Student Learning Outcomes Committee & Outcomes Steering Committee

Student Learning Outcomes Committee

Purpose – to review department course SLOs and program SLOs for quality of assessments and themes. To provide a summary of the quality as well as themes and trends recognized during review of the course and program SLOs. Report identified themes and quality of assessments to Outcomes Steering Committee.

Membership – 1 to 2 faculty members from each Division.

Process – each division representative would review on a rotating basis a department’s SLO data, assessment results, and plan of action. To do this review, members would review the SLO table from Program Review (or CurricuNet once functioning) and evaluate based upon a rubric created by the SLO Committee. The review of a department’s SLO table would be completed by the department’s Division Representatives, the SLO Coordinator(s), and one other member of the SLO Committee. At the appointed SLO Outcomes Committee meeting, the Division representatives, coordinator(s), and committee member would orally report on the quality of the SLO data and plan as well as themes that emerged from the review. Observations and recommendations would be noted in the minutes of the committee and kept for the summary at the end of the semester. The Committee’s observations and recommendations would also be forwarded to the department chair of the department whose SLO data was reviewed and analyzed. Observations and recommendations would also be recorded to review the next time the department SLO data are analyzed to see if progress was made on the suggested improvements.

Proposed Timeline [randomly drawn from list of departments by division, so as not to overwhelm one division’s representatives]

Fall 2012 – two 1-hour meetings per month

August – planning meeting

September

✓ Wine Studies
✓ Computer Sciences
✓ Real Estate
✓ MLT/Phlebotomy
✓ Computer Networking
✓ TLC
✓ Anthropology
✓ Plumbing
✓ Philosophy
✓ Chemistry
✓ Engineering
✓ Physics
✓ Welding
✓ Electronic Systems
✓ History

March
✓ Mathematics
✓ Sociology
✓ MESA
✓ Photography
✓ Theatre
✓ Water Systems Technology
✓ Welding

April
✓ Automotive Technology
✓ Culinary Arts
✓ Hotel Restaurant Management
✓ Counseling
✓ MEA
✓ Art
✓ Dance
✓ Psychology
✓ Biological Sciences
✓ Earth, Space, and Environmental Science

May
✓ Kinesiology & Physical Education
✓ Anthropology
✓ Communication Studies
✓ Business
✓ ISAs
✓ Non-credit
✓ CIT

Finalize summary of quality & themes to be sent to Outcomes Steering Committee
✓ Humanities
✓ Music
✓ Cinema

October

✓ Fire Technology
✓ Construction Management
✓ Solar
✓ ECE
✓ Graphic/Multimedia Design
✓ Sign Language
✓ Paralegal
✓ Economics
✓ LM Tech
✓ Modern Languages

November

✓ English
✓ English as a Second Language
✓ Nanotechnology
✓ Health Science
✓ Recreation
✓ Political Science
✓ Health Sciences/EMT
✓ Administration of Justice
✓ Land Surveying
✓ Manufacturing Technology

December – finalize summary of quality & themes identified during fall semester. Critical review of the committee timeline and process of review of the SLO tables.

Spring 2013 – two 1-hour meetings per month

January – planning meeting

February

✓ Interior Design
✓ Architecture
✓ Special Education
✓ Nursing
**Timeline:** the committee would meet at least twice a semester, preferably mid-semester and at the end of the semester. These meetings would include reports from the SLO and AUO committees regarding progress of review, preview of themes and quality identified thus far, and to allow for additional communication among the SLO, AUO, and Steering Committees. More meetings may be required to achieve the purposes stated above.
College of the Canyons
Student Learning Outcomes (SLO) Committee Charter and Membership

Mission Statement

The SLO Committee's mission is to ensure that the college goes through an ongoing, systematic process that clarifies and improves SLOs at every level from institutional, program, and course through certificates and degrees with specific emphasis on student success. The SLO Committee works with faculty to ensure the methods of assessment of course SLOs and program SLOs are aligned and consistent across the college.

The SLO Committee reports to the Academic Senate and jointly works with the Administrative Unit Outcome Committee through the Outcomes and Assessments Steering Committee.

The SLO Committee is charged with the following:
- guide and facilitate faculty and staff in implementing outcome and assessment processes;
- support faculty and staff about institutional, program, degree/certificate, course level SLOs; and the processes and timing for establishing and assessing them;
- provide colleagues with guidance, training, tools, rubrics, models and other resources that will assist them in SLO alignment, development and assessment;
- assist faculty and staff in analyzing the results of assessment to improve learning and services;
- maintain open and frequent communications about SLO development and assessment with various college groups, including but not limited to the Department chairs, Academic Division Deans, Curriculum Committee, Academic Senate, Office of Academic Affairs, and College Planning Team.

Committee Membership

The committee is co-chaired by a SLO Coordinator and an administrator. Membership includes 1-2 faculty from each Division, representatives from Office of Instruction, Professional Development, Curriculum Committee, and Institutional Development.

Voting Rights

Only faculty members are given voting rights. When there is more than one faculty representative per Division present, only one vote per Division is allowed. Faculty co-chair does not have voting rights. What is needed here? Ideas?