HIGHLIGHTED ACCOMPLISHMENTS
This page left blank intentionally.
An incredible number of accomplishments has been realized by College of the Canyons relative to the Strategic Goals that were set forth in the 2012-15 Strategic Plan.

- A total of 346 objectives as stated in the 2012 Strategic Plan were completed.
- An additional 278 accomplishments not included in the plan were also realized in that first year by the academic and administrative offices.
- With all of the accomplishments in 2013 and 2014 included, **there have been a total of 1,779 accomplishments by COC academic and administrative departments since the Strategic Plan in 2012!**

While an exhaustive list of accomplishments cannot practically be included in this summary document, at least two accomplishments from every department on campus are included to provide perspective on the range of amazing work done at our college. These highlighted accomplishments are aligned with the college's 12 Strategic Goals. Reflecting on these and other accomplishments is important as we honor the innovative work carried out by departments across the campus. When combined with data trends for the college, community, state, and nation, all of the departments’ achievements are considered and form the foundation in determining the Strategic Goals and department objectives for the next three years.

The incredible accomplishments highlighted in this document pay tribute to the college community and evidence the commitment to strategic planning, resilience in difficult fiscal times, and hard work that enables College of the Canyons (COC) to innovate, achieve, and excel in serving our students and community.
College of the Canyons will provide a positive environment and necessary resources to support excellent teaching, student learning, and the completion of students' goals including attaining degrees and certificates and transfer.

- The Academic Affairs Office developed career pathways with the Wm. S. Hart Union High School District.
- Academic Affairs facilitated an AB 86 planning consortium and wrote the AB 86 plan, outlining elimination of duplicity in the delivery of adult education. The plan was submitted to the state Chancellor’s Office.
- Academic Affairs implemented College Now (dual enrollment) at the local high schools.
- In partnership with the California Attorney General’s Office, Department of Justice, Los Angeles County Sheriff’s Department, Los Angeles Mission College, Los Angeles Trade Tech and Five Keys Charter Schools, Academic Affairs created the Back on Track–LA pilot program for the Peter J. Pitchess Detention Center.
- Academic Affairs submitted Associate of Science for Transfer (AS-T), Associate of Arts for Transfer (AA-T), and Associate Degree Transfer (ADT) programs to the state Chancellor’s Office for approval. There are currently 18 ADT degrees available.
- Academic Affairs worked with the L.A. County Fire Department on the implementation of asynchronous online in-service training.
- The Anthropology Department enriched traditional classroom instruction with laboratory, hybrid and 100 percent online distance-learning modalities in each anthropology field, with hands-on lab demonstrations and exercises, electronic web and server-based resources, departmental film and other collections, and material resources in all teaching and learning activities from other fields. The department encouraged regular use of supplemental resources by adjunct faculty members and provided appropriate cross-training, especially for adjunct instructors, as required; and the department required student assessments of individual Anthropology Student Learning Outcomes (SLOs) to be clearly referenced and be directly based upon these activities.
The Anthropology Department planned specific teaching and learning activities under the paradigm of science teaching and learning, using content and methods consistent with current scientific research, policies and protocols approved by the National Academies of Science (NAS), the National Science Foundation (NSF) and the American Federation of Science Teachers (AFST).

The Architecture Department infused sustainable practices into additional curriculum.

The Art Department is composed of a professionally active faculty who are critically engaged in their studio and creative practices.

- A summary of their completed achievements and awards/recognitions follows:
  - Mercedes McDonald: Society of Illustrators LA, Illustration West 48, merit award; Southwest Book Design & Production Award, winner children & young adults, for "A Girl Becoming"; ‘Communication Arts Magazine’ featured illustrator; exhibited in Santa Monica Museum of Art yearly fundraiser “Incognito.”
  - Hadley Holliday: teaching design classes at the California State Summer School for the Arts 2014-15; exhibited in Art Aqua during Art Basel Miami 2014; co-curated an exhibition at the Fellows of Contemporary Art in LA; also recently launched a print edition in collaboration with the Echo Park Craft Fair; spring 2015 – led a series of collaborative painting workshops at LACMA as part of its NexGen public outreach program.
  - Deborah Jenkins: award from the American Ceramic Society-Design Chapter for Best Earthenware.
  - Pavel Vogler: 2013-14 published graphic novel "Diary of Art Teacher;" exhibited in Frankfurt, Germany, 2014; exhibited in Krakow, Poland, summer 2015.
2012-15 ACCOMPLISHMENTS

STRATEGIC PLAN GOAL #1: TEACHING & LEARNING

• The Business Department collaborated with the William S. Hart Union High School District to develop a business career pathway for high school students to transition to COC.
• The Business Department implemented the Customer Service Academy soft skills training curriculum to meet a need identified by advisory committee members.
• The Business Department partnered with the Small Business Development Center, Cooperative Work Experience Education, Job & Career Center and other business service providers at COC to promote these resources to business students and to look for joint opportunities in providing business services.
• The Career Technical Education (CTE) Division completed work that allows all of the Water Technology classes to be offered online.
• The CTE Division developed program-specific curriculum for internships (i.e. automobile technology internship, welding internship, etc.)

HIGHLIGHTED ACCOMPLISHMENTS

TEACHING AND LEARNING

• Michael McCaffrey: UCLA Digital Media Arts Program (DMA) visiting critic; Cal State Northridge Graduate Program visiting lecturer; group exhibition at the Hogar Collection in New York; College Art Association 2014 conference delegate.
• Rebecca Edwards: Group exhibition at LA Artcore in 2014.
• Necia Gelker: Attended the Art Historians of Southern California annual conference (AHSC) 2014.

• In accordance with the new Art AA-T degree approval, the Art Department is also acquiring C-ID course curriculum approvals.
• The Automotive Technology Department created an internship program with the LAPD Transportation Department, with the assistance of Gina Bogna. It commenced in summer 2015 and covered eight interns.
• The Biological Sciences Department secured the purchase of an additional cadaver with mobile storage, allowing more students exposure to this Anatomy & Physiology resource.
TEACHING AND LEARNING

HIGHLIGHTED ACCOMPLISHMENTS

• The Computer Information Technology Department:
  – Developed a new certificate of specialization in Medical Office Administrative Assistant.
  – Developed degree and certificate programs in web development, publishing and design.
  – Mentored a student to develop a website for the Social Science and Business division.
  – Developed a partnership with the CTE Contextualized Learning Communities to develop technology workshops for ESL students.
  – Revised the proposal for the degree and certificate programs in Web Development and Design.
  – Established articulation agreements for two classes with the Hart District.
  – Completed assessment of and updated the assessment cycles for many of its current classes.
  – Developed a new course in WordPress.
• The Computer Science Department completed curriculum for the Computer Science AS-T degree and offered all four sections required in CMP SCI during spring and fall 2014. All four sections filled, and some were over capacity
• The COC Honors program created a local chapter of Sigma Chi Eta, the Communication Studies Honor Society for two-year colleges.
• Computer Support Services enhanced teaching and learning in the Early Childhood Education Department with the deployment of iPads for the delivery of instructional content, and to give instructors an improved procedure to track student progress.
• The Counseling Department coordinated with the First Year Experience (FYE) program to offer COUNS 110, 120 and 150 during the 2014-15 academic year as part of a new FYE learning community schedule.
• The Counseling Department wrote curriculum and received approval for a new course – COUNS 112: Transitional Strategies for Intercollegiate Student Athletes – that was offered for the first time in fall 2012.
• The Culinary Program participated in many college and community events, including the Chancellor’s Circle Dinner, Performing Arts Center beverage sales during shows, Taste of the Town, and Cake Charity Auction. The program also participated in the Opening Day food festival, opened the facility to selected individuals, and developed a program through which students get experience by actually operating a cafe/restaurant.
• The Culinary Arts program participated and prepared food for Sunset in the Vineyard, the COC Vintners Club and College2Career Day.
• The Dance Department recruited students to participate in a Hip-Hop Workshop held by Versa-Style during the 2015 Intersession.
• The Early Childhood Education Department finished the 24-unit Curriculum Alignment Project.
• The English as a Second Language Department increased student success and retention.
• The Computer Electronics program was redesigned, restored and renamed Electronic Systems Technology.
• The Photography Department entered into multiple partnerships with the Getty Museum that facilitate student learning and accomplishments. These ongoing partnerships culminate in numerous student exhibits at the Getty Center and on campus.
• The Art Department completed a revision of its entire curriculum, including an update to the Art Degree and a modification to the Associate of Arts Degree that includes an AA-T (Art Transfer Degree). The AA-T degree in Art was approved by the state Chancellor’s Office in June 2014.
• The college’s Fire Technology Program was ranked as one of the “90 Fire Science Degree Programs that Really Pay Off” by FireScience.org. According to the study, graduates from the colleges and universities on this list who become fire service professionals can expect annual incomes five times the cost of one year of school.
• The Geography Department created an AA-T transfer degree in Geography.
• The Geology Department expanded offerings of its GEOL 100 lab sections.
The Math Department doubled the number of transfer-level statistics classes offered over the past five years.

The Math Department selected a six-member team to participate in the statewide California Acceleration Program.

A National Science Foundation grant was obtained to train statistics instructors, both locally and nationwide. The Mathematics Department is playing a leading role in an effort to improve statistics pedagogy. A summer institute was also held at the college to train statistics instructors, with many of our full-time and adjunct faculty attending.

The Mathematics and Science Division accessed funding and other resources for the Math Department to double students completing transfer-level math courses.

The Mathematics and Science Division supported extensive staff development in the areas of statistical content and pedagogy through the Summer Institute for Teaching Statistics and an NSF Grant with Villanova University.

The Modern Languages Department developed an AA-T Spanish degree, which has been approved.

The Music Department has committed to offer individualized instruction to vocal and instrumental majors.

The Noncredit Program developed a Vocational English as a Second Language noncredit/CTE credit learning community pilot offered starting in fall 2012.

The Noncredit Program worked with the Skills 4 Success (S4S) Noncredit to Credit Transition subcommittee on activities to increase the number of students who enter the credit program.

The Noncredit Program participated as a member of the AB 86 local Consortium for Adult Education and completed a proposed plan for Santa Clarita Valley.

The Nursing Department implemented a Home Health Aide Certificate of Specialization.

Dr. Andrew Jones-Cathcart of the Philosophy Department submitted his online PHILOS 101 course to the Online Education Initiative for California community colleges. If chosen, his course will receive helpful feedback from experts in the field, and will be made available to students from all over the state.

The Philosophy Department had its AAT degree approved in fall 2014.

The Physics Department tested and implemented new laboratory activities, which give students the opportunity to employ a creative approach to science.

Through the Office of Academic Affairs, the Political Science Department is collaborating with other campus departments and the William S. Hart Union High School District to create a public affairs educational pathway.

The Psychology Department updated faculty on the new Diagnostic and Statistical Manual of Mental Disorders: DSM-5 by purchasing copies of the new manual for departmental faculty, especially for those who teach Psych 240.

The Real Estate Department created an advisory committee, including industry professionals, to provide advice and consultation on industry needs and requirements as they relate to academic offerings. If a proposed urban planning program is approved, the department will also create an advisory committee for that program.
- The Real Estate Department is reviewing high-impact practices on a continual basis and determining their applicability to current and future programs.
- The Service-Learning Program developed an improved, clearer outline for the student reflection assignment, including guiding questions students can answer at the beginning, middle and end of their on-site experience.
- Service Learning partnered with the Counseling Department to serve more than 100 First Year Experience (FYE) students, who completed exploration projects tied to their instruction within the FYE Program.
- The American Sign Language Department partnered and supported the ASL Club, bringing the ASL Comedy Tour to the PAC in spring 2014.
- The American Sign Language Department’s partnership with the Braille Institute of America (BIA) was established in order to provide internship opportunities for advanced interpreting students (summer 2013). These internships are tactile in nature. COC students interpret for deaf-blind individuals in a variety of classes offered by the BIA. No other college/university has established an internship similar to this within the region. One student completed the internship in fall 2013; nine students interned in spring 2014.
- Skills4Success (S4S) started in 2010 to provide additional learning opportunities for students. From spring 2010 and spring 2014, more than 60,000 supplemental learning activities have been completed. In addition, by week eight of the fall 2014 semester, 4,516 supplemental learning activities had been completed (up from 2,624 in fall 2013).
- The skilled Teacher Certificate won the North American Council for Staff, Program and Organizational Development (NCSPOD) award, and S4S efforts in the area of Supplemental Learning were nominated in 2014 for the Bellweather Award.
- The Sociology Department sent eight students and four faculty members to the California Sociological Association Conference in 2014.

- The Social Science & Business Division facilitated the Association of American Colleges and Universities (AACU) Bringing Theory to Practice grant seminar entitled, “Civics in Action: Recognizing College of the Canyons Obligation to Self and Society.”
• The Land Surveying program successfully worked with its advisory board to create internship opportunities for students.
• The Land Surveying program created a series of instructional media content for use in the introductory and advanced surveying courses. The content is currently available on the COC Open Educational Resources repository.
• The Sustainability Center created and sent out a monthly e-newsletter to college staff, faculty and students.
• The Theatre Department offered a successful run of the New Works Festival (spring 2014), debuting eight new works by student, community and professional writers.
• The Transfer Center provided a new transfer-related workshop entitled “How to Finance a UC Education.”
• The Transfer Center provided counseling appointments with college representatives via web cam.

• Veterans Services instituted and provided veteran-specific mental health and well-being training for student veterans, staff and faculty.
• In the Water Systems Technology Department, Regina Blasberg and Mike Alvord received an Adopter Communities Grant to prepare an Open Educational Resources (OER) Advanced Water Mathematics Textbook.
• The COC Water Systems Technology program has partnered with Cuyamaca College and several other colleges throughout the state on an Industry-Driven Regional Collaborative (IDRC) Grant that has been awarded. Cuyamaca is the grant administrator.
• The Wine Studies program students helped pour at Taste of the Town and Sunset in the Vineyard events.
• The Wine Studies program had more than a 95 percent retention rate. The program reorganized its classroom to include a sink and bar tables, and stools to help with instruction.
STUDENT SUPPORT

College of the Canyons will provide student support to facilitate equitable student success and maximize opportunity for all students.

- To implement the statewide Student Success Task Force recommendations, the Admissions and Records Office worked with Counseling, Matriculation, and the dean of Enrollment Services to ensure access to appropriate staffing and needed technology.
- The Administration of Justice Department worked to more closely identify developing trends in the professional world and to create, design and incorporate new courses into the curriculum.
- The Allied Health & Public Safety Division provided support and oversight to the Medical Lab Technology program, which graduated its first students to complete the program in summer 2012.
- The Business Sciences Department sponsored the Future Business Leaders of America (FBLA) student club. Nineteen FBLA members attended FBLA California State Leadership Conference in April 2014 in Los Angeles. Ten COC students placed in the top five spots for business skills competitions.
- Three FBLA members attended the FBLA National Leadership Conference in June 2014 in Nashville, Tenn. to compete in business skills competitions. Students placed fourth, sixth and ninth in the nation in their respective events.
- In 2014-15 The Career Cafe was introduced to more than 70 CalWORKs students. Law and Law Enforcement faculty and community members networked with students.
- CalWORKs increased the number of students placed in Work Study employment by 10 percent.
- The Campus Safety department:
  - Maintained and updated the Incident Command Post with materials, supplies, maps and forms.
  - Added lock boxes with keys for Incident Command team member access to all campus buildings during an emergency.
STUDENT SUPPORT

– Organized CHP and Sheriff’s Department in a joint meeting to discuss an active-shooter scenario on our campuses to collaborate and establish our roles during such an incident.
– Developed two boxes on each campus that are stored in the established Incident Command areas with alphabetized maps of each floor of each building of both campuses, a set of master keys and a radio.
– Continued to build relationships providing building maps for first responders such as fire, CHP and sheriff to ensure a timely response.
– Participated with the BIT (Behavioral Intervention Team). We have seen a major increase in the last year as far as case work. Our team continued to participate in training programs and recently joined forces with the L.A. County Department of Mental Health School Threat Assessment Response Team. Provided a safe environment and developed workshops and appropriate training programs that reflect this goal for the campus community.
– The Career Technical Education Division developed and delivered the “Pathfinder” CTE catalog.
– The CTE Division developed and delivered monthly issues of the “CTE Insider” newsletter focusing on various CTE programs.
– The CTE Division organized and executed the first-time Manufacturing Day activities for Hart District students.
– A Green Chemistry Chapter Award for Student Affiliates of the American Chemical Society (2013-14) was awarded to the Chemistry Club.
– Cooperative Work Experience Education (CWEXP) initiated and attended a meeting with the LAPD Transportation Department to develop a well-organized internship for our auto tech program.
– CWEXP secured a strong, recurring internship for Land Surveying students with the City of Los Angeles Public Works Department.
– The Distance Learning Office expanded service to the (PAL) program and its students by creating and delivering an online PAL orientation, as well as face-to-face orientation sessions, for incoming PAL students.
– Disabled Students Programs and Services (DSPS) now has two full-time counselors and an LD Specialist. This allowed more extensive outreach programs to increase enrollment. DSPS workshops were expanded to prepare incoming students with the tools they need to be successful.
– DSPS developed and presented information sessions to various departments on campus to provide an understanding of the DSPS processes and how to work in collaboration.
– DSPS filled a 72.5 percent classified position in January 2015, a significant accomplishment for the front office to address the high volume of phone and foot traffic in the office.
– DSPS provided students with state-of-the-art recording technology to help them achieve their academic goals through enhanced note-taking processes in the classroom using the Livescribe pen.
– Enrollment Services created and tested an online virtual advisor product that allows students to obtain the knowledge needed to make academic decisions regarding choosing an educational goal; understanding completion requirements for CTE certificates, associate degrees, and transfer; choosing appropriate GE classes and major prep classes; and, finally, completing one-semester educational plans.
• The EOPS/CARE program actively solicited new partnerships for growth.
• The EOPS/CARE program developed a Family Night and invited parents to the campus, including those who feel that their students should work and help support the family rather than attend college. The goal is to educate students’ parents, spouses, partners and children about the benefits of higher education and the rigor their family members endure as students.
• The Financial Aid Office successfully disbursed grant and loan funds during the first week of the term, eliminating the need for the Pell Grant Bookscrip voucher program.

• The Geography Department created a student Geography Club.
• The Gerontology/SHARP department held an annual Boot Camp in May 2014.
• The Health Center:
  – Secured a grant and launched numerous successful veterans events and services: Welcome Home Vets Seminar, Veterans Regional Strategizing Forum, and a veterans’ center on campus.
  – Launched an internship program.
  – Developed a student equity proposal resulting in an inquiry grant.
  – Launched a Red Folder for BIT/Suicide Prevention Trainings.
  – Established a recovery group and held a major drug awareness event on campus.
  – Developed a Health Care Coverage Program with NEVHC, and College-DMH Coalition and Collaboration.
• The Library commenced online reference service through “Ask A Librarian.” This service is in collaboration with other California community colleges and provides 24/7 chat and email assistance to students who have questions related to the Library.
• The Library implemented an electronic discovery system to allow cross-database and catalog searching. The objective is to make searching more efficient for students, saving them time.
• Management Information Systems (MIS) rewrote the college transcript form to accommodate current needs and to increase stability of the transcript product.
• The Medical Lab Technician program recruited a college assistant to help set up the needs of the laboratory class.
• The Nursing Department collaborated with four-year campuses to find alternative bachelor of science, nursing (BSN) concurrent enrollment for all students not enrolled with Cal State Northridge.
• The Nursing Department collaborated with CSUN to develop concurrent enrollment for students who enter the program during spring semesters. These students should graduate from CSUN with a BSN within one year of completing the COC Associate Degree Nursing program.
• The Outreach Office developed an Outreach and School Relations website that provides useful and up-to-date information for prospective students, parents and counselors.

• The Outreach Office held regular office hours at all Hart District high schools.

• The Paralegal Studies Department increased its sections by offering all of its required courses each semester, enabling more students to enroll in classes and to finish the program faster.

• The Paralegal Studies Department partnered with the Hart District and COC Political Science, Business, and Administration of Justice Departments to develop a Law Pathway.

• The Photography Program offered its first “Portfolio Day” in spring 2014. Representatives from CalArts, CSUN, and Art Center College of Design were present to review student work and provide feedback to students.

• The Photography Program hosted a presentation by the American Photography Association in spring 2014. The lecture, “Now What,” was designed specifically to help students transition from school to the workforce.

• The Plumbing Technology Department received two $1,000 student scholarships from Brass Craft in 2013-14.

• The Psychology Department collaborated with the Psychology Club and Psi Beta to raise funds to send students and several faculty members to the Association for Psychological Science convention in San Francisco in May 2014.

• Adult Reentry and Veterans Affairs awarded students three $1,000 scholarships funded by the SCV Soroptomist Club.

• Skills4Success coordinated a learning partnership between Hart District and College of the Canyons faculty in English and math. The SCV Learning Consortium meets once a month to address transition concerns in each discipline. These consortium efforts are ongoing.

• The Social Science & Business Division continued involvement with the California Department of Fair Employment and Housing (DFEH) and its Civil Rights Clinic. To date, more than 55 interns have been trained by the clinic.
• In collaboration with the Student Health and Wellness Center and a mental health grant it received, Professional Development offered “Suicide Intervention and Prevention” training during spring FLEX week.
• The Student Development ASG Computer Lounge at the Canyon Country Campus (CCC) provided service to more than 400 students each month.
• Student Services at CCC worked closely with the ASG and Student Development staff to promote consistent staffing of ASG student leadership positions and regular campus life events.
• The Student Success and Support Program (3SP) created an interactive online intervention tool that targets students who are newly on academic or progress probation and then provides ongoing support through their second semester.

• Student Success and Support designed and implemented a website that explains and defines academic and progress probation, explains how academic standing is calculated, illustrates the process, identifies consequences and exceptions, and connects students to counseling activities and resources. The website is interactive and the graphics are animated to engage viewers. Students have requested web tools, such as a GPA calculator, that are included in the new toolkit tab.
• The Theatre Department increased the number of students completing degrees to 10 in spring 2014. This was twice as many as the number of graduates two years before.
• Veterans Affairs improved the enrollment certification process, so that certification is completed five to seven business days from the time of submission.
CULTURAL DIVERSITY

College of the Canyons will promote, encourage, and celebrate the diversity of students and staff in our campus community.

- The Cinema Department’s Friday night film program continued to grow. Both campus and community members attended in growing numbers. The department has been reaching out to local groups for additional support.
- Community Education successfully collaborated with International Services and Programs (ISP) to implement an educational opportunity for 100 university students from Mexico in fall 2015 (Proyecta). Community Education provided several hours of cultural experiences.

- The seventh volume of Cul-de-Sac, the English Department’s literary magazine, won first place in the Community College Humanities Association competition.
- The Engineering Department increased enrollment of female students in engineering by 10 percent.
- The Graphic and Multimedia Design (GMD) Department organized Project Intersect at Santa Clarita City Hall.
- The GMD Department organized the California Dreaming exhibition at the new Old Town Newhall Library.
- The History Department chair made a presentation on Indian history and religion in conjunction with the college’s 2014 Book of the Year activities.
- The Proyecta 100,000 project selected the college’s ISP as a hosting institution. The project brought 95 students to the campus in fall 2014. With this project, ISP doubled its student enrollment numbers from 118 to 233 in June 2014.
- The Library mounted displays of library materials throughout the year, raising awareness of the range of materials available to students, as well as highlighting certain issues, such as the Banned Books Week display that included a wall for students to share their thoughts and responses.
- The Modern Languages Department instituted a Language Film Series.
- In Staff Development, Leslie Carr and Diane Fiero are working on the Title V grant that provides $10,000 annually for the next five years to bring speakers to campus on the topic of Culturally Relevant Pedagogy. Dr. James Banks, the founder of Multicultural Education, was the first presenter during FLEX Week in spring 2015.
- The Staff Development Office developed the Women’s Conference in June 2014 with the theme “Beyond Barriers: Reaching Your Full Potential,” and chaired a planning committee that included employees across campus, students, and community representatives. The committee booked an engaging and amazing cadre of women for the following strands: STEM fields, healthy lifestyles and more. The keynote speaker presented the Equal Rights Education Project. The conference was completely sold out with more than 150 attendees.
HUMAN RESOURCES

College of the Canyons will select and develop high-quality staff.

- The Academic Senate updated the district’s equivalencies to discipline-specific minimum qualifications for teaching at COC in order to meet statewide Academic Senate guidelines.
- Through Human Resources, the Canyon Country Campus added an Acting Dean, Campus Services & Operations (CCC), fulfilling a critical multi-year program review objective for the campus.
- The Fire Technology Department hired a new full-time instructor because the previous Fire Tech full-time faculty member retired at the end of May 2012.
- Human Resources completed the following Board policy updates: (1) Prohibition of Sexual Harassment and (2) Prohibition of Discrimination.
- Human Resources handled a number of serious, complex, and varied employee relations and workers compensation claims matters. In many cases these employee issues were expedited quickly and minimized district exposure to legal action. In some cases, this involved handling grievances, appeals and hearings.
- In 2011-12, there were approximately 36 major employee relations matters.
- In 2013-14 there were approximately 38 major employee relations matters ranging from reasonable accommodation concerns to disciplinary hearings. This does not include consulting with management regarding employee behavior that did not result in disciplinary action.
- Human Resources implemented revised reference checking processes to obtain and verify detailed employment history before we hire prospective employees.
- Human Resources participated in the development and implementation of new faculty equivalencies approved by the Academic Senate. Updated HR job announcements online reflect new equivalencies.
- Human Resources restructured the Senior Human Resources Generalist positions for full-time faculty and adjuncts to equalize the workload.
- Human Resources implemented revised hiring processes on references, salary placement, and job offers.
HUMAN RESOURCES

HIGHLIGHTED ACCOMPLISHMENTS

- Human Resources successfully maintained excellent service to the campus. From January 2014 to December 2014, Human Resources:
  - Filled 54 permanent staff, faculty and administrator positions;
  - Hired more than 115 new adjunct faculty positions;
  - Reviewed more than 3,100 applicants, resulting in the intake and processing of more than 20,000 documents;
  - Processed and hired/rehired more than 600 short-term employees to assist departments with projects, tutoring, seasonal assistance, high demand periods, backfill of positions while in recruitment, etc.

- Human Resources updated the Drug Free Workplace Board Policy (BP) 3550 and Administrative Procedures (AP) and introduced new policies regarding BP 3530 & AP- Weapons on Campus and BP 3510 & AP- Workplace Violence Plan in 2013-14.

- The Learning Center provided customer service training to more than 100 tutors, receptionists, testing clerks and staff. Topics included understanding and exceeding customer expectations, how to deal with unrealistic expectations, and how to utilize key skills and attitudes in order to effectively meet customer needs.

- Payroll facilitated the creation and board approval of CalPERS Administrators Salary Schedule and ensured that the college is compliant with Government Code 20636, 20636.1 and that the PERS Administrators’ future retirement benefits are protected.

- A total of 623 Professional Development training opportunities were offered in 2013-14. This is up from 509 training opportunities offered in 2012-13.

- The inaugural Management Academy was launched with 24 participants in fall 2014. This program was designed to help participants develop the critical skills that managers need. The nine-part program provided training on the following topics: The Managers Role: Responsibilities, Expectations, Delegation; Problem Solving & Decision-Making: Root Cause, Risk Assessment, Analyzing Facts; Teams and Team Leadership: Building, Motivating and Goal Setting; Legal Considerations: Harassment & Discrimination, Workplace Concerns, Discipline; Effective Communication Skills; Key Provisions of Bargaining Unit Contracts; Clarifying Performance Expectations & Preparing Performance Evaluations; Effective Project Management; and, Facilitating Effective Meetings.
INSTITUTIONAL ADVANCEMENT

College of the Canyons will generate support, resources, networks and information to enhance the college’s success.

- The Allied Health and Public Safety Division dean participated in institutional initiatives, reviewing, realigning, revising, and restructuring policy and procedures for the Instructional Services Agreements.
- The Anthropology Department gave a presentation to the Board of Trustees as an “Up Close and Personal” agenda item, to share the success of the CASE Project (Canyons Archaeology Simulated Excavations), which was funded by the chancellor.
- The Economic Development Division expanded the impact of the Center for Applied Competitive Technologies (CACT) beyond the district’s boundary to the broader region by being named to the Ventura County Workforce Investment Board (WIB) Manufacturing Committee.
- The Chancellor’s Office collaborated to bring in significant external revenue, including $8.9 million in grant revenue for 2014-15 alone.
- The associate of arts degree program curriculum was completed and students are now earning their degrees in Communication Studies (COMS). The number of COMS majors has quadrupled over the course of two years.
- Karyl Kicenski was the presenter for the 2014 Scholarly Presentation titled “Cashing in on Crime.”
- The Cooperative Work Experience Education program (CWEXP) created an outreach campaign to educate the business community on CWEE services.
- CWEE created a marketing brochure to increase employer participation.
- The CWEE program developed a CTE catalog, "Pathfinder," to educate the general public, Hart District counselors, teachers, and parents, and COC counselors on labor market information surrounding more than 60 CTE programs.
- CWEXP created the CTE Catalog Task Force, inviting district stakeholders to provide input for content. The Task Force included counselors, Academic Affairs, CTE faculty, PIO, and A&R.
INSTITUTIONAL ADVANCEMENT

- A “red-flag” system was implemented by the dean of students to help prevent attempts at financial aid fraud.
- The Economic Development Division joined the Board of Directors of the SCV Chamber of Commerce.
- The Engineering Department increased course offerings on an academic year basis by 15 percent.

HIGHLIGHTED ACCOMPLISHMENTS

- The ESL Department and ISP created an intensive (accelerated) language program for international students.
- Grants Accounting successfully coordinated the expenditure of $1.38 million for a U.S. Department of Commerce Grant in 2011-12.
- The Institutional Development Office continues to expand relationships with private foundations.
- The Institutional Development Office worked to engage more faculty and classified staff in the grants development process.
- The Institutional Development Office expanded the data available for program planning and review.
- The Institutional Development Office developed and hosts an annual “Meet the Grant Makers” workshop with foundation presenters who are key prospects for college initiatives.
- The TLC is now an approved center for administering the California State GED Tests.
- The Recreation Management Program continues to generate student interest and enrollment in the degree through specific outreach efforts to local schools and community recreation programs, as well as outreach through other campus programs such as Hotel and Restaurant Management. The program has updated its outreach materials.
- The Recreation Management Program worked to generate student interest and enrollment in the degree through outreach to current employees of agencies such as Los Angeles City, Los Angeles County, Santa Clarita Parks and Recreation, National Park Service, etc. The program created new outreach materials, identified contacts, and implemented best practices for getting outreach materials to potential students.
- The Social Science & Business Division applied on behalf of the college to the State Bar of California Community College Pathway to Law School Initiative award. This award recognizes 20 community colleges and helps students receive guaranteed admission or priority enrollment to at least four top accredited law schools in California.
The COC Speech Team won gold, silver and bronze medals and ranked 8th place in its division during the five-day Phi Rho Pi National Speech Tournament held in Denver.

Model UN students continued to excel, winning more awards.

The Social Science & Business Division organized campus and community partners to discuss the creation of a Wellness Center to address the need of providing Evidence-Based Health Promotion (EBHP) programs in the Santa Clarita Valley. This initial meeting helped participants expand ideas beyond older adults and to build on intergenerational/lifespan needs.

The Social Science & Business Division received the American Association of Colleges and Universities Bringing Theory to Practice Seminar Grant, Civics in Action: Recognizing College of the Canyons Obligation to Self and Society, Grant to examine creating a campus-wide initiative concerning civic responsibility and mutual respect.

The Social Science & Business Division supported the COC Civil Rights Clinic and continued to assist with the internship recruitment and selection process. As a result of the clinic’s efforts, the State Bar of California Education Pipeline Diversity Award for 2013 was awarded to the DFEH Educational Partnerships Program for partnering with UC Irvine School of Law, UC Davis School of Law, CSU Bakersfield, College of the Canyons, Rio Hondo College, and Equal Rights 101/Fair Housing 101 Campaigns in training a new generation of civil rights lawyers and investigators.

Student Business Office staff gained access to the Veterans Administration Certifying Official site, VA ONCE, which assisted in getting the most up-to-date billing information for veterans’ accounts.

The University Center expanded marketing efforts to include social media.

The University Center expanded outreach and in-reach efforts.
HIGHLIGHTED ACCOMPLISHMENTS

INSTITUTIONAL EFFECTIVENESS

College of the Canyons will use outcomes data on progress being made toward college goals – including student learning outcomes, administrative unit outcomes, and other accountability measures – on a regular basis to inform planning and decisions.

• The Academic Senate maintained an annual calendar of important events and deadlines on its website.
• The Academic Senate published its meeting agendas 72 hours prior to meetings in order to comply with the Brown Act and improve communication with its constituencies.
• The Administration of Justice Department completed the Transfer Model Curriculum mandated by SB 1440, in which community college courses must meet CSU-imposed guidelines in order to articulate with the CSUs.
• For the Institutional Effectiveness Grant, Fiscal Support provided oversight to Business Services departments to establish necessary infrastructure in support of statewide activities, including hiring staff, developing procedures, facilitating statewide reimbursements, etc. In addition, it initiated discussions with the Association of Chief Business Officers Board regarding the grant scope and benefits, and updated talking points to reflect current information.
• During the course of 2013-14 and under the leadership of the Chancellor’s Office, the college successfully navigated the 2014 Accrediting Commission for Community and Junior Colleges (ACCJC) Accreditation process with exceptionally positive results.
• The Chemistry Department continued to review and improve curricula with an emphasis on how each course met its student learning outcomes (SLOs) and the objectives set forth by the American Chemical Society. SLOs for all courses were evaluated by analyzing student performance on comprehensive final exams and during selected lab experiments over a rotating three-year cycle. For each course, an assessment rubric/plan was created for the analysis of both the final exam data and lab experiments in year 1. Data was collected and analyzed in year 2. Plans to change assessment methods and/or curriculum were determined and incorporated in year 3.

• Engineering produced at least 47 transfer students in the past academic year, making it one of the top transfer-producing departments at COC.
• The Financial Aid Office created fraud prevention policies and best practices.
• Grants Accounting supported the National Science Foundation (NSF) site visit and audit, which were successfully completed in 2014.
• Graphic Design Services won several top awards for excellence in design and marketing at the 2014 CCPRO conference.
• The Institutional Development Office collaborated with the Hart District on joint research projects.
• The Institutional Development Office conducted research that informs efforts related to the Student Equity Plan.
• The Institutional Development Office received the Research and Planning Group Excellence in Planning award.
• The Instruction Office provided organizational support to the ACCJC visiting team to include reimbursement of all necessary transportation, hotel accommodations, meals, clerical support, facilities, and office equipment/computer technology.
• Management Information Services (MIS) created a website with registration reports for the Instruction Office and Enrollment Management group, so that class enrollments can be tracked during registration periods.
• The Performing Arts Center (PAC) program made the center a desired destination for patrons and professionals alike. This is due to the ever-present high standards and exceptional work ethic.
• The Photography Department updated its CTE Photo Pathway with the Hart District.
• The Physics Department added a 50 percent laboratory technician at the Valencia Campus, which allows instructors freedom to interact more with students.
The Program Review Committee facilitated a deadline revision to fall semester for each academic program review to improve the planning and budgeting process.

The Reprographics Department conducted and finalized a plan process to replace the college’s copier fleet in 2014. Approximately 48 copiers, many at the end of their serviceable lifespans, were replaced on both campuses with comparable or better Kyocera-brand copiers. A five-year service and maintenance agreement was awarded to the winning bidder, Image 2000.

Reprographics obtained a large-format inkjet printer that has significantly expanded the types of printed material it can produce. The 45th anniversary light pole banners installed throughout the Valencia and Canyon Country campuses are visible examples of this improved capability. This printer has been utilized to produce a variety of printed media, including large vinyl banners, foam-core posters, and large wall decals, eliminating the need to pay outside vendors for this work.

The Reprographics Department set up an online ordering system, accessible via the college’s website, to submit copy and print orders, in early 2015. The system provides order tracking and the ability to spot trends to aid in the planning process.

The Professional Development director, Leslie Carr, developed and co-facilitated a “Getting Involved in Campus Committees” workshop, which was offered several times during the fall semester.

The Committee for Assessing Student Learning (formerly SLO committee) offered two Days of Assessment (May 2014 and August 2014).

The Assessing Student Learning Committee gave various training and presentations during 2014-15, such as workshops on the CurricUNET Assessment Module, Closing the Loop, ACCJC new Standards, presentations at Department Chair Retreats, and at various division meetings for use of the MyCanyons tool, and made a presentation at an instructional deans meeting.
FINANCIAL STABILITY

College of the Canyons will provide support, direction and oversight for all district financial resources to ensure fiscal compliance, proper accounting and positive audits and develop financial resources to maintain and improve programs and services consistent with institutional commitments (mission, goals, and objectives) and in alignment with our enrollment management plans.

- Business Services facilitated legal, audit and risk management components to ensure compliance and minimize liability for the district, and coordinated discussions with Instruction and Business Services and attorney regarding negative consequences of HIPAA Business Associate language, which could make the district liable for Allied Health partner breaches in patient data resulting from any weak partner IT systems or weak partner internal controls. To date, all Allied Health agreements have been executed with current partners without HIPAA Business Associate language.
- Business Services provided oversight to a successful audit resulting in no fiscal findings; working with Business Services staff and other campus departments, ensured the fiscal integrity and regulatory compliance of college operations, including categorical and grant-funded programs, by researching best practices and regulatory requirements with colleagues statewide as well as district legal counsel when legal opinions were warranted.
- Business Services participated in accreditation team interviews and provided supplemental documentation for Standard IIID – Fiscal Resources, which supported the district’s history of excellent audits, balanced budgets and its ability to sustain operations and meet its mission to provide access/student success during the five-year-long economic downturn.
- Successful issuance of $25 million in bonds with positive AA bond ratings from S&P and Fitch based on rating presentations that emphasized the strength of the administration and fiscal health of the district; i.e.: no structural deficit, the ability to serve students during the last five-year economic depression, maintaining a healthy fund balance.
- Worked with Cathy Ritz, Mike Berger and Cindy Grandgeorge to develop a policy with revisions from Foundation Finance and Executive Committees that ultimately resulted in investment of more than $300,000 of Foundation-endowed funds with potential of earning 5 percent vs. 0.2 percent.
- The Controller’s Office analyzed campus-wide budget needs (such as insurance, costs of L.A. County Office of Education services and support, and credit card processing fees) and ensured there is adequate funding to properly execute district functions, such as collecting student fees via credit card and processing payroll and accounts payable transactions, as well as safeguarding district assets by funding the appropriate insurance coverages.
- The Controller’s Office analyzed state budget information, as well as State Chancellor’s Office correspondence, to determine impact on the college; and, analyzed possible funding formula changes to determine positive and negative impacts for the system as a whole and for the district.
- The Controller’s Office assisted the State Chancellor’s Office with analysis related to Full-Time Faculty Obligation calculations, and identified and assisted with the correction of errors in the state calculations.
- The Controller’s Office prepared documentation, provided data for official statement, and assisted with the entire process of issuing general obligation refunding bonds that saved the taxpayers of the district money and improved the district’s bond debt position.
- The Controller’s Office implemented GASB 62 in the 2012-13 Audited Financial Statements to ensure compliance by the deadline. This resulted in a $13.3 million addition to the district’s net position by adding the cost of financing to the value of the district’s capital assets.
- The Controller’s Office implemented new accounting procedures for the COC Foundation to comply with auditor’s requirements for pledge discounting and reporting of cash value of life insurance policies where the COC Foundation is the beneficiary.
- The Controller’s Office implemented new Public Employees’ Retirement System (PERS) and State Teachers’ Retirement System (STRS) requirements to ensure compliance with these program guidelines.
- The Controller’s Office oversaw a successful year-end close and audit for the fiscal year ending June 30, 2014.
- The Controller’s Office oversaw the Payroll Office’s implementation of new STRS/PERS compliance requirements and pension reform.
The Controller’s Office prepared annual cash flow projections. In addition, it recommended external borrowing or inter-fund borrowing as needed and analyzed the need for TRANS borrowing.

The Controller’s Office secured State Construction Library Addition Grant Financing of $6 million to provide cash flow to the project without relying on the district’s cash resources.

The 2011-12 Annual Audits for the COC Foundation, the district, and Measure M all had no financial findings or questioned costs.

The Controller’s Office worked with Institutional Research on updates and modifications to the Program Review system in order for the system to produce formatted reports on forced costs, augmentations and equipment requests.

In fall 2014, COC was awarded a federal grant for mental health, adding $100,000 plus, per year of revenue, for suicide prevention and intervention programming for Behavioral Intervention Team (BIT) and the Student Health & Wellness Center.
• The Early Childhood Education Center reviewed and revised tuition and made necessary adjustments due to anticipated changes for California Department of Education, Child Development Division (CDE-CDD) state-funded programs.
• Fiscal Services evaluated current workflow processes to identify areas to be streamlined.
• Fiscal Services implemented the electronic distribution of financial aid to students through Higher One.
• Fiscal Services reviewed and updated storage and retention of the Fiscal Services Department’s records.
• Grants Accounting finished another audit year with no federal or state grant findings in 2011-12.
• Grants Accounting made the Department of Commerce (DOC) grant final equipment purchases and coordinated communication with DOC on status check of approvals on the various stages of purchase. Each stage requires approval:
  - Request and justification for purchase
  - Bid form schedules
  - Purchase order before submission to vendor
  - UCC filing of equipment with State of California
  - Request for cost reimbursement.
Faced with July 2012 deadline for receipt of all equipment, coordinated purchases of five different types of equipment, one after another (laser welding, microscopes, virtual welding, electronics, FTIR spectrometers).
• Grants Accounting took an active role in assisting project managers in prioritizing expenditures and developing new budget plans with the goal of spending all available funds before the grant end date. In addition, on the opposite end, took the same active role when award funding is minimized and accurate expenditure projections are required to develop revised program work plans.
Distribution of related information to employees was one of the first goals in this objective.

- Payroll implemented regulations relating to the Pension Reform Act of 2013. Payroll staff attended training sessions and kept up to date with information bulletins regarding the various retirement system changes that came into effect on Jan. 1, 2013. Areas that had to be met dealt with retirement membership determinations, employer and member contributions, pensionable compensation and working-after-retirement changes.

- The Student Business Office remained current on changes in laws and regulations at both the federal and state levels. These changes include Internal Revenue Service regulations, Veterans Affair and Military Agencies, and changes in fees.

---

The Humanities Division achieved 9 percent growth in FTES and 8 percent growth in student headcount division-wide from 2012-13 to 2013-14, well ahead of the college's overall rates (5 percent average for both), while maintaining an average instructional load of 440.

- The Institutional Development Office secured new funding to support the district in pursuing its strategic goals.
- The Instruction Office successfully competed for and obtained an AB 86 Adult Education Regional Planning Grant.
- Payroll managed compliance with new STRS/PERS regulations involving the setup and timing of employee payments and related retirement reporting. By initiating needed changes to meet these regulations, the objective was to avoid penalties and interest charges that the retirement systems implemented in July 2012.
2012-15 ACCOMPLISHMENTS

TECHNOLOGICAL ADVANCEMENT

College of the Canyons will utilize state-of-the-art technologies to enhance programs, services and operations.

• The Admissions & Records Office started a Twitter account and worked with the Public Information Office (PIO) to push information to students through the use of social media.
• The Allied Health and Public Safety division implemented the use of digital imaging for keeping and archiving records. Initial phases of the implementation plan have been completed and new phases are continuing.
• Counseling faculty members served on a team that was awarded a Title V grant that funds purchase and implementation of a comprehensive online educational planning tool and a full-time online counselor.
• The Dance Program applied for and received more than $500 in College Technology Innovation Funds to purchase an iPad and software for student use in creating online dance choreography and dance journals.
• Enrollment Services revamped the online orientation product to meet 3SP core service requirements, and implemented the product in spring 2015.
• The Information Technology Department employed Desktop Virtualization to the campus.
• IT deployed student email to the campus.
• IT set up a new disk-based backup system to increase the reliability of data backup and increase capacity.
• The Instruction Office implemented use of pilot enrollment tracking reports in spring 2014 that included data regarding low-enrolled classes, wait-listed classes, overall enrollment volume, and class fill rates.
• MIS migrated the CCCApply (an online California community college application process) through XAP to open CCCApply through the Chancellor’s Office.
• MIS upgraded the Datatel system hardware and converted the OS and database to Microsoft products.
• The Performing Arts Center arranged purchase and installation of a new, professional-quality projection system that helps cut back on rental costs significantly and will pay for itself in savings in three and a half years. The system includes two extremely high-end projectors, a switcher, and an advanced software program that allows precise lineup and image adjustment.
• The Sports Information Office researched and instituted new methods of information delivery using social networking platforms such as Twitter and Instagram.
• The Sports Information Office researched, planned and transitioned its old athletics website to a new, improved and integrated site that provides greater ease and increased opportunities when posting information about Cougar athletics.
• The Plumbing Technology Department developed seven plumbing courses covering advanced technologies and industry practices identified by industry partners.
• The Student Development Office launched and utilized the project management software, BaseCamp, for the College Ambassador Program, Associated Student Government, Cougar Mentors, Inter Club Council, and club advisors.
• The Welding Department conducted welding demonstrations at local career day events using virtual-reality welding equipment.
PHYSICAL RESOURCES

College of the Canyons will provide facilities that are clean, efficient, safe, and aesthetically pleasing to support college programs and services.

- The Art Gallery teamed with Fine and Performing Arts Dean Dr. Carmen Dominguez to assist in the dedication of the Simi Dabah Sculpture Collection. Staff met with the artist to discuss his work and career and subsequently revised the proclamation and wrote basic questions for the dedication interview. In addition, staff managed the gathering and installation of student and faculty artwork in the new Student Services Building. Student work includes prints, paintings, drawings, photography, graphics and sculpture.
- The Chancellor’s Office completed the Facilities Master Plan for the Valencia Campus.
- The Controller’s Office successfully completed the second issuance of Measure M general obligation bonds in the amount of $35 million.
- The Facilities Department completed construction of a Culinary Arts Center on the Valencia Campus.
- Facilities completed construction of the new Canyons Hall, which houses A&R, Counseling, Job & Career Center, Transfer Center, Chancellor’s Office, Instruction Office, PIO and Student Services administration.
- Facilities coordinated and installed 24 large sculptures on both campuses. These were gifts to the district by Simi Dabah. Facilities participated in the selection, placement and naming of the sculptures; coordinated pickup and delivery, obtained foundation and installation details; contracted for the installation of the concrete, placement, signage and landscaping.
- Facilities coordinated the entire process of accepting and replanting grape vines from Remo Vineyards in Paso Robles to the Valencia Campus.
- The Facilities Department oversaw development of the district-wide facilities components of the 2012-18 Five-Year Facilities and Educational Master Plan.
• The Facilities Department developed additional facilities to meet the emerging needs of the college, such as Culinary Arts.
• Facilities installed the first solar-powered LED pole light in the Honor Grove.
• The Facilities Department cleaned out v-ditches and maintained the slopes on the Canyon Country Campus.
• The Facilities Department repaired sidewalks throughout the campus and cleaned out v-ditches for storm-water control on the Valencia Campus.
• Facilities projects for years 1 and 2 of the Prop 39 Energy Efficiency state funding were approved and the projects were bid, awarded and completed. Using a funding compilation of Prop 39, utility company incentives and state-scheduled maintenance funds, the district implemented these improvements at zero cost to the district.
• The Facilities Department supported sustainability by continuing to replace drinking fountains with water-bottle refilling stations, and worked with the COC Foundation to secure funding to install five stations in the Library, Mentry Hall and PE West.
• The Facilities Department supported sustainability by installing vehicle-charging stations at both campuses (four stations installed at Valencia Campus, two at Canyon Country).
• The computer-operated irrigation system on the Valencia Campus was updated by Facilities, with new software and new watering devices.
• The Facilities Department replaced the fire alarm system.
• Water conservation training for facilities staff was performed in accordance with Governor Brown’s drought plan.
• Facilities created an ADA transition plan and published it in mid-summer 2015; in addition, it worked with Business Services and legal counsel to compile the inclusive Transition Plan that allows the district to proceed with corrections.
• The Music Department accessed funds required to maintain an inventory of orchestral instruments, as well as provide the funding for repair of electronic keyboards and other equipment.
INNOVATION

College of the Canyons will dare to dream and make it happen!

- Admissions & Records created and implemented an automated process for high school registration.
- Received a certificate of excellence for the national Hesburgh Award for the Associate Program.
- The Job & Career Center established a partnership with Goodwill Industries to utilize a Goodwill staff member one day per week in the center.
- The Job & Career Center partnered with the SCV Chamber of Commerce in conducting a job fair.
- Canyon Country Campus created community event, "Bikes and Bites," for campus awareness and fundraising.
- Canyon Country Campus created partnerships with SCV Chamber of Commerce for Business Expo Job Fair, Veteran’s Scholarship, and many other initiatives.

- Chancellor’s Office provided leadership to establish the Santa Clarita Valley Economic Development Corporation and have it headquartered on our campus.
- Developed a COC Honors Program, including application and website.
- Designed the Children’s Garden, creating opportunities for children to develop an awareness of the human connection to nature and to foster the holistic health and well-being of infants, toddlers, and preschool children and for Early Childhood Education (ECE) students to experience teaching strategies to incorporate into lesson plans for working with young children.
- Economic Development conducted outreach to other incubator organizations (both locally and through the National Business Incubator Association) to identify best practices, input for faculty curriculum development, etc.
- Economic Development Hosted 3rd Annual Entrepreneur’s Conference by the Small Business Development Center with almost 300 in attendance.
2012-15 ACCOMPLISHMENTS

**INNOVATION**

- Financial Aid designed a user-friendly website with custom "Financial Aid Status" button integrated with Datatel.
- Fine & Performing Arts teamed with the Performing Arts Center’s K-12 Arts Education Outreach Program and reached 18,000 SCV students in three series: classroom arts, PAC bus-ins, and professional development.
- Library developed two Facebook pages (for COC Library and COC Library Chat) to disseminate information about library resources, exhibits, new books, and upcoming meetings of Books and Ideas.
- Library initiated live reference chat through a Meebo chat widget that displays the library home page and was met with an immediate and positive response.
- Media Entertainment Arts re-established the student club with a focus on media industry exposure/career exploration, program outreach/matriculation, and applied media training with community and local business partners.
- Progressive Adult College Education & Distance Education advanced faculty creativity and student access by promoting the creation and adoption of Open Educational Resources.
- Public Information Office wrote, designed, printed and distributed community newsletters.
- Political Science established a Political Science Club.
- Received a BESAC grant and award of excellence in 2010. The recipient of the award was the nascent Project-Based Learning program.
- Social Science & Business Division developed cross-discipline teaching/learning through “Evidence Based Health Promotion, Skills for Healthy Aging Resources and Programs” (SHARP) Certificate Program (UCLA Public Health), which included education and training in psychology, sociology, nursing, physical education, recreation, and health.
- Student Business Office created an online refund request.
- University Center finalized the Dr. Dianne G. Van Hook University Center Business Plan.
- Expanded the number of Dr. Dianne G. Van Hook University Center partners to a high of seven universities, including: California State University, Bakersfield; California State University, Northridge; California State University, Los Angeles; Brandman University; National University; University of La Verne; and UCLA Extension.
- Expanded the number of Dr. Dianne G. Van Hook University Center degree programs to 36.
- Welding constructed road show trailer.
CAMPUS CLIMATE

College of the Canyons will enhance and support a sense of community and cooperation on campus.

- For the third year, the Art Gallery facilitated the installation of the Empowering Hearts/Single Mothers Outreach display in the University Center lobby.
- The Art Gallery hosted numerous events: Erenberg reception, Erenberg artist talk, Matarazzo reception, Photography Advisory Committee meeting, Matarazzo artist talk, second Matarazzo artist talk, Chancellor’s Open Office Hour, Student Art Collection Awards and reception, Alumni Wine & Cheese event (Foundation), May Sun reception, May Sun artist talk, Joe Forkan reception, Forkan artist talk, Foundation event for Culinary Arts, Joe Forkan closing reception, a Foundation event, FAPA Division meetings & department chair meetings.
- The administration at CCC created a popular new community event, Battle of the Bands, which brought more than 500 attendees to campus to enjoy a fun event while learning about programs at CCC.
- The Graphic and Multimedia Design (GMD) Department produced and were curators for 40 illustrations by GMD students that were exhibited on campus.
- The Health Sciences Department was involved in many community involvement activities. During 2013-14, the students and staff volunteered or participated in multiple events, including: Career Day, Santa Clarita Annual Flu Clinic, Walk for Life, Disaster Drills at multiple agencies, Diabetes Walk, Baker to Vegas Relay, Saint Baldrick’s Day, Discovering Careers, Blood Drives, Children’s Christmas Book Drive, Michael Hoefflin Foundation Walk, Guide Dogs and Relay for Life.
- The Instruction Office formed the Instructional Advisory Council (IAC) in spring 2014 to facilitate the exchange of critical information between department chairs, deans, and the vice president of instruction.
- The Re-Entry Mentor Program averaged 35 mentors and 30 mentees from 2009 to 2012.
- The SLO Committee officially changed its name to Committee for Assessing Student Learning (CASL).
- The Sustainability Center had approximately 750 visitors utilize the facility and resources offered for 2013-14.
LEADERSHIP

College of the Canyons will assert its leadership to increase educational, economic, and cultural opportunities for the community including businesses, industry, arts groups, and community-based organizations in the region.

- The Architecture Department chair and five adjunct faculty members formed a community outreach group called COS (Community Outreach Scholar) to work on a 35,000-square-foot community project as the lead design team. This project was completed in 72 days, which is extraordinary in any environment.
- The Architecture Department became members of the United States Green Building Council (USGBC) at no cost to the college. USGBC supports students in terms of employment and educations related to sustainable practices.
- Business Services participated in monthly meetings for nearly one year with other chief business officers to develop a formula that aligned with trailer bill language initiated by Governor Brown to support underserved populations in California by providing additional funding for community colleges.
- Four COC Honors students were selected to the Phi Theta Kappa All-State Academic Team for 2014.
- The Honors Program participated in the Student Leadership Conference held in November 2013.
- Victoria Leonard received the national award for Advisor of the Year for Sigma Chi Eta Honor Society.
- The Economics Department co-founded and supported the "Young Entrepreneurs Club" in collaboration with the SBDC.
- The Gerontology/SHARP Department provided a Skills for Healthy Aging Resources and Programs (SHARP) presentation at the California Community College League Conference in November 2014.
- An Interior Design business partner donated $13,000 in cabinets, furniture, a laser color copier, tabletop color copier, fabrics, tiles, wood samples and misc. items for the department’s resource room. The department donated two conference tables, and eight chairs in excellent condition to the Sustainability Center.
- The Institutional Development Office developed a new Long-Term Enrollment Forecast system used by the Chancellor’s Office statewide.

- ISP developed an aggressive and comprehensive strategic plan in summer 2014 to expand the services and the programs of the department.
- The MEA Department developed a comprehensive CTE-based marketing and outreach plan for MEA’s degree programs and certificates, including the use of multimedia channels (website, digital media distribution) for communication with the college, community, business and educational partners, and professional industry.
- The Program Review Committee developed a peer validation calendar that was pilot tested in spring 2015.
- The Program Review Committee co-chair and Academic Senate president attended the ASCCC Accreditation Institute (2014 and 2015) Fall 2014 Plenary Session, which included breakout sessions on program review-related topics.
- Anne Marenco, the Sociology Department chair, is the California Sociological Association’s (CSA) current President.
- Gamma Beta Phi Students volunteered more than 850 hours of service to the community.
- The Social Science & Business Division planned, organized, and facilitated the California Community College Academic Deans Retreat for its fourth year at COC, and welcomed 100 attendees. In addition, plans are under way to create a statewide deans association with the objective to host this annual event at a different campus each year.
- Ten students from COC’s Future Business Leaders of America-Phi Beta Lambda medaled in competitions at the BLA-PBL California State Business Leadership Conference held in Los Angeles. Three students qualified to represent COC at the National FBLA-PBL Conference in Nashville.
- Student Services at CCC added a second campus administrator, providing increased campus coverage and supervision.
- The Sustainability Center collaborated with the Facilities Department and the ASG to install seven bottle-refilling stations on campus in spring 2014. The project has helped eliminate more than 100,000 bottles from the landfill in a year. For her leadership on this project, Dr. Jia-Yi Cheng-Levine was nominated for the Board of Governor’s Sustainability Award and was given an Honorable Mention award in fall 2014.
College of the Canyons hosted its first Boy Scouts of America (BSA) Welding Medallion Badge event at the Valencia Campus. The BSA welding badge is one of the most sought-after accomplishments by today’s scouts. Having the college as the host site provided a great learning opportunity for scouts and great exposure for both the program and the college as whole.
This page left blank intentionally.