Monday, February 3, 2014

#7S Behavioral Intervention Team (BIT): Behavioral and Crisis Intervention, and Threat Assessment for Students in Distress
9:00 – 9:50am
HSLH 204
FLEX credit – 1 hour
Presenters: COC B.I.T. (Behavioral Intervention Team) – Tammy Castor, Colleen Reeves, Michael Joslin

Strategic Goal: Student Support
Members of the District’s Behavioral Intervention Team (BIT) will address the following information as it relates to disruptive students, behavioral concerns, and students in distress:

- How the makeup of the student body has changed and how that impacts the campus community
- How to handle disruptive students, and how to discern between misconduct and distressed behavior
- Behavioral Intervention for students in distress before issues rise to a level of crisis, or student discipline
- Crisis Intervention as engaged in by BIT
- Threat Assessment as practiced by BIT
- The role of Campus Safety, Student Health & Wellness Center, and Dean of Students
- Discussion about addressing the needs of students who struggle with mental disorders
- Kognito, an online suicide intervention and prevention training program

Learning Outcomes: By the end of this session, participants will be able to:

- Understand better the role of BIT
- Recognize when a student is exhibiting signs of psychological distress
- Approach and discuss your concern with a student in distress
- Be aware of resources on campus to refer students in distress
Monday, February 3, 2014

#10S Emergency Preparedness – How to Shelter in Place
10:00 – 10:50am
HSLH 204
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to shelter in place. Participants will view two different videos that will teach them how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. The discussion and videos will be followed by a message sent to the room ordering those inside to shelter. Role players in the room will challenge the faculty participants to put what they learned into practice during the lecture portion of the workshop to successfully shelter in place. The exercise will be followed by a de-brief discussion.

Learning Outcome: By the end of this session, participants will have learned how to effectively use shelter in place techniques in a classroom and office setting.

#11S Emergency Preparedness – Evacuation
11:00 – 11:50am
HSLH 204
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to evacuate from a building on campus. The discussion will be followed by a message sent to the room ordering an evacuation. Role players in the room will challenge the faculty participants to practice what they learned during the discussion portion of the workshop and successfully evacuate the building. At the evacuation zone, a follow-up discussion will take place designed to maximize the learning experience.

Learning Outcomes: By the end of this session, participants will have learned how to provide leadership to students in the case of an on-campus emergency.
Monday, February 3, 2014

#12S Section 508 Information Technology Compliance
11:00 – 11:50am
BONH 106
FLEX Credit - 1 hour
Presenter: Scott McAfee
Strategic Goal: Technological Advancement
Find out how to ensure that your departmental purchasing, usage, and design of information technology is compliant under Section 508 of the Rehabilitation Act. Learn how to make your web pages, electronic content, and software compliant with this state and federal law, known as Section 508. Learn what the law requires, how accessibility guidelines affect your department, and how to make sure your use of information technology is compliant.

Learning Outcome: By the end of this session, participants will have learned how to make their web pages, electronic content, and software compliant with Section 508 of the Rehabilitation Act.

#13S Emergency Preparedness – How to Shelter in Place
1:00 – 1:50pm
HSLH 135
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to shelter in place. Participants will view two different videos that will teach them how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. The discussion and videos will be followed by a message sent to the room ordering those inside to shelter. Role players in the room will challenge the faculty participants to put what they learned into practice during the lecture portion of the workshop to successfully shelter in place. The exercise will be followed by a de-brief discussion.

Learning Outcome: By the end of this session, participants will have learned how to effectively use shelter in place techniques in a classroom and office setting.
#15S Teaching Job Skills in an Academic Class
1:00 – 2:20pm
HSLH 206
FLEX credit – 1.5 hours
Presenters: Kevin Anthony, Keri Aaver, Anthony Michaelides
Strategic Goal: Teaching and Learning; Student Support
This session is designed to address the changes our students will face in employment. The extended downturn in the economy has forced employers in all industries to become more focused on people skills to be successful. Academic course offerings can become a vehicle to address these employment changes. This session will identify the changes in the work environment, provide suggestions on how academic course offerings can address these changes, and how these changes can direct and enhance our student’s career development.

Learning Outcome: By the end of this session, participants will be able to adopt the principles and lesson activities offered in this session into their curriculum.

#16S Emergency Preparedness – Evacuation
2:00 – 2:50pm
HSLH 135
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to evacuate from a building on campus. The discussion will be followed by a message sent to the room ordering an evacuation. Role players in the room will challenge the faculty participants to practice what they learned during the discussion portion of the workshop and successfully evacuate the building. At the evacuation zone, a follow-up discussion will take place designed to maximize the learning experience.

Learning Outcomes: By the end of this session, participants will have learned how to provide leadership to their students in the case of an on-campus emergency.
**#17S Authentic Assessment**

1:30 – 2:50pm  
HSLH 204  
FLEX credit – 1.5 hours  
Presenter: Paul Wickline  

Strategic Goal: Institutional Effectiveness  

Traditional assessment sometimes relies on indirect items such as multiple choice questions focusing on content or facts. In contrast, authentic assessment simulates a real world experience by evaluating the student's ability to apply critical thinking and knowledge or to perform tasks that may approximate those found in the work place or other venues outside of the classroom setting. ACCJC expects that authentic assessment are in place for courses, programs and degrees. (ACCJC SLO Proficiency Rubric) Participants will examine a variety of assessments from diverse disciplines and score the authenticity of each assessment. This is a hands-on, interactive session to help participants better understand the theory and practice of meaningful, authentic assessment.

**Learning Outcomes:** By the end of this session, participants will be able to:

- Differentiate between traditional and authentic assessments.
- Evaluate assessment methods and techniques for their degree of authenticity.
- Create authentic assessments for their own courses and programs.

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**#18S All Things Emergency!**

3:00 – 3:50pm  
HSLH 135  
FLEX credit – 1 hour  
Presenters: COC Incident Command Team  

Strategic Goal: Institutional Effectiveness  

This workshop will review the campus EOP (Emergency Operations Plan), as well as the incident command structure. We will discuss responses to a variety of emergency situations and on-campus crime. Participants will learn the basics of fire extinguisher operations and how to operate an AED. Additional campus resources related to emergencies will be reviewed. Your questions are welcomed and encouraged.

**Learning Outcomes:** By the end of this session, participants will have an understanding of the campus’ EOP and incident command structure. Participants will also have learned how to successfully respond to a variety of emergency situations that may occur on campus.
#21S Need Resources and Funds to Support Your Program Needs? COC’s New Deputy Sector Navigators Can Help!
4:00 – 4:50pm  
HSLH 235  
FLEX credit – 1 hour  
Presenter: Cindy Dorroh, Pete Bellas, John Cordova, Paula Hodge, Joe Klocko  
Strategic Goal: Institutional Effectiveness  
This session will describe the Statewide “Doing What Matters” initiative, identify the structure of resources and personnel for this initiative, and introduce participants to the role of the Deputy Sector Navigators (DSN) at our regional level. Three of the six DSNs for our region are based out of College of the Canyons and will be present to describe the outcomes they work towards in terms of connecting K-12, community colleges, and economic workforce needs. Attendees will learn about what the DSNs will be doing at local, regional, and state levels and how they will actively work to seek resources and funds to support local needs.

Learning Outcomes: By the end of this session, participants will be able to
- Describe the “Doing What Matters” initiative and its implications for College of the Canyons and our region.
- Describe the role of the DSNs and identify how the DSNs can support student success and alignment with workforce needs.

#22S Emergency Preparedness: Evacuation and Shelter in Place Procedures
(This is an opportunity for adjuncts that have daytime jobs elsewhere to receive emergency preparedness training)
6:00 – 7:50pm  
HSLH 204  
FLEX credit – 2 hours  
Presenters: COC Incident Command Team  
Strategic Goal: Institutional Effectiveness  
Participants will learn how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. Building evacuation procedures will also be taught.

Learning Outcomes: By the end of this session, participants will be able to effectively shelter in place and evacuate from a campus building.
Tuesday, February 4, 2014

#25S Emergency Preparedness – How to Shelter in Place
9:00 – 9:50am
BONH 305
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to shelter in place. Participants will view two different videos that will teach them how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. The discussion and videos will be followed by a message sent to the room ordering those inside to shelter. Role players in the room will challenge the faculty participants to put what they learned into practice during the lecture portion of the workshop to successfully shelter in place. The exercise will be followed by a de-brief discussion.

Learning Outcome: By the end of this session, participants will have learned how to effectively use shelter in place techniques in a classroom and office setting.

#26S Designing a Dazzling Website Using Sharepoint
9:00 – 9:50am
BONH 106
FLEX credit – 1 hour
Presenter: Peter Hernandez
Strategic Goal: Technological Advancement
At this session, participants will learn how to use Sharepoint software to design and develop a website.

Learning Outcome: By the end of this session, participants will have learned how to use the features of Sharepoint to design and develop a basic website.
Tuesday, February 4, 2014

#27S Emergency Preparedness – Evacuation
10:00 – 10:50am
BONH 305
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to evacuate from a building on campus. The discussion will be followed by a message sent to the room ordering an evacuation. Role players in the room will challenge the faculty participants to practice what they learned during the discussion portion of the workshop and successfully evacuate the building. At the evacuation zone, a follow-up discussion will take place designed to maximize the learning experience.

Learning Outcomes: By the end of this session, participants will have learned how to provide leadership to students in the case of an on-campus emergency.

#28S Relax, Revitalize and Renew Yourself with Yoga
10:00 – 10:50am
PCOH 101
FLEX credit – 1 hour
Presenter: Lisa Hooper
Strategic Goal: Campus Climate
At this session, participants will learn and practice basic yoga and stretching exercises that will help you relax and be more physically fit.

Learning Outcomes: By the end of this session, participants will be able to use basic yoga and stretching techniques to help them relax and be more physically fit.
Tuesday, February 4, 2014

#29S All Things Emergency!
11:00 – 11:50am
BONH 305
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
This workshop will review the campus EOP (Emergency Operations Plan), as well as the incident command structure. We will discuss responses to a variety of emergency situations and on-campus crime. Participants will learn the basics of fire extinguisher operations and how to operate an AED. Additional campus resources related to emergencies will be reviewed. Your questions are welcomed and encouraged.

Learning Outcomes: By the end of this session, participants will have an understanding of the campus’ EOP and incident command structure. Participants will also have learned how to successfully respond to a variety of emergency situations that may occur on campus.

#30S Need Help Using the New Lumens Professional Development Registration System? Drop Into the Tech Center!
11:00am – 12:00pm
BONH 106
FLEX credit – Variable
Presenters: Leslie Carr and Chloe McGinley
Strategic Goal: Technological Advancement
Stop by the Faculty and Staff Technology Center anytime this hour to learn how to use the new Lumens online Professional Development workshop registration system.

Learning Outcomes: By the end of this session, participants will have learned how to set up a username and password, register for Professional Development workshops, and view the workshops and hours they have completed.
Tuesday, February 4, 2014

#33S Emergency Preparedness – How to Shelter in Place  
1:00 – 1:50pm  
SCOH 203  
FLEX credit – 1 hour  
Presenters: COC Incident Command Team  
Strategic Goal: Institutional Effectiveness  
At this session, participants will engage in a 30-minute discussion of what to do when asked to shelter in place. Participants will view two different videos that will teach them how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. The discussion and videos will be followed by a message sent to the room ordering those inside to shelter. Role players in the room will challenge the faculty participants to put what they learned into practice during the lecture portion of the workshop to successfully shelter in place. The exercise will be followed by a de-brief discussion.

**Learning Outcome:** By the end of this session, participants will have learned how to effectively use shelter in place techniques in a classroom and office setting.

#57S Sustainability Retreat  
1:00 - 3:00pm  
HSLH 135  
FLEX credit - 2 hours  
Presenters: Jennifer Brezina & Jia-Yi Cheng-Levine  
Strategic Goal: Campus Climate  
The Sustainable Development Committee invites you to help foster a culture of sustainability on campus and in the community by joining us to submit ideas and discuss projects that you would like to implement! We will review the milestones the Sustainable Development Committee, the Sustainability Center, and SCEEC (Santa Clarita Environmental Education Consortium) have accomplished in the past year. We will then discuss how faculty and staff can generate ideas and implement sustainability projects for funding support of up to $1,500 per project.

**Learning Outcomes:** By the end of this session, participants will be able to summarize previous sustainability projects and efforts and discuss and analyze new ideas to promote sustainability on campus.
#34S Emergency Preparedness – Evacuation
2:00 – 2:50pm
SCOH 203
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to evacuate from a building on campus. The discussion will be followed by a message sent to the room ordering an evacuation. Role players in the room will challenge the faculty participants to practice what they learned during the discussion portion of the workshop and successfully evacuate the building. At the evacuation zone, a follow-up discussion will take place designed to maximize the learning experience.

Learning Outcomes: By the end of this session, participants will have learned how to provide leadership to students in the case of an on-campus emergency.

#35S Get Fit with Middle Eastern Dance!
2:00 – 2:50pm
PCOH 101
FLEX credit – 1 hour
Presenter: Fern Zalin Jones
Strategic Goal: Campus Climate
Come enjoy an introduction to dance of the Middle East and Mediterranean areas. Participants will learn about the historical/cultural backgrounds of the region, warm up exercises, and some basic dance steps. Wear comfortable clothing and bring a scarf or sash to tie around your hips.

Learning Outcome: By the end of this session, participants will have learned to perform a simple Middle Eastern dance.
#37S Behavioral Intervention Team (BIT): Behavioral and Crisis Intervention, and Threat Assessment for Students in Distress

Tuesday, February 4, 2014

3:00 – 3:50pm
SCOH 203
FLEX credit – 1 hour

Presenters: COC B.I.T. (Behavioral Intervention Team) – Tammy Castor, Colleen Reeves, Michael Joslin

Strategic Goal: Student Support

Members of the District’s Behavioral Intervention Team (BIT) will address the following information as it relates to disruptive students, behavioral concerns, and students in distress:

- How the makeup of the student body has changed and how that impacts the campus community
- How to handle disruptive students, and how to discern between misconduct and distressed behavior
- Behavioral Intervention for students in distress before issues rise to a level of crisis, or student discipline
- Crisis Intervention as engaged in by BIT
- Threat Assessment as practiced by BIT
- The role of Campus Safety, Student Health & Wellness Center, and Dean of Students
- Discussion about addressing the needs of students who struggle with mental disorders
- Kognito, an online suicide intervention and prevention training program

**Learning Outcomes:** By the end of this session, participants will be able to:

- Understand better the role of BIT
- Recognize when a student is exhibiting signs of psychological distress
- Approach and discuss your concern with a student in distress
- Be aware of resources on campus to refer students in distress
Wednesday, February 5, 2014

Join the Faculty Development Committee members and Dr. Ryan Theule, Acting Dean of the Canyon Country Campus, for a morning filled with innovative sessions that will focus on helping you become more prepared for emergencies at the CCC. Carpools are strongly encouraged.

Please join us starting at 8:30am for coffee and muffins in Room 506. The first session of the day will begin at 9:00am. Please see the complete agenda for the day listed below.

Faculty who participate in Flex workshops at CCC in the morning will receive a ticket to be “first” in line for lunch at the Valencia campus.

Track 1: Emergency Preparedness (3 workshops)

#40S Emergency Preparedness – How to Shelter in Place
9:00 – 9:50am
CCC 405
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to shelter in place. Participants will view two different videos that will teach them how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. The discussion and videos will be followed by a message sent to the room ordering those inside to shelter. Role players in the room will challenge the faculty participants to put what they learned into practice during the lecture portion of the workshop to successfully shelter in place. The exercise will be followed by a de-brief discussion.

Learning Outcome: By the end of this session, participants will have learned how to effectively use shelter in place techniques in a classroom and office setting.
#41S Emergency Preparedness – Evacuation
10:00 – 10:50am
CCC 405
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
At this session, participants will engage in a 30-minute discussion of what to do when asked to evacuate from a building on campus. The discussion will be followed by a message sent to the room ordering an evacuation. Role players in the room will challenge the faculty participants to practice what they learned during the discussion portion of the workshop and successfully evacuate the building. At the evacuation zone, a follow-up discussion will take place designed to maximize the learning experience.

**Learning Outcomes:** By the end of this session, participants will have learned how to provide leadership to students in the case of an on-campus emergency.

#42S All Things Emergency!
11:00 – 11:50am
CCC 405
FLEX credit – 1 hour
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
This workshop will review the campus EOP (Emergency Operations Plan), as well as the incident command structure. We will discuss responses to a variety of emergency situations and on-campus crime. Participants will learn the basics of fire extinguisher operations and how to operate an AED. Additional campus resources related to emergencies will be reviewed. Your questions are welcomed and encouraged.

**Learning Outcomes:** By the end of this session, participants will have an understanding of the campus’ EOP and incident command structure. Participants will also have learned how to successfully respond to a variety of emergency situations that may occur on campus.
Thursday, February 6, 2014

#53S Place Book Orders the Easy Way with FacultyEnlight!
5:00 – 5:50pm
HSLH 203
FLEX credit – 1 hour
Presenter: Kate Dominguez
Strategic Goal: Institutional Effectiveness
Join COC Bookstore Manager, Kate Dominguez, at this session where she will show you how to place book orders using the FacultyEnlight website. She will also discuss how your textbook choices affect student book options, such as used, rented, and digital textbooks.

Learning Outcome: By the end of this session, participants will be able to use the FacultyEnlight website to easily and more efficiently order textbooks.

#54S Emergency Preparedness: Evacuation and Shelter in Place Procedures
(This is an opportunity for adjuncts that have daytime jobs elsewhere to receive emergency preparedness training)
6:00 – 7:50pm
HSLH 205
FLEX credit – 2 hours
Presenters: COC Incident Command Team
Strategic Goal: Institutional Effectiveness
Participants will learn how to shelter in place and how to use the run-hide-fight strategy when encountering a shooter on campus. Building evacuation procedures will also be taught.

Learning Outcomes: By the end of this session, participants will be able to effectively shelter in place and evacuate from a campus building.