>
<td>German 202</td>
<td>3 units Humanities and 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
</tr>
<tr>
<td>Government and Politics: Comparative</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Social Science</td>
<td>Area D8</td>
<td>Area 4H</td>
</tr>
<tr>
<td>Government and Political: United States</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Social Science (does not meet California State and local government requirement for COC or CSU)</td>
<td>Area D8</td>
<td>Area 4H</td>
</tr>
<tr>
<td>Human Geography</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Social Science</td>
<td>Area D5</td>
<td>Area 4E</td>
</tr>
<tr>
<td>Italian Language and Culture</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Humanities and 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
</tr>
<tr>
<td>Japanese Language and Culture</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Humanities and 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
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<tr>
<td>Latin Literature</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Humanities</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
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<tr>
<td>Latin: Virgil</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Humanities</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
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<tr>
<td>Macroeconomics</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Social Science</td>
<td>Area D2</td>
<td>Area 4B</td>
</tr>
<tr>
<td>Microeconomics</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Social Science</td>
<td>Area D2</td>
<td>Area 4B</td>
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<tr>
<td>Music Theory</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Humanities &amp; 3 units Elective</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Physics B</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Natural Science</td>
<td>Area B1 &amp; B3</td>
<td>Area 5A w/lab</td>
</tr>
<tr>
<td>Physics C: Mechanics</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Natural Science</td>
<td>Area B1 &amp; B3</td>
<td>Area 5A w/lab</td>
</tr>
<tr>
<td>Physics C: Electricity and Magnetism</td>
<td>3,4,5</td>
<td>3</td>
<td>N/A</td>
<td>3 units Natural Science</td>
<td>Area B1 &amp; B3</td>
<td>Area 5A w/lab</td>
</tr>
<tr>
<td>Psychology</td>
<td>3,4,5</td>
<td>6</td>
<td>Psychology 102, 230</td>
<td>3 units Social Science</td>
<td>Area D9</td>
<td>Area 4L</td>
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<tr>
<td>Spanish Language</td>
<td>3,4,5</td>
<td>6</td>
<td>Spanish 202</td>
<td>3 units Humanities &amp; 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
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<tr>
<td>Spanish Literature</td>
<td>3,4,5</td>
<td>6</td>
<td>Spanish 202</td>
<td>3 units Humanities &amp; 3 units Elective</td>
<td>Area C2</td>
<td>Area 3B and 6A</td>
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<tr>
<td>Statistics</td>
<td>3,4,5</td>
<td>4</td>
<td>N/A</td>
<td>Language &amp; Rationality: Communication &amp; Analytical Thinking; Mathematics Competency</td>
<td>Area B4</td>
<td>Area 2A</td>
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<tr>
<td>United States History</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Social Science &amp; 3 units U.S. History</td>
<td>Area D6</td>
<td>Area 3B or 4F</td>
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<tr>
<td>World History</td>
<td>3,4,5</td>
<td>6</td>
<td>N/A</td>
<td>3 units Social Science &amp; 3 units Elective</td>
<td>Area D6</td>
<td>Area 3B or 4F</td>
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</tbody>
</table>

* Unit limitations apply; please consult with the Counseling Department.
## COLLEGE OF THE CANYONS – INTERNATIONAL BACCALAUREATE (IB) CREDIT EQUIVALENCY

<table>
<thead>
<tr>
<th>IB Examination</th>
<th>IB Score</th>
<th>COC Unit Credit</th>
<th>COC Associate Degree GE ###</th>
<th>CSU GE #</th>
<th>IGETC ##</th>
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</thead>
<tbody>
<tr>
<td><strong>Biology HL</strong></td>
<td>5, 6, 7</td>
<td>6</td>
<td>Natural Science 3 units</td>
<td>Area B-2</td>
<td>Area 5B (without lab) 3 units</td>
</tr>
<tr>
<td><strong>Chemistry HL</strong></td>
<td>5,6,7</td>
<td>6</td>
<td>Natural Science 3 units</td>
<td>Area B-1</td>
<td>Area 5A (without lab) 3 units</td>
</tr>
<tr>
<td><strong>Economics HL</strong></td>
<td>5, 6, 7</td>
<td>6</td>
<td>Social and Behavioral Science 3 units</td>
<td>Area D-2</td>
<td>Area 4B 3 units</td>
</tr>
<tr>
<td><strong>Geography HL</strong></td>
<td>5,6,7</td>
<td>6</td>
<td>Social and Behavioral Science 3 units</td>
<td>Area D-5</td>
<td>Area 4E 3 units</td>
</tr>
<tr>
<td><strong>History (any region) HL</strong></td>
<td>5,6,7</td>
<td>6</td>
<td>Social and Behavioral Science 3 units</td>
<td>Area C-2 OR D-6 3 units</td>
<td>Area 3B OR 4F 3 units</td>
</tr>
<tr>
<td><strong>Language A1 (any language except English) HL</strong></td>
<td>4,5,6,7</td>
<td>6</td>
<td>Humanities 3 units</td>
<td>Area C-2</td>
<td>Area 3B and 6A 3 units (Min. score must be 5)</td>
</tr>
<tr>
<td><strong>Language A2 (any language except English) HL</strong></td>
<td>4,5,6,7</td>
<td>6</td>
<td>Humanities 3 units</td>
<td>Area C-2</td>
<td>Area 3B and 6A 3 units (Min. score must be 5)</td>
</tr>
<tr>
<td><strong>Language B (any language except English) HL</strong></td>
<td>4,5,6,7</td>
<td>6</td>
<td>Humanities 3 units</td>
<td>None</td>
<td>Area 6A (Min. score must be 5) 3 units</td>
</tr>
<tr>
<td><strong>Mathematics HL</strong></td>
<td>4,5,6,7</td>
<td>6</td>
<td>Language and Rationality: Communication &amp; Analytical Thinking; 3 units &amp; Math Competency</td>
<td>Area B-4</td>
<td>Area 2A 3 units (Min. score must be 5)</td>
</tr>
<tr>
<td><strong>Physics HL</strong></td>
<td>5,6,7</td>
<td>6</td>
<td>Natural Science 3 units</td>
<td>Area B-1</td>
<td>Area 5A (without lab) 3 units</td>
</tr>
<tr>
<td><strong>Psychology HL</strong></td>
<td>5,6,7</td>
<td>3</td>
<td>Social and Behavioral Sciences 3 units</td>
<td>Area D-9</td>
<td>Area 4I 3 units</td>
</tr>
<tr>
<td><strong>Theater HL</strong></td>
<td>4,5,6,7</td>
<td>6</td>
<td>Humanities 3 units</td>
<td>Area C-1</td>
<td>Area 3A 3 units (Min. score must be 5)</td>
</tr>
</tbody>
</table>


# From the May 10, 2010 CSU Memorandum on System-wide Credit for External Examinations
## From the June 4, 2009 IGETC Policy 1.1 and 2010 IGETC Policy Version 1.2
### From the CCC International Baccalaureate Test Equivalency List - ASCCC Fall 2010 Resolution 09.05
## College of the Canyons – College Level Examination Program (CLEP) Credit Policy

<table>
<thead>
<tr>
<th>CLEP Examination</th>
<th>Min. CLEP Score</th>
<th>COC/CSU Unit Credit</th>
<th>COC Associate Degree GE</th>
<th>CSU GE</th>
<th>IGETC</th>
<th>CLEP Examination</th>
<th>Min. CLEP Score</th>
<th>COC/CSU Unit Credit</th>
<th>COC Associate Degree GE</th>
<th>CSU GE</th>
<th>IGETC</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Government</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Sciences</td>
<td>Area D-8</td>
<td>3 units</td>
<td>None</td>
<td>Human Growth and Development</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science</td>
<td>Area E</td>
</tr>
<tr>
<td>American Literature</td>
<td>50</td>
<td>3</td>
<td>Humanities</td>
<td>Area C-2</td>
<td>3 units</td>
<td>None</td>
<td>Humanities</td>
<td>50</td>
<td>3</td>
<td>Humanities</td>
<td>Area C-2</td>
</tr>
<tr>
<td>Analyzing and Interpreting Literature</td>
<td>50</td>
<td>3</td>
<td>Humanities</td>
<td>Area C-2</td>
<td>3 units</td>
<td>None</td>
<td>Information Systems and Computer Applications</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
</tr>
<tr>
<td>Biology</td>
<td>50</td>
<td>3</td>
<td>Natural Science</td>
<td>Area B-2</td>
<td>3 units</td>
<td>None</td>
<td>Introduction to Educational Psychology</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
</tr>
<tr>
<td>Calculus</td>
<td>50</td>
<td>3</td>
<td>Language and Rationality: Communication &amp; Analytical Thinking; Math Competency</td>
<td>Area B-4</td>
<td>3 units</td>
<td>None</td>
<td>Introductory Business Law</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
</tr>
<tr>
<td>Chemistry</td>
<td>50</td>
<td>3</td>
<td>Natural Science</td>
<td>Area B-1</td>
<td>3 units</td>
<td>None</td>
<td>Introductory Psychology</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science</td>
<td>Area D-9</td>
</tr>
<tr>
<td>College Algebra</td>
<td>50</td>
<td>3</td>
<td>Language and Rationality: Communication &amp; Analytical Thinking; Math Competency</td>
<td>Area B-4</td>
<td>3 units</td>
<td>None</td>
<td>Introductory Sociology</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science</td>
<td>Area D-0</td>
</tr>
<tr>
<td>College Algebra-Trigonometry</td>
<td>50</td>
<td>3</td>
<td>Language and Rationality: Communication &amp; Analytical Thinking; Math Competency</td>
<td>Area B-4</td>
<td>3 units</td>
<td>None</td>
<td>Natural Sciences</td>
<td>50</td>
<td>3</td>
<td>Natural Science</td>
<td>Area B-1</td>
</tr>
<tr>
<td>English Literature</td>
<td>50</td>
<td>3</td>
<td>Humanities</td>
<td>Area C-2</td>
<td>3 units</td>
<td>None</td>
<td>Principles of Accounting</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
</tr>
<tr>
<td>Financial Accounting</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
<td>None</td>
<td>Principles of Accounting</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science</td>
<td>Area D-2</td>
<td>3 units</td>
</tr>
<tr>
<td>French Level I</td>
<td>50</td>
<td>6</td>
<td>(Max: credit: only 1 French exam)</td>
<td>Elective</td>
<td>None</td>
<td>Principles of Accounting</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>French Level II</td>
<td>59</td>
<td>12</td>
<td>(Max: credit: only 1 French exam)</td>
<td>Humanities</td>
<td>Area C-2</td>
<td>3 units</td>
<td>Principles of Accounting</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
</tr>
<tr>
<td>German Level I</td>
<td>50</td>
<td>6</td>
<td>(Max: credit: only 1 German exam)</td>
<td>Elective</td>
<td>None</td>
<td>Principles of Accounting</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>German Level II</td>
<td>60</td>
<td>12</td>
<td>(Max: credit: only 1 German exam)</td>
<td>Humanities</td>
<td>Area C-2</td>
<td>3 units</td>
<td>Principles of Accounting</td>
<td>50</td>
<td>3</td>
<td>Elective</td>
<td>None</td>
</tr>
<tr>
<td>History, United States I</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science OR US History Title 5</td>
<td>Area D-6 &amp; US History Title 5</td>
<td>3 units</td>
<td>None</td>
<td>Trigonometry</td>
<td>50</td>
<td>3</td>
<td>Language and Rationality: Communication &amp; Analytical Thinking; Math Competency</td>
<td>Area B-4</td>
</tr>
<tr>
<td>History, United States II</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science OR US History Title 5</td>
<td>Area D-6 &amp; US History Title 5</td>
<td>3 units</td>
<td>None</td>
<td>Western Civilization I</td>
<td>50</td>
<td>3</td>
<td>Humanities OR Social and Behavioral Science</td>
<td>Area C-2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Western Civilization II</td>
<td>50</td>
<td>3</td>
<td>Social and Behavioral Science</td>
<td>Area D-6</td>
<td>3 units</td>
</tr>
</tbody>
</table>
ASSOCIATE DEGREES/GRADUATION REQUIREMENTS
The Board of Trustees of the Santa Clarita Community College District as authorized by the Board of Governors of the California Community Colleges shall confer the degree of Associate in Arts or Associate in Science upon a student who has satisfactorily completed the degree requirements which include all of the following:
1. a minimum of 60 semester degree applicable units
2. the required courses for a specific major
3. General Education, PE/Wellness and Diversity requirements
4. a cumulative grade point average of 2.0 or better in associate degree applicable units and good academic standing at College of the Canyons
5. a minimum of 12.0 units completed at College of the Canyons
6. a maximum of 18 semester units of coursework with the grade of “P” or CR used towards the 60 degree applicable units

All updates to Associate Degree Requirements after the printing of this catalog can be found on the Counseling Department Website at www.canyons.edu/offices/counseling. Please see Board Policy and Administrative Procedures 5920 for more information regarding the Associate Degree.

Philosophy of General Education
College of the Canyons is dedicated to the philosophy that all students will receive the highest quality education possible. Central to this philosophy is the belief that all students granted an associate degree should be required to enroll in a variety of general education courses in addition to those courses that are required by a student’s major. These general education courses comprise a body of knowledge that introduces students to the natural sciences, social sciences, humanities and arts, written communications, critical thinking, and physical education and wellness. The intent of the requirement for general education courses is to cultivate in each student:
• The skills necessary to think clearly, logically, and ethically; to find information from a variety of sources and technologies; to examine information critically; to communicate effectively both orally and in writing; to develop effective and creative capabilities and social attitudes; and to reason quantitatively.
• An understanding of scientific principles and methods of inquiry.
• Knowledge, understanding and appreciation of the arts, ideas, and values expressed in the world’s cultural traditions, including the contributions of women, ethnic minorities, and non-western cultures.
• An understanding of history, the political and economic practices of societies, and the social and psychological dimensions of human behavior.
• An understanding and appreciation of the differences and similarities that exist within the pluralistic society of the United States, including the rights and responsibilities of participating within its democratic system.
• An understanding and appreciation of cultural diversity and a motivation for lifelong learning and well-being.

GENERAL EDUCATION REQUIREMENTS
Complete a minimum of 23 semester units of general education including at least one course in each of the following areas. A given course meets the requirements in only one area.

A. Natural Sciences - minimum 3 semester units required
Anthropology 101, 100H 101L
Astronomy 100, 101, 102
Biological Science 100, 100H, 106, 107, 107H, 130, 132, 140, 180, 201, 202, 204, 205, 215, 216, 219, 221, 230, 240
Chemistry 090, 110, 151, 151H, 201, 202, 255, 256
Geography 101, 101H, 101L, 103
Geology 100, 101, 102, 105, 109, 218
Physical Science 101
Physics 101, 110, 111, 220, 221, 222
Psychology 102

B. Social and Behavioral Sciences - minimum 3 semester units required
Anthropology 103, 103H, 210, 220
Business 103, 126
Communication Studies 110, 223, 235, 246, 256, 260
Early Childhood Education 120, 125
Economics 170, 170H, 201, 201H, 202, 202H
Geography 102, 104
Media Entertainment Arts 100
Political Science 150, 150H, 200, 210, 230, 250, 270, 290
Psychology 100, 101, 101H, 105, 109, 126, 172, 175, 180, 225, 230, 235, 240, 272

C. Humanities and Fine Arts - minimum 3 semester units required
Anthropology 210, 220
Art 110, 111, 114, 115, 124A, 124B, 140, 141, 205, 222
Business 160
Chinese 101
Cinema 120, 121, 122, 123, 127, 129, 131
Communication Studies 105, 105H, 150, 225, 246, 250, 250H, 256, 260
Dance 100, 101, 111, 121, 122, 131, 132, 133, 134, 135, 137, 141, 142, 161, 170
French 101, 102, 150, 201, 202
German 101, 102
History 101, 102, 161, 165, 191, 192, 193, 240, 243
Humanities 100, 101, 150
Interior Design 114, 115
Italian 101, 102, 150
Media Entertainment Arts 102
Music 100, 105, 106, 107, 112, 120, 125, 142, 174, 175, 176
Philosophy 101, 101H, 102, 110, 111, 112, 120, 220, 225, 240, 250
Photography 140, 150, 160
Sign Language 101, 102, 103, 104, 110
Sociology 200
Spanish 101, 101A, 102, 102A, 150, 201, 202, 240
Theater 110, 120, 141, 144, 190, 220, 221, 240

D. Language and Rationality
6 semester units - minimum grade of “C” required
(completion of both 1 and 2 are required)
1. English Composition:
   Select one course from the following:
   English 101, 101H, 102, 103, 204
2. Communication and Analytical Thinking:
   Select one course from the following:
   Communication Studies 105, 105H, 223, 225, 227;
   Computer Science 111, 132; Economics 291; Math 070, 075, 083, 102, 103, 111, 130, 140, 211, 212, 213, 214, 215, 240; Philosophy 106, 230;
   Psychology 103, 104; Sociology 102, 108 or 137

E. American Institutions
6 semester units required
United States History – 3 units
U.S. Constitution, State and Local Government – 3 units (complete one course from #1 and one course from #2)
1. Economics 170 or 170H; History 111, 111H, 112, 112H, 120, 120H, 130, 170, 170H, 230 or 245
2. Political Science 150 or 150H
Or complete both History 111 or 111H and 112 or 112H

F. Physical Education and Wellness - Minimum
   two units or 2 courses:
   Physical Education activity (KPEA or KPEI) or Dance activity courses (except Dance 100) Health Science 100 or 149. (Veterans exempted. DD214 required.)

G. Diversity Requirement - Complete at least 3 units from the following:
   Anthropology 103, 103H, 210; Business 126; Cinema 123; Communication Studies 235, 256, 260; Early Childhood Education 160, 165; Education 203;
   English 262, 270, 271, 273, 274, 280; Geography 102;
   Health Science 243, History 116, 117, 120, 120H, 130, 161, 191, 192, 193, 210, 230, 243; Music 108;
   Philosophy 102, 220; Political Science 290;
   Psychology 230, 235, 240, 272; Sign Language 110;
   Sociology 101, 101H, 103, 103H, 105, 110, 200, 207, 208, 210, 230, 233. The course used to satisfy this area may also be used to satisfy another area of General Education, if applicable.

COMPETENCY REQUIREMENTS
• Reading Competency - Minimum grade of “C” required. Competence is demonstrated by completion of English: 101 or 101H
• Written Expression Competency - Minimum grade of “C” required. Competence is demonstrated by completion of English: 101, 101H, 102, 103, and 204
• Mathematics Competency - Minimum grade of “C” required. Competence is demonstrated by completion of Economics 291; Mathematics 070, 083, 102, 103, 104, 111, 130, 140, 211, 212, 213, 214, 215, 240; Psychology 104 or Sociology 137

MAJOR REQUIREMENT
Completion of the required courses for an approved major listed in the Program/Course Description section of the catalog. All courses required for the major must be completed with a “C” grade or better.

UNIT REQUIREMENT
To satisfy the unit requirement for graduation, the student must complete a minimum of 60 semester units of college-level work that includes the courses and units:

1. required for the student's major,
2. specified in the general education requirements above, and
3. electives to total 60 units.

GRADE POINT REQUIREMENT
A minimum 2.0 grade-point average (“C”) or better in the Associate Degree applicable units and the student must be in good academic standing at College of the Canyons.

RESIDENCE REQUIREMENT
Complete a minimum of 12 units at College of the Canyons.

PETITION FOR GRADUATION
File a petition for graduation in the Counseling Office no later than the first class meeting of the semester/term of graduation. See the Schedule of Classes for the specific date. Petitions are accepted for graduation for fall, spring, and summer terms only.

SECOND ASSOCIATE DEGREE
All major requirements for the additional degree must be satisfied, per student's catalog rights.

1. A minimum of 18 unduplicated semester units are completed in the new major.
2. Courses used towards the first degree may be used towards the major in the second degree unless either degree is the Liberal Arts and Sciences major (as well as the former Transfer Studies and General Arts and Sciences majors).
3. A minimum of 12 semester units are completed in residence within the Santa Clarita Community College District after the awarding of the first degree. Students are exempt if they completed the first Associate Degree in the Santa Clarita Community College District.
4. All current Santa Clarita Community College District general education requirements listed above will have been met with the awarding of the first degree. If not, these additional general education courses will also be required.

MULTIPLE MAJORS

Multiple majors are acceptable and occur when a student works simultaneously toward the completion of more than one major field of study. The Liberal Arts and Sciences majors (as well as the former Transfer Studies and General Arts and Sciences majors) cannot be included as part of the multiple major.

Completion of the major field of study does not change if a student has declared multiple majors. Students must complete a minimum of 18 unduplicated semester units in each additional major.

An Associate in Science or Associate in Arts degree with a multiple major can be earned by completion of all general education requirements plus the courses required for the majors as outlined in the College catalog under Associate Degree Programs.

The student will be awarded one diploma for each major completed.

ASSOCIATE DEGREES FOR TRANSFER (AA-T OR AS-T)
The Santa Clarita Community College District offers Associate degrees for transfer as prescribed by SB 1440. The Associate Degree for Transfer is exempt from all local general education requirements. The degrees are specifically for students transferring to a California State University. Please see the specific degrees under the course descriptions section of this catalog.

AUDITING CREDIT COURSES

The governing board of the Santa Clarita Community College District has authorized the auditing of credit classes at College of the Canyons pursuant to Ed Code 76370.

Course auditing is permitted as a service to students who have completed designated credit courses for the maximum number of allowed repeats. The purpose of auditing is to allow students to continue study after course repeatability has been exhausted. The following list of courses has been approved for auditing:

- Nursing Science-all
- Media Entertainment Arts - Animation-all
- Dance- 161
- Music- 080, 081, 082, 083, 116, 153, 173, 174, 175, 176, 177, 185, 186
- Photography- 090L, 091L
- Theatre- 120, 161, 190

Classes taken by audit follow the same deadline dates as classes taken for credit. Contact Community Education if you wish to audit classes.

Regulations

1. Students wishing to audit classes must receive the approval of the instructor of the course.
2. Students wishing to audit a course must be in at least grades 11-12. Those students in grades K-10 are not eligible to audit classes. The exception to this regulation, are the music classes eligible for audit listed in the college catalog.
3. No student auditing a course shall be permitted to change enrollment in that course to receive credit for the course.
4. Students auditing a course are not subject to attendance, test or grade requirements. Attendance of students auditing a course is not included in computing the apportionment accounting procedures.
5. A fee of $15 per unit will be charged. Students enrolled in classes to receive credit for ten or more units shall not be charged a fee to audit three or fewer semester units. Audit fees are paid through the Community Education office.
6. Once enrolled, students must present their class instructor with a copy of the audit receipt obtained in the Community Education office.

BASIC SKILLS LIMITATION (College Success Skills)

Basic skills courses provide a foundation in reading, writing, mathematics, English as a Second Language, learning and study skills. These classes are not applicable to the associate degree but provide the skills necessary for students to succeed in college-level work.

Basic Skills Course Limitation

Except as specifically exempted, no student shall accrue more than 30 units of credit for basic skills coursework at College of the Canyons. Non-exempt students who have exhausted the unit limitation shall be referred to appropriate alternate educational service providers.

Exemptions from Basic Skills Course Limitation

The following classifications of students are exempted from the 30-unit limitation on Basic Skills coursework:

1. Students enrolled in one or more courses of English as a Second Language.
2. Students identified as learning disabled according to Title 5, section 55035.

Waiver of Basic Skills Course Limitation

A waiver of the 30-unit limitation for Basic Skills coursework may be granted to non-exempt students who demonstrate significant measurable progress toward the development of skills necessary for college-level courses. Such waivers shall be given for specified periods of time or for a specified number of units. A petition to waive the 30-unit limitation must be submitted to the Counseling Department for approval.

CATALOG RIGHTS FOR CONTINUING STUDENT STATUS

Students establish catalog rights in the first semester/term they complete courses at College of the Canyons. This initial catalog will be used when validating associate degree and vocational certificate requirements. If a student stops attending College of the Canyons for one year or longer, initial catalog rights are lost. One year is defined as four consecutive terms (including summer and winter intersessions).
Upon re-entry to the college after one year’s absence, catalog rights will be reestablished using the current academic catalog determined by the student’s semester/term of re-entry.

Degree and transfer requirements for continuing students are determined by those listed in the catalog for the year in which they initially enrolled.

Students who have stopped attending College of the Canyons due to active military duty will not lose catalog rights. Upon return, the student must present their orders to the Veterans office to establish their previous catalog rights.

CERTIFICATES
Certificate programs are designed for students who are looking for programs of instruction, some of which are short-term, with a high degree of specialization. These programs typically are designed to prepare students for employment, job enhancement and/or job advancement. Certificate programs vary in length and generally require less than two years of full-time study.

Certificate of Achievement
A Certificate of Achievement is awarded by the Board of Trustees of the Santa Clarita Community College District as authorized by the Board of Governors of the California Community Colleges when a student has successfully completed required courses in an approved program of study as specified in the Program/Course Description and Certificate Programs section of this catalog. To qualify for the Certificate of Achievement, students must satisfy the following requirements:
1. Complete at least half of the units required for the certificate program in residence;
2. Earn a grade of "C" or better in each course required for the certificate;
3. File a petition for the certificate in the office of Admissions and Records during the semester in which requirements will be completed.

Certificate of Specialization
A Certificate of Specialization is a departmental award in an area of specialization requiring less than 18 semester units. This issuance of the departmental award is not recorded on the student’s official transcript. To qualify for the Certificate of Specialization, students must satisfy the following requirements:
1. Complete at least half of the units required for the certificate program in residence;
2. Earn a grade of "C" or better in each course required for the certificate;
3. File a petition for the certificate in the academic department issuing the certificate during the semester in which requirements will be completed.

Non-Credit Certificate Requirements
Certificates of Completion and Competency are non-credit awards granted by the District to students who have demonstrated mastery skills within a noncredit area.

a. Students must complete required courses in an approved program of study as specified in the Continuing Education section of the course catalog.
b. The Certificate of Competency within the noncredit ESL program requires the student to meet the criteria for the certificate based on the combination of placement and successful course completion with a grade of “P”.
c. The Certificate of Completion requires the student to complete all required courses in the approved program of study as listed in the college catalog.

COURSE PREREQUISITES
Some courses require the completion of prerequisites. A prerequisite is a course that must be completed, or a placement score that must be achieved, before a more advanced course is attempted. Students are advised to consult the course descriptions found in the current college catalog or schedule of classes to identify course prerequisites.

All prerequisites must have been completed with a satisfactory grade. "Satisfactory grade" means the grade earned must be a C, P, or better; D, F, FW, or NP grades are not acceptable.

Many of our courses have prerequisites. Our policy allows you to enroll in the next course, but unless your final grade in the prerequisite course meets the minimum grade of a C, you will not be allowed to stay in the next course. Once the previous semester grades are posted you will be dropped from the more advanced course. The drop may happen after the semester has begun and could impact your ability to obtain another course.

Units may not be granted after credit has been earned for a more advanced College of the Canyons course. Additionally, unit credit may not be granted for prerequisites once the more advanced course has been completed.

- Prerequisite – a condition of enrollment, typically a course or a placement score that a student is required to meet before being allowed to enroll in a more advanced course or educational program.
- Corequisite – means that there are two courses offered that connect to each other and the student is required to enroll in both of them.
- Strongly Recommended – means that students are advised to strengthen their subject skills by taking the recommended course but are not required to do so.

Challenge Process
Prerequisite challenge petitions are available in the Admissions and Records office. A prerequisite may be challenged for the following reasons:

- The prerequisite has not been made reasonably available;
- The prerequisite was established in violation of regulation, or in violation of District approved processes;
- The prerequisite is discriminatory or applied in a discriminatory manner; and/or
- You have knowledge or ability to succeed in the course despite not meeting the prerequisite.

In each case the student must provide documentation to support the challenge. Examples of documentation are
transcripts, copies of certificates, proof of knowledge of the required material, etc.

The procedure for prerequisite challenge petitions is as follows:

1. Fill out a Prerequisite Challenge Petition.
2. Submit it to Admissions and Records (if the class is closed an add form with instructor’s signature must also be attached).
3. Admissions and Records will enroll you in the class pending petition approval. You must pay for the class at this point and continue attending class until the petition is approved or denied.
4. The petition will be forwarded by Admissions and Records to the appropriate division for review.
5. If the petition is approved, you will be sent a copy and will be officially enrolled in the class.
6. If the petition is denied, you will be sent a copy of the petition, an administrative drop will be processed and a refund of class fees will be sent to you.

COURSE REPETITION

Per Title 5 of the California Code of Regulations, Section 55040-55046, the Santa Clarita Community College District has adopted the following policy with regard to the repetition of courses for which a student has received a substandard grade. Nothing in this policy should be taken as an exception to Section 55040-55041 of Title 5, of the California Code of Regulations.

Definitions:
For the purposes of course repetition, academic renewal, and all other grade-related issues, substandard grades shall be defined as meaning coursework for which the student has earned a D, F, FW, NC and/or NP. For the purposes of course repetition, academic renewal, and all other grade related issues, non-substandard grades shall be defined as coursework for which the student has earned an A, B, C, CR or P. For the purposes of this policy “extenuating circumstances” is taken to mean verified cases of accidents, illness, or other circumstances beyond the control of the student.

1. Students may enroll in a course for which they have earned a substandard grade or a withdrawal no more than three times.
2. If a student repeats a course for which he or she has earned a substandard grade or a withdrawal and receives a non-substandard grade (A, B, C, CR or P), he or she cannot repeat the course a second time.
3. If the student repeats a course for which he or she has earned a substandard grade or a withdrawal and receives a second substandard grade or a withdrawal, he or she can repeat the course one more time. If the student receives a withdrawal or a substandard grade on the third enrollment, the student cannot repeat the course again. A withdrawal does not alleviate the substandard grade on the previous enrollment.
4. After course repetition occurs to alleviate substandard grades, the previous grade and unit credit will be disregarded in computing the student's GPA for the previous two instances of substandard repetition. The course will be annotated such that the GPA calculation occurs for the most recent grade. A withdrawal does not alleviate a substandard grade.

Exceptions:
Students may repeat a course for which a substandard or withdrawal grade has been recorded twice under the following conditions:

- That previous grades were, at least in part, the result of extenuating circumstances.
- Certain courses may be repeated up to a maximum of three times for a total of four enrollments regardless of the grades earned. These courses are identified in the college catalog and the schedule of classes. All grades earned for the authorized repeats shall be counted toward the grade point average.

Transcript Notation:
When courses are repeated for which a substandard grade was received, all coursework shall remain on the student’s permanent record. The course will be annotated such that the grade point calculation occurs for the most recent grade. No more than two substandard grades will be removed from the grade point average.

When courses are repeated for which a non-substandard grade was received, credit will be given once. All coursework shall remain on the student’s permanent record. When a course is repeated pursuant to this manner, the previous grade and unit credit will be disregarded in computing the GPA.

Repetition of courses for which the student has received a non-substandard grade
Per Section 55041 of Title 5, California Code of Regulations, the Santa Clarita Community College District has adopted Board Policy 5901, with regard to repeating courses for which the student has earned a non-substandard grade:

Students may submit a Repeat Petition, accompanied by verified extenuating circumstances, requesting that courses be repeated. If approved, the previous grade and unit credit will be disregarded in computing the GPA.

Course repetition shall be permitted in cases where such repetition is necessary for a student to meet a legally-mandated training requirement as a condition of continued paid or volunteer employment. Such courses may be repeated for credit, any number of times, regardless of whether or not substandard work was previously recorded, and the grade and units received each time shall be included for purposes of calculating the student's GPA.

The Santa Clarita Community College District reserves the right to require a student to certify or document that course repetition is necessary to complete legally mandated training pursuant to this section.

The District may permit or require a student to repeat a course due to significant lapse of time. Students cannot repeat courses where a non-substandard grade was received, unless there has been a significant lapse of time (36 months) and:
i. there is an established recency prerequisite established by the course curriculum; or,

ii. there is an established recency requirement as established by a transfer institution; or,

iii. an employer mandates an employee repeat a course as a direct result of a substantiated change in industry standards. The lapse of time may be less than 36 months if the student must repeat the course due to their employer requiring the course at a sooner date.

Course repetition for a significant lapse of time can only occur once. All course work shall remain on the student’s permanent record. When a course is repeated pursuant to this section, the previous grade and unit credit will be disregarded in computing the GPA.

PASS/NO PASS
It is recognized that many students fail to explore outside their specific fields of competence for fear of damaging their academic records. To offset this, a system of pass (P)/no pass (NP) grading has been devised. Students have the option, during the time of registration, to petition to take classes on a P/NP basis in lieu of a grade of A, B, C, D, F, or FW.

Students electing to be evaluated on a P/NP basis will receive credit upon satisfactory completion (grade of “C” or better) of the course. Students who fail to perform satisfactorily will be assigned a grade of no pass (NP).

Regulations
1. A maximum of 18 semester units of credit can be applied towards the associate in arts or associate in science degree. Pass (P)/no pass (NP) grades received as a result of awarding Advance Placement units are exempt from the 18 unit limit.

2. Students who elect to take a course on a pass/no pass basis must receive approval from their counselor and file a Pass/No Pass Petition in the Admissions and Records Office before 30% of the semester or course transpires.

3. Courses in which this option is available are listed in the college catalog. Generally, no course taken for a pass/no pass grading option may be used toward a major for an associate degree. Students should be aware that courses graded P/NP might not be accepted in a transfer major, and are advised to consult with their intended transfer institution.

4. Students who elect to be evaluated on a P/NP basis do not have the option of reversing their decision at a later date.

5. Students taking courses on a P/NP basis are held responsible for all assignments and examinations.

6. Courses graded on a P/NP basis are not counted in calculating grade point average; however, they are considered in calculating progress probation/dismissal. Students electing to take courses on a P/NP basis must meet any course prerequisite prior to enrolling in the course.

7. The P/NP option is not applicable to courses taken through credit by examination.

8. Some courses are offered on a P/NP basis only. These courses are listed in the college catalog.

CREDIT BY EXAMINATION
Credit by examination may be granted for proficiency previously accomplished in other than an accredited institution; for study; travel; or other experiences in College of the Canyons approved courses. Credit attempted by this method shall be so marked on the student’s permanent record on an A - F grading system.

Units and grade points earned shall be counted toward the associate degree. Units earned by credit by examination are not considered as units completed in residence and will not be used for reports to insurance companies or other similar agencies.

Students must obtain permission from the division dean or department chair from which the course is offered and obtain approval from a counselor. A $55/unit fee must be paid prior to taking the exam. Department chairs (or division chairs) will forward the results of the examination to the Admissions and Records Office for processing and recording. The $55 fee represents the current enrollment fee of $46 a unit plus a $9 per unit processing fee. The fee for credit by exam will change if the enrollment fee changes.

Requirements for Credit by Examination
1. Students wishing to receive credit by examination must be in good academic standing at College of the Canyons and be currently enrolled at least half time.

2. Petitions for credit by examination in approved courses must be submitted before 50% of the term is completed. Grades for courses taken through credit by examination are due in the Admissions and Records Office by the last day of finals for the semester or term.

3. Courses taken through credit by examination are subject to A - F grading. Incomplete, withdrawals, or no-pass grades are not allowed.

4. Unit credit may not be granted after credit has been earned for a more advanced College of the Canyons course. Additionally, unit credit may not be granted for prerequisites once the more advanced course has been completed.

5. A second examination may not be attempted for the same course, but the course may be taken for credit following regular enrollment procedures.

6. The student must be eligible to take the particular course for credit in terms of any prerequisites and other enrollment requirements.

7. A maximum of 18 units may be taken through credit by examination.

8. Resident, non-resident and international students will all be charged at the same rate of $55/unit through credit by examination.

9. Credit by examination fees must be paid prior to taking the exam. Fees are non-refundable.
CREDIT FOR MILITARY SERVICE
A veteran who has completed a continuous active duty period of 181 days or more with the United States military service (Air Force, Army, Coast Guard, Marine Corps and/or Navy), and who was discharged or released from active duty under conditions other than dishonorable, may petition and be allowed credit as follows:

Depending on the branch of service, a veteran will be awarded between three and four units of college credit for completion of Military Basic Training. Two of these units can be used to meet the Physical Education requirement for both the College of the Canyons associate degree and/or CSU General Education breadth certification. The remaining unit(s) will be posted as elective credit.

The veteran may also receive additional elective credit for formal service school courses offered by the United States military services. Service school transcripts are evaluated and credit granted based on the recommendations by the Commission on Accreditation of Service Experiences of the American Council on Education. A maximum of 18 units will be allowed for military school service. Unit credit will be posted on the academic transcript and reported to the Veteran's Administration at the end of the second semester/term of attendance.

Veterans will be allowed full credit for college-level courses completed under the auspices of DANTES or the United States Armed Forces Institute. Such credit will be treated in the same manner and under the same policies as allowing credit from accredited colleges and universities.

DIRECTORY INFORMATION
The Santa Clarita Community College District regards the following as "directory information" which can be released to the public: student’s name, district provided email address, current enrollment status, dates of attendance, major field of study, degrees and awards received from the District, participation in officially recognized activities and sports, weight and height of members of athletic teams, the most recent public or private school attended by the student.

If a student desires to withhold directory information, he or she must file a written request with the Admissions and Records Office.

In accordance with the Family Education Rights and Privacy Act of 1974, all other student information, excluding that designated as directory information, cannot be released to a third party without written permission submitted to the college by the student. This law applies to all students attending College of the Canyons, regardless of the student's age.

FAMILIES OF COURSES
New regulations governing the repetition of credit courses in the California Community College system effective Fall 2013 have eliminated repeatability in the Art, Dance, Graphic & Multimedia Design, Kinesiology (activity courses), Media Entertainment Arts, Music, Photography, and Theatre departments. While students will not, in most cases, be allowed to repeat active participatory courses in these departments, students will still be allowed to enroll in a series of active participatory courses that are related in content (commonly referred to as a family of courses) a maximum of four times.

A family of courses may include more than four courses, but students are limited to a maximum of four courses in any family. Further, all grades, including “W”s, will count toward the four course enrollment limitation and for computing the grade point average (GPA). Students can repeat Art, Dance, Drama, Music, and PE courses that are included in Families of Courses in which a “NP”, “D”, “F” grade was earned or “W” was assigned; however, all enrollments count toward the 4 enrollment maximum for each family of courses.

College of the Canyons has developed 49 Families of Courses which can be accessed at www.canyons.edu/offices/curriculum. For further information regarding enrollment into a Family of Courses, visit the link above or contact the Admissions and Records office.

GRADES
Awarding grades to students is the responsibility of the instructor of the course in which the student is enrolled. Once awarded, grades may not be changed except where evidence is presented that a clerical error has occurred. (See Student Grievance Policy, page 283.) The grading system and grading point equivalent follow:

- A Excellent 4 grade points/units
- B Good 3 grade points/units
- C Satisfactory 2 grade points/units
- D Passing, less than Satisfactory 1 grade point/unit
- F Failing 0 grade points/units
- FW Failing, lack of attendance 0 grade points/units

The I, W, NC, CR, NP, P and IP are not used in computing grade point averages; however, I, W, NP, and NC are used in the calculation of progress probation/dismissal. MW grades are given to students called up to active duty in the military. Upon presentation of orders, an MW grade is awarded for each class for which the student was enrolled, regardless of when the student stopped attending. MW
grades are non-evaluative and do not count in computing the grade point average, nor are they used in calculating progress probation/dismissal. Upon returning from active duty, the student is considered a continuing student with no break in attendance. They retain original catalog rights and resume the same level of priority registration.

W Withdrawal  
MW Military Withdrawal  
CR Credit  
NC No Credit  
P Pass  
NP No Pass  
IP In Progress  
I Incomplete  
RD Report Delayed

Note: The grade of incomplete is given only in cases of emergency and when the student is unable to complete the course due to circumstances beyond his/her control usually during the final weeks of the course. Arrangements to receive an "I" must be made with the instructor before the course ends.

To clear an "I" grade, a student must make arrangements with the instructor to make up the grade prior to the end of the ensuing semester in which the incomplete was given. Failure to clear an "I" grade will result in a grade by the instructor given in lieu of completion of the course and could result in an F or FW grade being assigned. An incomplete grade cannot be changed to a W or to NC.

Students may not re-enroll in a class in which an "I" is given. The "I" grade cannot be changed to a W or to NC. Failure to clear an "I" grade will result in a grade by the instructor given in lieu of completion of the course and could result in an F or FW grade being assigned. An incomplete grade cannot be changed to a W or to NC. Students may not re-enroll in a class in which an "I" is pending.

Grading Review Policy

533.1 Introduction
California Education Code Section 76224, quoted below, states the conditions upon which grades or grading may be questioned.

“When grades are given for any courses of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course, and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final."

Students may ask that final course grades be reviewed under the guidelines stated in this policy.

533.2 Conditions under which final grades may be reviewed

a. The course grade to be reviewed must be an evaluative grade as defined in Santa Clarita Community College District Policy 508.

b. Final grade review must be requested by the student in writing, using the appropriate College form, within 180 calendar days from the posting of the final grade.

1. Students may petition to the Chief Student Services Officer for an extension of this time limit. Petitions must be based upon extenuating circumstances as defined in the Education Code.

c. Grades may only be reviewed within the following context:

1. Mistake – defined for the purposes of this policy as an error in calculation, or an error in marking the roll book relevant to grades, or attendance. Additionally, mistakes may occur when physically assigning grades or when grades are scanned into the computer system.

2. Bad Faith – defined for the purpose of this policy as disregarding or changing the basis of assigning grades after publication in the course syllabus or using a system of grading other than that found in the syllabus without prior notification to the students.

3. Fraud – for the purpose of this policy, may exist when a grade is based upon some sort of dishonest activity, for example, selling grades or asking students to perform non-relevant activity in exchange for grades.

4. Incompetency – defined for the purpose of this policy as, but not limited to, an instructor who is not able to judge a student's performance in the class. A student may claim incompetency when he or she feels the instructor has an impaired ability (due to accident or illness) to adequately judge the student's performance.

d. Students possess evidence that the final grade was determined based upon one of the criteria in 533.2.C above.

533.3 Review Procedure

533.3.A Step I
A student who believes the final grade received was due to mistake, fraud, bad faith, or incompetence shall meet with the faculty member in an attempt to resolve his/her concern.

533.3.B Step II Hearing
In the event Step I fails to resolve the concern, the student shall meet with the faculty member, the appropriate division dean, and/or the department chair (as determined by the division dean).

1. During this meeting the student must produce a preponderance of evidence that the final grade was determined based upon one of the criteria in 533.2 above.

2. Students may be accompanied by representation at the student's expense.

3. The division dean shall produce a written decision on the matter within fourteen (14) calendar days. Copies of the decision will be forwarded to the student and the faculty member in question.

533.3.C STEP III Appeal
In the event Step II fails to resolve the concern, the matter may be appealed to the Grade Review Committee (GRC).

1. The GRC shall be comprised of the following:

   a. The Chief Student Services Officer, or designee, who shall serve as chair,
   b. The Chief Instructional Officer or designee,
   c. The Associated Student Government President or designee,
d. Two faculty members (not associated with the matter) appointed by the Academic Senate President.

2. The GRC may do the following:
   a. Hear testimony relevant to the matter,
   b. Review the findings of the division dean,
   c. Review coursework and other relevant materials, and
   d. Conduct its own review.

3. The GRC will render a written opinion on the matter within fourteen (14) calendar days of concluding its process. Copies of the opinion will be forwarded to the student and the faculty member in question.

4. The decision of the GRC to not change the grade will be final.

5. In the event the GRC recommends a change of grade, and the faculty member disagrees, the decision will be forwarded to the Board of Trustees for review and disposition.

**PROBATION/DISMISSAL**

Academic standing is determined exclusively by grades earned at College of the Canyons and is calculated at the end of the fall and spring semesters.

**Academic Standards Definitions:**

1. **Units attempted:** for probation, subject-to-dismissal, and dismissal purposes only, all units of credit in which the student is enrolled at College of the Canyons.
2. **Units enrolled:** All units of credit for which the student is enrolled at College of the Canyons.
3. **Consecutive semesters:** Enrollment in two semesters of progress probation as defined above.
4. **Overall grade-point average:** calculated at the college.

**Academic Probation:**

A student shall be placed on academic probation if the student has completed at least 12 units at College of the Canyons and the overall grade-point average has fallen below a 2.0 after one semester.

**Progress Probation:**

A student shall be placed on progress probation if the student has enrolled in a total of at least 12 units and the percentage of all enrolled units in which entries of W (Withdrawal), I (Incomplete), and NP (Not Pass) are recorded reaches or exceeds 50%.

**Academic Dismissal:**

A student shall be dismissed for academic performance after being placed on subject-to-dismissal status and having earned a cumulative grade-point average of below 2.0 for the third consecutive semester.

**Progress Dismissal:**

A student shall be dismissed for progress after three consecutive semesters of progress probation as defined above.

**Restoration of Good Standing**

1. **Academic:** A student who has a grade-point deficiency for one, two, or three semesters shall be restored to good standing when the student's cumulative COC grade-point average is 2.0 or higher.
2. **Progress:** A student who has accumulated more than 50% of total COC units noted W (Withdrawal), I (Incomplete), and NP (Not Pass) for one, two, or three semesters shall be restored to good standing when the percentage of those notations drops below 50%.

Determination of good standing is made at the end of the fall and spring semesters.

**Exceptions to Dismissal**

A student who is dismissed may be automatically continued for one semester under the following conditions:

1. **Academic:** When, in the most recent full semester, the student enrolled in at least six new units and earned a semester grade-point average of 2.25 or higher.
2. **Progress:** When, in the most recent full semester, the student completed more than 75% of the units in which the student enrolled.

**Re-admission after Dismissal**

A student who is dismissed for the first time must stay out one semester or file a successful appeal or complete an Intensive workshop.

1. **Staying out one semester:** reinstatement may be requested after one semester has elapsed (excluding summer sessions and intersessions). The student must consult with a counselor, prior to the start of the semester, to formulate a corrective educational plan and to obtain approval to enroll.
2. **Students may postpone their dismissal** by participating in a counseling workshop called an “Intensive.” Upon completion of the Intensive, the student will be reinstated for the next semester and given a contract that specifies the academic performance requirements. This option may only be exercised once.
3. **Dismissal appeal:** dismissal may be postponed and the student continued for one semester if the student presents evidence of extenuating circumstances or shows significant improvement in academic achievement but has not been able to achieve an overall 2.0 grade-point average in COC courses. A student who has been dismissed may submit a written appeal to the counseling department: Appeals should be based on the following:
   a. Evidence, based on the academic record, that the dismissal status does not reflect the student’s usual level of performance.
   b. Circumstances beyond the control of the student, for example, accident or illness.
**Multiple Dismissal**

Students who are dismissed more than once are required to stay out two semesters. There are two exceptions to staying out. Students may appeal by following the Appeal of Dismissal procedures. Or, after staying out one semester, they may complete an Intensive workshop and return the subsequent semester. The Intensive workshop option may only be exercised once.

Continuation in all cases may be granted, denied, or postponed subject to fulfillment of conditions prescribed by the College. Students are continued in subject-to-dismissal status in accordance with policy 536.7.

**TRANSCRIPTS**

**Transcript Evaluation**

Students who submit transcripts from other colleges and universities must request them to be evaluated by submitting an Inclusion of External Coursework form to the Admissions and Records Office. In most cases, units accepted from other institutions will not be posted on College of the Canyons academic transcripts until students have completed 12 units in residence. The most notable exceptions are for students requesting financial aid, military benefits, and completion of at least one unit for IGETC certification on the students’ final transcripts. For further information, contact the Admissions and Records Office.

**Transcript Requests**

- **Unofficial Transcripts:** Unofficial transcripts are free and can be printed from your printer or you can have them emailed to you. Please visit our website at [www.canyons.edu](http://www.canyons.edu) and click on “My Canyons.” You will need a user name and password to use this option. If you do not have a user name and password, you can create one under “Student Profile.” If you decide to come on campus to request an unofficial transcript, a picture ID will be required.

- **Official Transcripts:** College of the Canyons has partnered with Credential's Solutions to accept official transcript orders via the internet on a secured site. You can order official transcripts online at [www.canyons.edu](http://www.canyons.edu) and click on “My Canyons.” You will need a user name and password to use this option. If you do not have a user name and password, you can create one under “Student Profile.” This will eliminate the need to come to the College, stand in line, or mail in a request. This service also allows you to check on the status of your order and will communicate with you via email about your order.

College of the Canyons provides three processing times for an official transcript. The regular transcript is processed within 7-10 business days. The rush transcript is processed within 2 business days. The on-demand transcript is produced at the time of request. Two regular transcripts are made available for free. The request for your free transcripts must be made in person or by mail. The cost of a regular transcript is $5, a rush transcript is $10, and an on-demand transcript is $15.

**Degree and Enrollment Verifications**

College of the Canyons has authorized the National Student Clearinghouse to provide degree and enrollment verifications. The National Student Clearinghouse can be contacted at www.studentclearinghouse.org or www.degreeverify.org. The fax number is (703) 742-4239 and the mailing address is National Student Clearinghouse, 13454 Sunrise Valley Drive, Suite 300, Herndon, VA, 20171. Enrollment verifications for students are free through this service. Employers and entities acting on behalf of the student are required to pay a nominal fee. Continuing Education (noncredit) enrollment verifications must be requested at the Continuing Education office on the Valencia campus, room V-110.

**TRANSFER REQUIREMENTS**

Transfer curricula information has been compiled to help the many College of the Canyons students who intend to transfer to another college or university. Each institution of higher learning has its own requirements for admission and for junior standing.

To prepare for continued education, a student must decide to which college/university the student will transfer and learn the transfer admission and major preparation transfer requirements of that particular college. These requirements can be found in the catalog of that institution.

Students should also consult the California articulation database ASSIST (www.assist.org) for articulation agreements between California Community Colleges and the California State University (CSU) and the University of California (UC) systems. A university may be made up of a number of colleges. The college in which one will do work depends upon the field of study or major. This means that in any institution of higher learning it will be necessary for a student to fulfill three types of requirements:

- First, the general university requirements for graduation;
- second, those set up by the college under which the major department is classified; and
- third, those set up by the department in which a student majors.

While attending College of the Canyons, a student who plans to transfer to a four-year college or university should take the courses required by the institution the student is preparing to attend. Since each institution numbers its courses differently, the student must study the course descriptions at both colleges to see if they are equivalent.

The student is advised to seek counseling assistance as early as possible in planning transfer to a four-year institution. The student should take care in observing the application deadlines that are published by the various institutions. For help on which courses meet transfer requirements for specific majors at various four-year colleges and universities, please see a College of the Canyons counselor.
2012-2013 INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC) FOR TRANSFER TO CSU AND UC

Please note that IGETC alone does not meet the transfer requirements.

Completion of all the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) satisfies the lower division general education at California State University or University of California system without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements. IGETC may be an inappropriate option for some UC campus majors. Students must meet UC or CSU admission requirements in order to transfer.

The course requirements for all areas must be completed before the IGETC can be certified. All courses must be completed with grades of "C" or better ("C" grades are not allowed). Certification of IGETC is not automatic; certification must be requested from Admissions and Records at the time when the final COC transcript is sent to the transfer college/university. The first term that a course can be applied to this plan is indicated by the semester and year. For example, F00 indicates Fall 2000, which is the first term this course can be applied.

A course may be listed in more than one area, but shall not be certified in more than one area.

* Indicates that transfer credit may be limited by UC or CSU or both. Please consult with a counselor.

(F#) indicates first year that a course can be applied to this plan.

**AREA 1 - ENGLISH COMMUNICATION**

CSU: Three courses required, one from each group below. UC: Two courses required, one each from groups A and B.

**Group A:**
- English - Composition (one course, three semester units) English 101, 101H

**Group B:**
- Critical Thinking - English Composition (one course, three semester units) Communication Studies 227, English 102, 102H or English 103

This requirement must be met by completing a course at a California community college only. AP credit is not applicable.

**Group C:**
- Oral Communication - CSU only (one course, three semester units) Communication Studies 105 or 105H

**AREA 2 - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING**

(One course, three semester units minimum)

*Economics 291* (F05); Mathematics 103, 104, 111 (F04), 140, 140H, 211, 212, 213, 214, 215, 240; Psychology *104; Sociology *137

**AREA 3 - ARTS & HUMANITIES**

(At least three courses, with at least one from the “arts” and one from the “humanities,” nine semester units, “C” minimum)

**Arts Courses:**
- Art 110, 111, 115, 205; Cinema 120, 121, 122, 123 (SP06), 131; Dance 100; Graphic and Multimedia Design 120 (F10); Media Entertainment Arts 102 (F10); Music 100, 105, 106, 107 (F03), 108, 112; Photography 140 (F00); Theater 110, 220, 221

**Humanities Courses:**
- Anthropology 210; Economics 170, 170H (F10); English 111 (F05), 135, 225, 250, 251, 260, 261, 262(F03), 263, 264, 265, 270, 271 (F96), 272, 273 (F99), 274 (F99), 275, 280 (F95), 281, 285; French 201, 202; History 101, 101H, 102, *111, 111H *112, 115 (Sp07), 116 (F06), 117 (F06), 120 (F00), 120H (F10), 130 (F06), 161 (F02), 165, 170, 170H (F10), 191 (F00), 192 (F00), 193 (F06), 210, 212, 230 (F02), 240, 243 (F01); Humanities 100 (F02), 101 (F00), 150 (F02); Philosophy 101, 102, 110 (F02), 111 (F02), 112 (F02), 120, 220, 225 (F06), 240, 250 (F02); Sign Language 110 (F00); Sociology 200; Spanish 201, 202, 240

**AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES**

(At least three courses in at least two disciplines - nine semester units)

- Anthropology 103, 103H, 105, *210, 220; Communication Studies 250, 256 (F97); Early Childhood Education 120, 125 (F03); Economics 170, 170H (F10), 201, 201H, 202, 202H; Environmental Sciences 101 (S11); Geography 102, 104; History 101, 101H, 102, *111, 111H *112, 115, 116 (F06), 117 (F06), *120 (F00), 120H (H10), 130 (F06), 161 (F02), 165, 170, 170H (F10), 191 (F00), 192 (F00), 193 (F06), 210, 212, 230 (F02), 240, 243 (F01); MEA 100; Political Science 150, 150H, 200, 230, 250, 270, 290; Psychology 101, 101H, 105, 109 (F02), 126, 172, 172H, 225, 230 (F00), 235 (F95), 240 (F03), 272; Sociology 101, 101H (F06), 102, 103 (F01), 103H, 105 (F97), 108 (F05), 110, 150 (F04), 200, 200H (F10), 205, 207, 208 (F00), 210 (F00), 230, 233 (F04)

**AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES**

(Two courses, one Physical Science course and one Biological Science course; at least one must include a laboratory; seven - nine semester units)

Underlined courses indicates a laboratory course

**5A-Physical Sciences:**
- Astronomy *100 (F97), *101, *102; Chemistry *110 (F02), *151, 151H, *201, 202, 255, 256; Environmental Sciences 103 (S11), 104; Geography 101, 101H, 101L (S06) 103; Geology 100, 101, 102, 105, *109, 218; Physical Science 101 (F03); Physics *101 (SP07), *110, *111, *220, *221, *222

**5-B-Biological Sciences:**
- Anthropology 101, 101H (F10), 101L (F02); Biological Sciences *100 (F01), *106, *107, 107H (F10), 130 (F95), 132, 140 (F02), *201 (F03), *202 (F03), *204, *205, *215, *216, 219 (F02), 221, 230 (F00), 240 (F02); Psychology 102
ACADEMIC INFORMATION

5C-Laboratory Science:
Anthropology 101L (F02); Biological Sciences 100 (F01), 106, 107, 107H (F10), 201 (F03), 202 (F03), 204, 205, 215, 216, 219 (F02), 221, 230 (F00), 240 (F02); Chemistry 110 (F02), 151, 151H, 201, 202, 255, 256; Environmental Sciences 103 (S11); Geography 101L (S06); Geology 100, 218; Physical Science 101 (F03); Physics 101 (SP07), 110, 111, 220, 221, 222

LANGUAGE OTHER THAN ENGLISH
UC requirement only. Proficiency equivalent to two years high school study. High School Transcript must be on file in Admissions and Records Office.

Arabic 101 (SU07); Chinese 101 (SU07); French 101; German 101; Italian 101 (F06); Sign Language 101 (F00); Spanish 101 or 101A (F00)

AMERICAN INSTITUTIONS
(Six units required) Not part of IGETC but required for graduation from CSU.
U.S. History (three units) and U.S. Constitution, State and Local Government (three units) required. Complete one course from each area below:
1. Economics 170, 170H (F10); History 111, 111H, 112, 120 (F02), 120H (F10), 130 (F05), 170, 170H (F10), 230 (F02), or 245
2. Political Science 150, 150H
Or complete History 111, 111H and 112 combined
Please consult with a COC Counselor. AP Exam scores of three, four or five may be used to satisfy any IGETC subject area except Critical Thinking - English Composition.

Courses used to meet the American Institutions requirement may not be used to fulfill IGETC requirements above for CSU.

2012-2013 GENERAL EDUCATION TRANSFER REQUIREMENTS TO CALIFORNIA STATE UNIVERSITY SYSTEM
(In Compliance with Executive Order 595 - Subject to revision by CSU system)

Upon completion of this pattern of courses, College of the Canyons will certify that a student's lower-division general education requirements are completed for any of the 23 campuses within the CSU system. Students who transfer with GE certification will be responsible only for the upper-division requirements in general education. Certification is not automatic. A student must have completed 12 units in residence at College of the Canyons and must request GE certification from the Admissions and Records Office with the final transcript.

NOTICE:
1. These requirements apply to students who began college starting with the Fall, 2011 Semester.
2. Students must have a minimum of 60 transferable semester units with a "C" average (2.0 GPA) to be considered an upper division transfer. Of the 60 units needed, at least 30 semester units must be from the GE courses listed below. Students may earn up to (9) units of coursework with the grade of D.
3. Students must complete all of Area A (Communication in the English Language and Critical Thinking) and Area B-4 (Mathematics/Quantitative Reasoning) with “C” grade or better. Please be aware that some campuses may not let a student complete Area A and B-4 during the last term prior to transfer to CSU -- please see a counselor for specifics.
4. With the exception of the science lab requirement (B-3), a single course may not meet more than one general education requirement.
5. For clarification of transfer eligibility, please contact a COC counselor or program advisor.

AREA A: COMMUNICATION IN THE ENGLISH LANGUAGE AND CRITICAL THINKING
Nine units (Select three units from each sub-category)

A-1: Oral Communication:
Communication Studies 105, 105H (SP07), 223 (F97)

A-2: Written Communication:
English 101, 101H

A-3: Critical Thinking:
Communication Studies 225, 227 (F10); English 102, 102H, 103; Philosophy 106, 230 (F01); Sociology 108 (F01)

AREA B: PHYSICAL UNIVERSE AND ITS LIFE FORMS
Nine units (Select at least one three-unit class from B-1, B-2, and B-4. At least one of the selections must include a lab course, listed in B-3.)

B-1: Physical Science:
Astronomy 100 (F96), 101, 102; Biological Science 218 (F03); Chemistry 110 (F02), 151, 151H, 201, 202, 221, 255, 256; Environmental Sciences 103 (S11), 104; Geography 101, 101H, 103(F08); Geology 101, 102, 105, 109, 218 (F09); Physical Science 101 (F01); Physics 101(Sp07), 110, 111, 220, 221, 222

B-2: Life Science:
Anthropology 101, 101H (F10); Biological Science 100 (F01), 106, 107, 107H (F10), 130, 132, 140 (F02), 201(F03), 202 (F03), 204, 205, 215, 216, 219 (F02), 221, 230 (F98), 240 (F02); Psychology 102

B-3: Laboratory Activity:
(At least one of the following classes, which have labs, must be included in Group B-1 or B-2):
Anthropology 101L (F02); Biological Science 100 (F01), 106, 107, 107H (F10), 201 (F03), 202 (F03), 204, 205, 215, 216, 218 (F03), 219 (F02), 221, 230 (F98), 231 (F01), 240 (F02); Chemistry 110 (F02), 151, 151H, 201, 202, 221, 255, 256; Environmental Sciences 103 (S11); Geography 101L (F05); Geology 100, 218 (F09); Physical Science 101 (F01); Physics 110, 111, 220, 221, 222

B-4: Mathematics/Quantitative Reasoning:
Economics 291 (F97); Mathematics 102, 103, 104, 111 (F03), 130, 140, 140H, 211, 212, 213, 214, 215, 240; Psychology 104; Sociology 137
AREA C: ARTS, LITERATURE, PHILOSOPHY, FOREIGN LANGUAGES, ETHNIC STUDIES, GENDER STUDIES
Nine units (Nine units total, with at least one class from C-1 and C-2.)

C-1: Arts: (Art, Dance, Music, Theater)
Art 110, 111, 115, 124A, 124B, 133 (F99), 140, 141, 205; Cinema 120, 121, 122, 123 (F06), 131; Communication Studies 150; Dance 100; English 105; Graphic and Multimedia Design 120; Interior Design 114 (F02), 115 (F02); MEA 102 (F10); Music 100, 105, 106, 107 (F03), 108 (F08), 112, 120, 121 (F00), 122 (F00), 123 (F00), 125, 126 (F00); Photography 140 (F00), 150, 160, 285; Theater 110, 140, 141, 220

C-2: Humanities: (Ethnic Studies, Gender Studies, Literature, Philosophy, Foreign Language)
Anthropology 210; Business 160 (F02); Chinese 101; Economics 170, 170H (F10); English 102, 102H, 108 (F03), 109 (F03), 111 (F03), 135, 225, 250, 251, 260, 261, 262 (F03), 263, 264, 270, 271, 272, 273 (F98), 274 (F98), 275, 280, 281, 285; French 101, 102, 201, 202; German 101, 102; History 101, 101H, 102, 111, 111H (F09), 112, 115, 116 (F06), 117 (F06), 120 (F00), 120H (F10), 130 (F06), 161 (F02), 165, 170, 170H (F10), 191 (F00), 192 (F00), 193 (F06), 212, 230 (F02), 240, 243 (F01); Humanities 100 (F02), 101 (F00), 150 (F02); Italian 101 (F06); KPET 209; Philosophy 101, 102, 110 (F02), 111 (F02), 112 (F02), 120, 215 (F05), 220, 225 (F05), 240 (F02), 250; Sign Language 101 (F06), 102 (F06), 103, 104 (F06), 110 (F08); Sociology 100, 101A (F00), 102, 102A (F00), 150, 160, 201, 202, 240; Theater 240 (F00)

D-5: Geography:
Geography 102, 104

D-6: History:
Economics 170, 170H (F10); History 101, 101H, 102, 111, 111H (F09), 112, 115, 116 (F05), 117 (F05), 120 (F00), 120H (F10), 130 (F06), 161 (F02), 165, 170, 170H (F10), 191 (F00), 192 (F00), 193 (F06), 210, 212, 230 (F02), 240, 243 (F01)

D-7: Interdisciplinary Social or Behavioral Science:
Communication Studies 246 (F95), 256 (S95); Early Childhood Education 120 (F02), 125 (F03); Environmental Sciences 101 (F10); Gerontology 101; Health Science 243; Sociology 105 (F96)

D-8: Political Science, Government and Legal Institutions:
Political Science 150, 150H, 200, 210, 230, 250, 270, 290

D-9: Psychology:
Early Childhood Education 120; Psychology 101, 101H, 105, 109 (F02), 126, 172, 172H, 175, 180, 225, 230 (F00), 235, 240 (F03), 272

NOTE: The American Institutions Requirement (AIR) (U.S. History, Constitution, California State and Local Government) as well as requirements for Political and Economic Institutions may be met by completion of one of the following options:
Complete one course from (a) and (b) below:
(a) Economics 170, 170H (F10); History 111, 111H, 112, 120 (F02), 120 (F10), 170, 170H (F10), 230 (F02) or 245
(b) Political Science 150, 150H
OR Complete History 111, or 111H and 112

AREA E: LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT
Three Units
Communication Studies 235, 250; Counseling 100 (F08), 110 (S07), 111, 112 (S10), 150 (F07); Dance 101 (F00), 107 (F06), 108 (F06), 130,133 (F00), 134 (F00), 135 (F00), 136, 137 (F03), 180 (F00), (all Dance courses limited to two units); Gerontology 101; Health Science 100, 149 (F05), 150 (F00), 243; Kinesiology/PE Activity (KPEA) 100A, 100B, 101A, 101B, 102, 103, 105, 106, 107 (F07), 150A, 150B, 150C, 165A, 165B, 165C, 170A, 170B, 175A, 175B, 180A, 180B, 180C, 185A, 185B, 185C, 195A, 195B, 195C; Kinesiology/PE Intercollegiate (KPEI) 152, 153, 245A, 245B, 250A, 250B, 255, 260A, 260B, 265, 270A, 270B, 275A, 275B, 280A, 280B, 290A, 290B, 295A, 295B (All preceding PE courses are limited to two units toward this requirement); Kinesiology/PE Theory (KPET) 150, 200 (F01), 204; MEA 100; Psychology 105, 150, 172 (F00), 172H, 230 (F00); Recreation 101 (F06), 103 (F06); Sociology 103, 103H (F10), 110 (F03), 208 (F00), 230, 233 (F01)