March 24, 2014

Patti Haley, EMT Program Director
College of the Canyons EMT Program
26455 Rockwell Canyon Rd.
Santa Clarita, CA 91355

Dear Ms. Haley:

We have completed the review of College of the Canyons EMT Training Program. We find that all requirements have been met as outlined in the California Code of Regulations, Title 22. The site survey conducted on March 5, 2013 by EMS Agency staff confirmed that the classrooms and AV equipment are appropriate and conducive to provide didactic and skills education. The skills equipment was in good condition and met the Los Angeles County requirements.

Therefore, College of the Canyons' EMT Training Program is re-approved for four (4) years effective March 19, 2014 through March 31, 2018. During this approval period College of the Canyons may conduct Basic and Refresher EMT training programs. The program will be monitored annually in regards to student success on the National Registry EMT exam. Training programs are expected to achieve at least a “first time pass rate” of 70% on this exam. The measures that have already been instituted regarding changes in the curriculum based on the 2009 National EMS Educational Standards are all positive steps in achieving this goal.

In accordance with State regulations, all training programs shall:

- Notify the EMT Program Approval Office of any change in the program director, clinical coordinator, principal instructor, course content, final examination, or hours of instruction within 30 days.
- Submit an EMT Course Completion Roster to the Office of Certification within 15 days of course completion (copy enclosed).
- Be subject to periodic review of all program materials and on-site evaluation.
- Maintain the Continuing Education Program
- Submit program re-approval information sixty (60) days prior to program expiration.

Any questions regarding program requirements, please contact Erika Reich at 562-347-1638 or by e-mail at erich@dhs.lacounty.gov.

Yours very truly,

Cathy Chidester
Director

CC: ER:er
C: Division Dean, Allied Health & Public Safety
   Assistant Director, EMS Agency
   Chief, Office Program Approvals
March 24, 2014

Patti Haley, CE Program Director
College of the Canyons
26455 Rockwell Canyon Rd.
Santa Clarita, CA 91355

Dear Ms. Haley:

We have completed the review for the College of the Canyons' EMS Continuing Education (CE) Provider re-approval application. All program requirements as outlined in Reference No. 1013, Prehospital Continuing Education Provider Approval and Program Requirements have been met. We are pleased to inform you that program approval has been granted for an additional four (4) years and will continue through March 31, 2018. Your California EMS Continuing Education Provider (CEP) number will remain 19-0407.

The Program shall be renewed if a complete renewal application is submitted, prior to the expiration date, and compliance with the policy requirements is demonstrated as outlined in Reference No. 1013 and the EMS CE Manual.

If you have any questions, please contact Erika Reich by phone or E-mail (562) 347-1638 or erreich@dhs.lacounty.gov.

Sincerely,

Cathy Chidester
Director

CC:ER:er

C: Division Dean, Allied Health & Public Safety
Assistant Director, EMS Agency
Chief, Office Program Approvals
April 16, 2014

Patti Haley, EMT Program Director  
College of the Canyons EMT Program  
26455 Rockwell Canyon Rd.  
Santa Clarita, CA 91355

Dear Ms. Haley:

Per your request this letter is to clarify College of the Canyon’s approval status for the EMT Training and Continuing Education programs.

The EMT Training Program was initially approved in 1972 to teach a basic EMT course. The program was either reapproved or granted extensions when the reapproval process was not completed in a timely manner.

The last approval date was March 19, 2014 and College of the Canyons was given a four (4) approval period which will expire March 31, 2018. The program has continually implemented updates to the curriculum and skills whenever changes were initiated by either the state or Los Angeles County.

The Continuing Education program was initially approved in February 2007 as required by state regulations. The program’s last approval date coincides with the EMT Training program and will expire in 2018.

If you have any additional questions, please contact me at 562-347-1638 or by e-mail erich@dhs.lacounty.gov.

Sincerely,

Erika Reich, RN, MHA  
Office of Program Approvals