This document includes highlighted accomplishments relative to the College’s twelve Strategic Goals that were developed in 2008.
TEACHING AND LEARNING

College of the Canyons will provide a positive environment and necessary resources to support excellent teaching, student learning, and the completion of students’ goals including attaining degrees and certificates.

- Awarded Hewlett Leader in Student Success. (Academic Affairs)
- Expanded supplemental learning workshops and guided learning activities. (Academic Affairs)
- Ensured that all courses are reviewed and revised as needed. (Administrative of Justice)
- Implemented Paramedic to RN program. (Allied Health Division)
- Met clinical needs of Nursing students now have clinicals scheduled 7 days/week from 0645 to midnight. (Allied Health Division)
- Revised and streamlined the class unit requirements for all animation program degrees and certificates. (Animation)
- Revised the curriculum for the Animation Program to include modern techniques and programs. (Animation)
- Developed a sustainable curriculum model with LEED focus. (Architecture)
- Secured Lockheed Martin sponsorship of student projects that included plans and design concepts using LEED rating criteria for the Santa Clarita Valley Transit System. (Architecture)
- Utilized the Art Gallery on a regular basis to expand education and enlightenment through the implementation of an ongoing speaker series. (Art Gallery)
- Received the Exemplary Program Award granted by the State Academic Senate for California Community Colleges to the Institute on Teaching and Learning in part for the Associate Program. (Associate Program)
- Secured NATEF certification. (Automotive Technology)
- Developed an Associate of Science degree in Biological Sciences. (Biological Science)
- Developed a Biotechnology Certificate of Achievement. (Biological Science)
- Developed a Biology honors course, BIOSCI-107H. (Biological Science)
• Created the Skills4Success Center. (Canyon Country Campus Administration)
• Expanded access to learning resources (library/TLC)
• Opened the Canyon Country Campus Early Childhood Education Center. (Canyon Country Campus Administration)
• Supported the development of the Environmental Science and Environmental Studies Programs. (Canyon Country Campus Administration)
• Involved faculty from biology to plan the gardens at the Canyon Country Campus. (Canyon Country Campus Administration)
• Developed and offered Chem 090 – Introductory Chemistry for Technicians with an emphasis on forensics as part of the Emerging Technology Certificate. (Chemistry)
• Changed the pre-requisite for Chem 255 to be one year of general chemistry. (Chemistry)
• Submitted Chem 151 Honors course for curriculum approval. (Chemistry)
• Established the Friday Night Film Program in coordination with the French Program to screen “art house” type films for the campus and Santa Clarita Valley with an average crowd of 80 to 100 people. (Cinema)
• Developed a course in data-driven web sites that will be incorporated into the new degree program cited above. (Computer Information Technology)
• Completed development of CIT 178, an advanced web development course. (Computer Information Technology)
• Developed new programs in Web Development and Web Publishing & Design, pending state approval. Certificate of Specialization, Medical Office Administrative Assistant. Advisory Board expansion due to collaboration with Hart District. (Computer Information Technology)
• Expanded membership in Honors Club, AGS, and PTK. (College of the Canyons Honors)
• Promoted and marketed the proposed Associate Degree. (Communication)
• Successfully competed in local and national forensics (speech and debate) tournaments through the leadership of Professor Leach. (Communication)

• Expanded enrollment in all course offerings. (Culinary Arts)
• Provided all instructors with information about College Success Tips on a weekly basis to share with their students. (Dean of Students)
• Opened the Canyon Country Center for Early Education. (Early Childhood Education)
• Created an Honors section of Economic History of the US (Econ 170) and Microeconomics (Econ 202). (Economics)
• Completed RTF Grant training and final report (Henry Mayo Hospital) 718 employees trained healthcare informatics system. (Economic Development)
• Re-introduced our lit magazine production class English 122. (English)
• Created two additional engineering laboratory courses, Materials Science and Strength of Materials. (Engineering)
• Integrated NanoProfessor lab modules and equipment into existing curriculum. (Engineering)
• Completed transition of moving training classes from Administration of Justice and Fire Technology degree bearing course offerings
by creating new training division courses in Public Safety and Fire and Lifeguard Training. (Enrollment Services)
• Created two new Environmental courses. (Environmental Science)
• Aligned non-credit and credit ESL programs. (English as a Second Language)
• Provided students with an opportunity to participate in a learning community outside the traditional classroom setting. (Field Studies)
• Sponsored numerous Master Classes for Performing Arts students and public, in partnership with COC Presents and the SCV Performing Arts Center. (Fine & Performing Arts Division)
• Established College of the Canyons in partnership with Los Angeles County Fire Department, as an accredited Regional Fire Academy. (Fire Technology)
• Wrote curriculum for the Firefighter 1 Academy. (Fire Technology)
• Expanded the curriculum to include meteorology. (Geology)
• Submitted GEOG 101 Honors course for curriculum approval. (Geography)
• Added Oceanography lab and lecture course. (Geology)
• Implemented a History Lecture Series. (History)
• Developed four History honors courses. (History)
• Purchased newly mandated equipment for the EMT Program. (Health Science)
• Planned and provided a College Success Skills Center focusing on needs of Basic Skills students for reading and writing. (Humanities Division)
• Successfully implemented GO and PAL classes and additional short-term program for fast-track students in the University Center. (Humanities Division)
• Added Distance Learning addendums to a number of courses. (Interior Design)
• Wrote Certificate of Completion in Home Staging. (Interior Design)
• Provided training in a variety of formats (one-on-one, online classes, workshops, etc.), for both students and faculty, in the effective use of the Internet as a tool supporting college-level research. (Library)
• Submitted Math 140 Honors course for curriculum approval. (Mathematics)
• Provided sections of algebra that emphasize applications in career technical fields. (Mathematics)
• Developed curriculum and workshops for Arithmetic and Elementary Algebra courses in SIGMA-MAC. (Mathematics)
• Guided Learning Activities were prepared for Arithmetic and Elementary Algebra courses. (Mathematics)
• Increased students and community relationships through California Connects Program, National Science Foundation Transitions Scholarship Program, and Math Science Teacher Initiative Program. (Math, Engineering, and Science Achievement)
• Achieved state licensure for the Medical Lab Technician program through the CA Department of Health Services. (Medical Lab Technician)
• Added offerings for first year Italian. (Modern Language)
• Focused on the development and further growth of the choral / vocal program. (Music)
• Completed ESL curriculum alignment and revision and restricting of certificates of competency (Fall 2009). (Non Credit)
• Developed elective course: Emergency Department Nursing and Disaster Preparedness. (Nursing)
• Modified nursing curriculum to reflect NLNAC recommendations to include progression of concepts and to reflect BRN recommendations of gerontological content. (Nursing)
• Created new student access opportunities with new formats such as GO and PAL. (Progressive Adult College Education & Distance Education)
• Provided several master classes for COC music, dance, theatre, and fine arts students. (Performing Arts Center)
• Upgraded the PAC with new sound board as well as other technology. (Performing Arts Center)
• Actualized plans for a philosophy club. (Philosophy)
• Developed a Political Science honors course, POLSCI-150H. (Political Science)
• Developed plans to implement grant-funded poll worker training. (Political Science)
• Added additional Honors courses to support the Honors Program. (Psychology)
• Rewrote all courses in need of updating. (Real Estate)
HIGHLIGHTED ACCOMPLISHMENTS

- Established larger presence at Canyon Country Educational Center. (Service Learning)
- Created additional internship opportunities and placement of ITP students. (Sign Language)
- Partnered with local businesses to establish internship opportunities for students in their final year of interpreter training. (Sign Language)
- Developed SLOs for all courses lacking them. (Sociology)
- Developed mechanism to evaluate online courses at the institutional level. (Social Science & Business Division)
- Developed greater course offerings through Honors Program. (Social Science & Business Division)
- Infused student learning outcomes throughout instruction. (Social Science & Business Division)
- Reviewed instructional programs for relevance and effectiveness, including currency, effectiveness and demand, informed from a variety of sources such as community advisory groups, surveys and focus groups. (Social Science & Business Division)
- Continued and expanded mentoring programs for new faculty, which has included 140 mentors & mentees between fall 2005 and fall 2010. (Staff Development)
- Launched the Teaching Portfolio Program in fall 2010. (Staff Development)
- Help three Student Success Skills Symposiums (2009, 2010, and 2011). (Staff Development)
- Offered 46 Student Learning Outcome workshops between fall 2008 and spring 2011. (Staff Development)
- Offered 76 workshops as part of the FLEX program in 2010/11 and 65 workshops in 2009/10. (Staff Development)
- Created an educational track that provides the most efficient sequencing and scheduling of courses. (Surveying)
- Established a partnership with the New American Musicals Festival and the Santa Clarita Performing Arts Department to workshop and produce a new American musical at COC each summer. (Theater)
- Raised Theater student retention rates (6%) and increased FTEs (10%) from 08-09 to 09-10. (Theater)
- Hosted a master class with Craig Wallace, a development executive, producer, and head of talent development at United Artists and Universal Studios as well as a talent agent. (Theater)
- Supported the development of basic skills by organizing and staffing supplemental learning workshops, guided learning activities, and practice jams. (TLC)
- Supported student athletes through the operation of the Zone. (TLC)
- Developed and evaluated the Program as whole, including special topics courses that have been offered: WATER 098 A, SEPTEMBER 2005; 098B, November 2006; 098C, October 2006; 098D, October 2006; 098D, October 2006, 098E, October, 2005; and 098E, September 2006. (Water Technology)
- Analyzed and overhauled the program and course structures for relevance, and to better serve our students. (Water Technology)
- Developed a metal fabrication program. (Welding)
STUDENT SUPPORT

College of the Canyons will provide student support services to facilitate student success and investigate the feasibility of using an outside vendor to electronically distribute financial aid funds to students.

- Implemented the First Year Experience (FYE) program for students placing below college level English and/or Math. (Academic Affairs)
- Created a Veteran Center. (Admissions & Records)
- Successfully implemented post 9/11 GI Bill. (Admissions & Records)
- Exhibited the work of local high school students and college students and continued to develop alternative venues such as the Library and the University Center. (Art Gallery)
- Developed computerized version of forms used to communicate with the county CalWORKs/GAIN program. (CalWORKs)
- Increased coordination with the county departments. (CalWORKs)
- Introduced new organizational methods that help CalWORKs students to remain on track. (CalWORKs)
- Established a system to identify the demands for service by addressing the Annual Student Survey, crime trends, reports, calls for service and special request. (Campus Safety)
- Expanded the number of companies attending the Canyon Country Campus job fair as the student population increases and the need arises. (Career Center)
- Launched an online career advisement component on our Department website to increase accessibility to students and community members, answer career-related questions, explain services and drive foot traffic into our Center for additional assistance. (Career Center)
- Expanded the TLC to better support student success. (Canyon Country Campus Administration)
- Strengthened Student Services by adding Assistant Dean of Student Services at the Canyon Country Campus. (Canyon Country Campus Administration)
- Enhanced communication with students through social media (Facebook, Twitter), email newsletters and website. (Canyon Country Campus Administration)

- Developed course in Communication and Leadership to be promoted with the College Ambassador’s Program. (Communications)
- Developed department marketing strategies to include biannual Counseling Newsletter, the use of 2 large electronic screens featuring announcements and counseling services, and maintaining a current comprehensive counseling website. (Counseling)
- Created and published a Counseling tri-fold color brochure explaining Counseling Services to be distributed among faculty, students, and staff as a marketing and information tool. (Counseling)
- Increased internship placement rate by 20%, from an average of 118 placements per year to 142 placements per year. (Cooperative Work Experience Program)
- Assisted with the planning/implementations of action steps for better preparedness as a member of the Pandemic Flu Planning committee. (Dean of Students)
- Coordinated student progress reports with priority registration appointments. (Disabled Students Program & Services)
• Created and participated in a Faculty Inquiry Group (FIG) on the topic of Writing Center Best Practices, which led to supplemental learning workshops and a Writing Center Pilot Project. (English)
• Were instrumental in the creation, implementation, and development of the Supplemental Learning program. (English)
• Exceeded our SLO with 70 to 97 percent of students who completed their Step Up contract raising their grade point average. (Extended Opportunities Programs & Services; Cooperative Agencies Resources for Education)
• Implemented Direct Lending Program. (Financial Aid)
• Created a History club. (History)
• Implemented the programming for the Bookstore upload that allows students to seamlessly buy the books online. (Management Information Systems)
• Implemented online degree audit. (Management Information Systems)
• Implemented custom program that allows for the current credit cards readers to scan credit card information directly into Datatel for the cashiering office. (Management Information Systems)
• Implemented the student education plan. (Management Information Systems)
• Developed dosage and calculation remediation course. (Nursing)
• Relaunched Foundation Patrons of the Performing Arts support group. (Performing Arts Center)
• Developed a mentoring program for reentry students. (Re-Entry)
• Developed an Adult Reentry Orientation. (Re-Entry)
• Developed a Sociology Club. (Sociology)
• Expanded the ASG Computer Lounge. (Student Development)
• Provided group informational counseling sessions to serve more students. (Transfer Center)
• Developed Transfer Agreement with Chapman University. (Transfer Center)
• Increased Transfer Agreements by 15% from fall 2009 (186 Agreements) to fall 2010 (214 Agreements). (Transfer Center)
CULTURAL DIVERSITY
College of the Canyons will promote diversity of the community, students, and staff.
• Provided an interactive Flex presentation for faculty on reasonable accommodations. (Disabled Students Program & Services)
• Increased the participation of women and underserved minority populations in engineering courses by 15%. (Engineering)
• Evaluated the effectiveness of recruitment efforts by source to attract highly qualified diverse candidates for open positions making adjustments where necessary, removing barriers in processes for underrepresented groups. (Human Resources)
• Revised our District EEO Plan to be in compliance with the state Chancellor’s Office Model EEO Plan. Moved revised EEO Plan through the collegial consultation approval process. Revised plan was approved by the Board on November 10, 2010. (Human Resources)
• Reconvened the Faculty and Staff EEO Advisory Committee to oversee the development and annual review of the EEO plan and as an active voice in the planning of diversity activities. (Human Resources)
• Purchased library materials, in a variety of formats, to appeal to students with diverse learning styles, ethnicities, age groups, and abilities. (Library)
HUMAN RESOURCES

**College of the Canyons will select and develop high-quality staff.**

- Encouraged adjunct faculty to become certified to teach online. (Architecture)
- Recognized Canyon Country Campus staff through Classified Appreciation events. (Canyon Country Campus Administration)
- Received and processed 5,256 applications and filled 76 new and replacement positions from July 2008 to June 2011. (Human Resources)
- Developed and implemented an online employment application system, Igreentree, including upgrades. (Human Resources)
- Implemented Hiring Manager module to enable hiring committees to screen applications remotely. (Human Resources)
- Developed a district board policy on professional ethics for all employees and moved policy through the collegial consultation approval process. Policy was approved by the Board in January 2011. (Human Resources)
- Performed benefits survey of key districts for use in evaluating JPA options for all employee groups. Implemented move to SISC JPA for classified and management groups resulting in significant savings for the district. (Human Resources)
- Quickly and effectively managed possible legionella exposure in Seco Hall including staff relocation and campus-wide and community communications. (Human Resources)
- Revised all remaining non-800 series human resources board policies and where necessary established clear written procedures. (Human Resources)
- Created new minimum qualification language creating a path for department chairs to qualify for Dean positions. (Human Resources)
- Presented the following at fourteen workshops that addressed employment contracts, union contracts, management skills (including discipline issues, evaluation techniques, recognition, and collective bargaining), hiring processes, employee safety, and various roundtable discussions. (Human Resources)
- Provided input to Statewide Title 5 Committee on revisions to Title 5 EEO regulations. (Human Resources)
- Developed new Datatel position strings for use in implementing electronic timesheets (Web Time Entry). (Human Resources)
- Developed new accountability process for management evaluations which included a meeting summary form to ensure proper documentation and feedback for management employees. (Human Resources)
- Reduced frequency and severity of workers compensation claims. (Human Resources)
- Streamlined annual employee service recognition event while expanding recognition of each employee through printed biographies and slideshow. (Human Resources)
- Revised the merit pay agreement with Confidential group. (Human Resources)
- Implemented retirement incentive programs for all employee groups. (Human Resources)
- Increased MESA alumni participation in Advisory group. (Mathematics, Engineering, Science Achievement)
- Hired a Choral / Vocal instructor to grow the vocal program. (Music)
- Promoted the integration of distance learning, library, and TLC staff into a cohesive unit. (Progressive Adult College Education & Distance Education)
- Offered a variety and increased number of wellness opportunities for employees including yoga, meditation, strength training, nutrition workshops and campus fitness walks. (Human Resources)
- Received NCSPOD’s College President’s/Chancellor’s Award in recognition for Dr. Van Hook’s outstanding leadership. (Staff Development)
- Coordinated or participated in the delivery of 31 SLO-related workshops through the Office of Professional Development from Fall 2008-Spring 2010. (Student Learning Outcomes)
INSTITUTIONAL ADVANCEMENT

*College of the Canyons will generate support, resources, networks and information to enhance the college’s success.*

- Secured a $150,000 nursing grant to articulate with California State University at Northridge. (Allied Health Division)
- Developed promotional material for architectural drafting to market program. (Architecture)
- Increased online course offerings. (Astronomy)
- Initiated Assembly Bill 1643 to allow alcohol to be served in the University Center. (Chancellor’s Office)
- Initiated discussions with land developer to identify potential locations for third campus. (Chancellor’s Office)
- Worked with City of Santa Clarita to move WorkSource Center to University Center. (Chancellor’s Office)
- Coordinated 40th Anniversary celebration with a wide variety of activities that paid tribute to our amazing record of service to the community. (Chancellor’s Office)
- Implemented quarterly Paperless Purchasing workshops. (Contracts & Procurement)
- Continued the SBDC’s designation as one of ten California Construction Contract Programs (CCCP), offering free training and counseling to enhance local business owner’s ability to bid for and win government contracts. (Economic Development)
- Collaborated to develop clear paths between NCESL and Credit ESL, tracking students from one program to another. (English as a Second Language)
- Improved the breadth and sophistication of materials produced has improved dramatically as evidenced by numerous statewide awards from CCPRO. (Graphics)
- Reviewed department homepage to address marketing program. (Interior Design)
- Expanded relationships with private foundations. (Institutional Development)
- Integrated online college-wide, department, and budget planning. (Institutional Development)
- Expanded a comprehensive K-12 arts education enrichment program. (Performing Arts Center)
- Continued to work toward ABA approval. (Paralegal)
• Offered quality and efficient service and support to students, staff and faculty through application of continuous improvement strategies, whenever appropriate, to improve customer service and internal operations, evidenced by survey results indicate that Payroll Services continues to rank high in customer service to our employees. (Payroll)

• Received donations, sponsorships, and grants to support PAC and K-12 programs and students. (Performing Arts Center)

• Increased reach and awareness in younger demographic groups through marketing in social Websites such as Facebook, MySpace, Twitter, etc. (Public Information Office)

• Updated the COC Foundation website. (Public Information Office)

• Created Culinary Arts Capital Campaign Promotional materials. (Public Information Office)

• Pursued and await approval of Trademark protection for the District logo, the College logo, the Canyon Country Campus logo and the iCuE logo. (Public Information Office)

• Created brochures for Automotive Technology, Medical Lab Technician Paralegal Studies, Water Technology, Chancellor’s Circle, Athletic Hall of Fame, Veteran’s and Adult Reentry Program, CTE, ADN to RN. (Public Information Office)

• Arranged for a ½-page color ad and editorial content to be included in the Oct. 2010 issue of Southwest Airline’s Spirit Magazine (national distribution). (Public Information Office)

• Wrote 329 individual press releases in the past three years. (Public Information Office)

• Have had more than 2,226 articles in newspapers and magazines. (Public Information Office)

• Updated Performing Arts Center website to reflect new season. (Public Information Office)

• Created Culinary Arts Capital Campaign Website. (Public Information Office)

• Created new, general information tri-fold brochure for the College. (Public Information Office)

• Conducted statewide CCPRO awards program for 2010. (Public Information Office)

• Solved closed-captioning issues for videos posted on YouTube. (Public Information Office)

• Created 20-minute tribute video for Silver Spur awardees. (Public Information Office)

• Took the lead in Marketing & PR of annual Flu POD. (Public Information Office)

• Took the lead in Marketing & PR of Women’s Conference 2011. (Public Information Office)

• Took the lead in Marketing & PR of new Bikes & Bites event (CCC). (Public Information Office)

• Promoted bi-annual Scholarly Presentations to the Community. (Public Information Office)
• Hosted quarterly local PIO group luncheon. (Public Information Office)
• Promoted groundbreaking for Library expansion and ribbon cutting for Mentry Hall expansion to the community. (Public Information Office)
• Handled numerous regional press inquiries related to child pornography incident on campus. (Public Information Office)
• Marketed “Celebrating Humanities” events to the community. (Public Information Office)
• Marketed "Artsstart” events to the community. (Public Information Office)
• Promoted events in the Performing Arts Center to the community. (Public Information Office)
• Arranged for monthly information columns about COC to be printed in the SCV Business Journal and Canyon Country magazines for 1 year. (Public Information Office)
• Filmed, edited and posted to Youtube highlight videos of Cougar sports contests, resulting in thousands of page views on the COC Youtube page. (Public Information Office Sports Information)
• Built external relationships and partnership to focus and improve curriculum for job training as well as create job opportunities for students. (Recreation Management)
• Generated student interest in the Associate Arts Degree in Recreation Management as well as student interest in recreational activity/skill courses through specific outreach efforts to local schools and community recreation programs. (Recreation Management)
• Implemented Digital StoreFront and made available campus wide to all faculty and staff with college-networked computers. (Reprographics)
• Expanded services to include automated letter folding and envelope stuffing in bulk quantities. (Reprographics)
• Developed and implemented surveying awards or scholarship opportunities for students. (Surveying)
• Improved the technology of the phone system to provide better and more efficient customer service, incorporate useful call center elements and improve the processing of incoming calls. (Switchboard and Mailroom)
• Expanded marketing efforts for the University Center. (University Center)
HIGHLIGHTED ACCOMPLISHMENTS

INSTITUTIONAL ADVANCEMENT

Number of Employers Served

Contract Education and Grant Revenue

Number of Employees Served
INSTITUTIONAL EFFECTIVENESS
College of the Canyons will use outcomes data on progress being made towards college goals—including student learning outcomes, administrative unit outcomes, and other accountability measures—on a regular basis to inform planning and decisions.

- Increased Nursing students’ retention rates from 72% in Spring 2006 to 94% in Fall 2008. (Allied Health Division)
- Remodeled reception area in gallery to provide a more effective use of staff by stationing adult hourly and college assistant in the gallery. (Art Gallery)
- Used data to plan which services and programs would be offered at the Canyon Country Campus. (Canyon Country Campus Administration)
- Increased the number of graduates who had taken courses at the Canyon Country Campus. (Canyon Country Campus Administration)
- Ensured effective scheduling of courses needed for Degree Completion – worked with Instruction Office on scheduling. (Canyon Country Campus Administration)
- Initiated Assembly Bill 515, which would enable community colleges to offer extension classes similar to CSU and UC. (Chancellor’s Office)
- Achieved the full six-year accreditation of the College and received 12 commendations and only three recommendations for improvement. (Chancellor’s Office)
- Reduced paper requisitions. (Contracts & Procurement)
- Developed a business plan for the “Idea Incubator” LEAP project. (Controllers Office)
- Improved the ability to promote quality online instruction by implementing student evaluation questionnaires for online classes. (Distance Learning)
- Created a 2+2 articulation agreement with CSULA in conjunction with the University Center engineering efforts. (Engineering)
- Achieved 105% fill rate in Fine and Performing Arts sections in spring, 2010. (Fine & Performing Arts Division)
- Presented Flex Class on How to Effectively Manage a Grant on Aug.16, 2010, attended by 21 current and future Program Managers. (Grants Accounting)
- Created a Program Manager Orientation Handbook as handouts for the Class and to handout to new Program Managers. (Grants Accounting)
- Increased student enrollment by 5% in Health Science 045. (Health Science)
- Implemented changes in the scheduling proceeds to both improve it and to make it less time intensive. (Humanities Division)
- Reviewed the instructional and non-instructional program reviews process and forms and revised as needed. (Institutional Development)
- Conducted analyses to support enrollment management efforts. (Institutional Development)
- Developed grants that advance the College’s Strategic Plan and other needs identified from planning efforts. (Institutional Development)
- Created new department, entitled “Earth, Space, and Environmental Sciences” which consists of Astronomy, Environmental Science, Environmental Studies, Geography, Geology, GIS, and Physical Science. (Math Science Division)
- Enhanced educational effectiveness and degree completion through Associate Degrees Program Redesign (in Biological Sciences, Computer Science, Engineering, proposed Environmental Science, proposed Environmental Studies, and Math). (Math Science Division)
- Created an Engineering Technology Department by renaming the Manufacturing Department in order to house a variety of both current and future career tech programs. (Manufacturing Technology)
- Deployed common final exam PHOTO 150, PHOTO 160, and PHOTO 165. (Photography)
- Developed Institution Learning Outcomes and assessment plans in 2010. (Student Learning Outcomes)
- Collaborated with chair of Curriculum Committee and Academic Affairs administrators and staff to address issues concerning reliability and acceptability of SLO information contained with the program review. (Student Learning Outcomes)
  - 99 percent of courses had defined student learning outcomes,
  - 41 percent of courses had on-going assessments of student learning outcomes,
  - 100 percent of programs had defined student learning outcomes,
  - 66 percent of programs had on-going assessments of learning outcomes,
  - 99 percent of administrative units had defined unit outcomes,
  - 98 percent of administrative units had on-going assessments of unit outcomes, and
  - Institutional learning outcomes have been identified. Data collection is currently in progress. (Student Learning Outcomes)
- Improve Students Success rate by 5%. (Welding)
FINANCIAL STABILITY

College of the Canyons will provide support, direction and oversight for all District financial resources to ensure fiscal compliance, proper accounting and positive audits and develop financial resources to maintain and improve programs and services consistent with institutional commitments (mission, goals, and objectives) and in alignment with our enrollment management plans.

- Fiscal Services played an integral role in the District receiving “unqualified” opinions on all audits which include the District Annual Financial Report, both Measure C and Measure M Independent Audit Reports and Agreed-Upon Procedures and COC Foundation Annual Financial Report. (FY2008/09 & FY2009/10). (Accounting Services)
- Transitioned from quarterly budget status reviews to monthly, more closely monitoring discretionary budgets and mitigating problems earlier, and keeping budget and actual expenditures more closely aligned. (Budget Development)
- Refined the cash flow analysis and researched ways to provide the District with adequate cash, especially in light of the additional State apportionment deferrals and construction cash flow impacts. (Controllers Office)
- Orchestrated a plan to keep the University Center construction project going, by using local funds temporarily to complete the project, when the PMIA account was frozen at the State level due to a poor State credit rating and we were able to complete the construction without delay. (Controllers Office)
- Awarded $221K JDIF grant through ETI to support biomedical precision assembly, a $187K JDIF grant through CACT to support aerospace precision assembly and entry level manufacturing, and a $187K RTF grant through CACT to support aerospace advanced manufacturing. (Economic Development)
- Finished Fiscal Year 2009-10 with successful audit review on grants management, with no grant audit findings. (Grants Accounting)
- Updated marketing handouts to help increase enrollment. (Interior Design)
- Implemented processes and procedures to minimize unpaid enrollment fees. (Student Business Office)

- Pursued process improvements to provide greater services to students and increase cash flow from enrollment fees as students are able to enroll more quickly and efficiently. (Student Business Office)
- Improved mail procedures to reduce postage costs. (Switchboard & Mailroom)
- Provided more training to key personnel on postal regulations. (Switchboard & Mailroom)
TECHNOLOGICAL ADVANCEMENT

College of the Canyons will utilize state-of-the-art technologies to enhance programs, services and operations.

- Offered 28 workshops as part of the summer 2009 Technology Institute, 32 in summer 2010 and 48 in summer 2011. (Staff Development)
- Offered 265 technology workshops between 2009-2011. (Staff Development)
- Created an online chat for the Admissions and Records area. (Admissions & Records)
- Added two online career assessments, MBTI and Strong, for career exploration. (Career Center)
- Acquired an online mock interview program, Perfect Interview, for job seekers. (Career Center)
- Implemented Canyon Country Campus Copy Center. (Canyon Country Campus Administration)
- Implemented wireless access in all buildings at the CCC. (Canyon Country Campus Administration)
- Redesigned Canyon Country Campus website for greater functionality and usefulness. (Canyon Country Campus Administration)
- Integrated technology into the curriculum such as estimating software. (Construction)
- Developed an online electronic student education plan and degree audit for students. (Counseling)
- Expanded online services, including counseling and scheduling counseling appointments. (Counseling)
- DSPS personnel completed a series of Section 508 workshops during professional workshops. (Disabled Students Program & Services)
- CACT exposed secondary school students to programming, automation, mechanical skills sets via programs in robotics and fabrication. (Economic Development)
- Created online Engineering course offerings. (Engineering)
- Completed the installation of a weather station at the Canyon Country Campus. (Geography)
- The student health center provided health education to students and community through a presence on FaceBook. (Health Center)
• Updated health center web page to make it more user-friendly and useful for on-line students, allowing students to complete required medical information forms before arriving at the health center, and decreasing waiting time before initial appointments. (Health Center)

• Expanded online services that support students, faculty, staff and administrators. (Information Technology)

• Expanded wireless coverage on the Valencia campus. (Information Technology)

• Implemented additional measures to protect the campus network from security threats. (Information Technology)

• The District expanded online services, including: Online Application, BOGG Waiver application and Online Counseling. (Information Technology)

• Implemented the revisions to the Online Program Review (Instructional and Non-Instructional). (Information Technology)

• Redesigned and updated the division webpage. (Math Science Division)

• Designed expanded facilities to introduce industry-standard media delivery systems and data networks, specifically: High-Bandwidth data infrastructure and network support for HD media workflow - Acquisition and non-linear media authoring. (Media Entertainment Arts)

• Expanded facilities to included digital darkroom. (Photography)

• Added new scoreboards to Cougar Stadium, Softball Complex, and Upper Field Soccer Facility. (Physical Education)

• Provided up-to-the minute sports information through a thriving interactive Twitter following. (Public Information Office Sports Information)

• Remained current with technology by equipping Seco-203 with current technology. (Psychology)

• Developed and launched the new online FLEX Application Form by the Faculty Development Committee. (Staff Development)

• Opened a computer lab for veteran students to utilize by August 2010. (Veterans Services)
PHYSICAL RESOURCES

College of the Canyons will provide facilities that are clean, efficient, safe, and aesthetically pleasing to support College programs and services.

- Opened Central Plants and Co-Generation facilities (new and expanded buildings). (Facilities)
- Opened PE East Expansion (new building). (Facilities)
- Completed the Applied Technology building at CCC. (Facilities)
- Constructed additional Quad site at CCC. (Facilities)
- Saved approximately $600,000 in utility costs during the 2010/11 FY through the efficient operation of the on-site co-generation facilities. (Facilities)
- Generated nearly $600,000 in Civic Center revenue - $325,000 more than projected – in the 2010/11 FY. (Facilities)
- Completed the MLT lab space. (Medical Lab Technician)
- Secured physical space and equipment. (Re-Entry)
- Opened the permanent University Center. (University Center)

- Have fully duplicated at both campuses the ANTHRO 101L laboratory equipment, supplies, and most anatomical and fossil casts and articulated skeletons and all equipment and collections are in secure storage in Room BYKH-110 and CCC-510. (Anthropology)
- Completed Aliso Lab and Aliso Hall (new building). (Facilities)
- Completed Hasley Hall (new building). (Facilities)
- Completed technology fiber optic infrastructure upgrade, campus wide Valencia Campus. (Facilities)
- Completed the Canyon Country Campus (new campus). (Facilities)
- Completed the Mentry Hall Expansion (new building). (Facilities)

- Aliso Lab and Aliso Hall (new building). (Facilities)
- Hasley Hall (new building). (Facilities)
- Technology fiber optic infrastructure upgrade. (Facilities)
- Canyon Country Campus (new campus). (Facilities)
- Mentry Hall Expansion (new building). (Facilities)
INNOVATION

College of the Canyons will dare to dream and make it happen!

- Created and implemented an automated process for high school registration. (Admissions & Records)
- Received a certificate of excellence for the national Hesburgh Award in 1999 for the Associate Program. (Associate Program)
- Established a partnership with Goodwill Industries, allowing us to utilize a Goodwill staff member 1 day per week in the Career Center. (Career Center)
- Partnered with the Chamber of Commerce in conducting a job fair. (Career Center)
- Created community event - “Bikes and Bites” for campus awareness, and fundraising. (Canyon Country Campus Administration)
- Created partnerships with SCV Chamber of Commerce for Business Expo Job Fair, Veteran’s Scholarship, and many other initiatives. (Canyon Country Campus Administration)
- Provided the leadership to establish the Santa Clarita Valley Economic Development Corporation and have it headquartered on our campus. (Chancellor’s Office)
- Developed a COC Honors Program, including application and website. (College of the Canyons Honors)
- Designed the Children’s Garden creating opportunities for children to develop an awareness of the human connection to nature and to foster the holistic health and well-being of toddlers, preschool children and for ECE students to experience teaching strategies to incorporate into lesson plans for working with young children. (Early Childhood Education Center)
- Conducted outreach to other incubator organizations (both locally and through the National Business Incubator Association) to identify “best practices, input for faculty curriculum development, etc. (Economic Development)
- Hosted 3rd Annual Entrepreneur’s Conference by the SBDC in October with almost 300 in attendance. (Economic Development)
- Designed a user friendly website with custom “Financial Aid Status” button integrated with Datatel. (Financial Aid)
- Teamed with the Santa Clarita Performing Arts Center’s K-12 Arts Education Outreach Program and reached 18,000 SCV students in three series: classroom arts, PAC bus-ins, and professional development. (Fine & Performing Arts)

- Developed two Facebook pages (for COC Library and COC Library Chat) to disseminate information about library resources, exhibits, new books, and upcoming meetings of Books and Ideas. (Library)
- Initiated live reference chat through a Meebo chat widget that displays the library home page and was met with an immediate and positive response. (Library)
- Re-established the student club with a focus on media industry exposure/career exploration, program outreach/admission, and applied media training with community and local business partners. (Media Entertainment Arts)
- Advanced faculty creativity and student access by promoting the creation and adoption of Open Educational Resources. (Progressive Adult College Education & Distance Education)
- Wrote, designed, printed and distributed community newsletters. (Public Information Office)
- Established a Political Science Club. (Political Science)
- Received a BESAC grant and award of excellence in 2010. The recipient of the award was the nascent Project-Based Learning program. (Service Learning)
- Developed cross-discipline teaching/learning through “Evidence Based Health Promotion, Skills for Healthy Aging Resources and Programs” (SHARP) Certificate Program (UCLA Public Health), which included education and training in psychology, sociology, nursing, physical education, recreation, and health. (Social Science & Business Division)
- Created an online refund request. (Student Business Office)
- Finalized the Dr. Dianne G. Van Hook University Center Business Plan. (University Center)
- Expanded the number of Dr. Dianne G. Van Hook University Center partners to seven universities, including: California State University, Bakersfield; California State University, Northridge; California State University, Los Angeles; Brandman University; National University; University of La Verne; and UCLA Extension.
- Expanded the number of Dr. Dianne G. Van Hook University Center programs to 36.
- Constructed a Welding Road show trailer. (Welding)
CAMPUS CLIMATE

College of the Canyons will enhance and support a sense of community and cooperation on campus.

- Created events at CCC to ignite student engagement (Study Lounge, Student Lounge, Star Parties, Bikes and Bites, Job Fairs). (Canyon Country Campus Administration)
- Created and held ARTstART 09, bringing 2,000 visitors to the campus in May, 2009. (Fine & Performing Arts Division)
- Revamped completely the Monday Report - internal campus information Vehicle (email). (Public Information Office)
- Encouraged full-time faculty to create mentoring relationships with adjunct faculty in order to foster a sense of community. (Sociology)
- Held the Department Showcase program in 2009/10. (Staff Development)
- Collaborated with Financial Aid to processes payments for the Text Book Rental Program. (Student Business Office)
- Collaborated with non-credit on procedures and processes to accept payment for material and certification fees. (Student Business Office)
- Institutionalized the College Ambassador Program. (Student Development)
- Increased campus clubs from 38 to 43. (Student Development)
- Created a theatre club (the department currently has no space in which to offer club opportunities). (Theater)
- Held a Department Showcase in September 2010 involving 20 student performers and attended by more than 30 additional students. (Theater)
LEADERSHIP

College of the Canyons will assert its leadership to increase educational, economic, and cultural opportunities for the community including businesses, industry, arts groups, and community-based organizations in the region.

- Developed career pathways with Photography program and two high school programs in the Hart District. (Academic Affairs)
- Increased enrollment by 15 - 20%. (Administration of Justice)
- Represented the college on statewide committees and associations. (Career Center)
- Created Star Parties for campus awareness and support. (Canyon Country Campus Administration)
- Established LEAP, a campus wide leadership development program open to all employees. (Chancellor’s Office)
- Launched Chancellor’s Business Council to provide support and assistance to local businesses. (Chancellor’s Office)
- Helped the Los Angeles Economic Development Corporation develop the first-ever economic development strategic plan for Los Angeles County. (Chancellor’s Office)
- Partnered with the Performing Arts Center to bring professional choreographers and dancers to offer master classes and workshops in the Dance Department. (Dance)
- Participated in Point of Dispensing (POD) Drive Through Flu Clinics. (Health Center)
- Received an appointment for Colleen Reeves, RN, FNP, Assistant Director of Student Health & Wellness Center to the Nominating Committee of Health Services Association of California Community Colleges (HSACCC) in Fall, 2009 and was elected to be the new Corresponding Secretary of the organization at the statewide meeting in March, 2011. (Health Center)
- Participated as an educational partner with ACME Animation, a nationally-recognized online community of professional animators, game designers, and artists, as a means of supporting career development and scholarship for MEA students. (Media Entertainment Arts)
- Reached 18,000 students in the K-12 Arts Education Outreach Program through arts education assemblies, bus-in shows, and residencies. (Performing Arts Center)

HIGHLIGHTED ACCOMPLISHMENTS

- Created professional development opportunities for 34 K-12 teachers in arts integration. (Performing Arts Center)
- Offered three LEAP1 sessions between 2008 and 2010 with a total of 122 participants, and one LEAP2 session in 2011 with 34 participants. (Staff Development)
- Launched the Chair’s Corner Program in 2010/11. (Staff Development)
- Offered the "Under Construction" 10-part workshop series for administrators in 2010/11. (Staff Development)
- Delivered ongoing guidance and assistance for administrators, faculty and staff with development of ISLO, PSLO and CSLO outcomes and assessments. (Student Learning Outcomes)