The Santa Clarita Community College District Measure “C” Citizens’ Oversight Committee meeting was held on Monday, December 1, 2003 in Private Dining Room #2, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California 91355.

Roll call indicated the following:

**Members Present:**
- Ms. Becki Basham, Realty Executives
- Ms. Rita Garasi, Gruber Systems
- Ms. Jill Harper, SCV Senior Center
- Mr. Calvin Hedman, Hedman & Associates
- Ms. Deborah Roberts, COC Student
- Mr. Joe Robinson, Sapphire Ventures, Inc.
- Mr. Doug Sink, CPA/CFO, Remo, Inc.
- Mr. Sheldon Wigdor, Telecommunications Program Manager

**Members Absent:**
- Mr. Kyle Baron, COC Alumni-Community Member
- Mr. Michael Berger, Salomon Smith Barney
- Mr. J. Conroy, COC Student
- Mr. Mike Lebecki, Remax Realtors
- Mr. Roy Weygand, Kern County Taxpayers Association

**Others Present:**
- Dr. Dianne Van Hook, Superintendent-President
- Mr. Barry Gribbons, Vice President, Institutional Development, Technology & Online Services (arrived 12:35p)
- Ms Cindy Grandgeorge, Director, Fiscal Services
- Ms. Lenore Marta, Administrative Assistant to the Superintendent-President
- Mr. Jim Schrage, Dean, Physical Plant & Facilities Planning

Chairperson Wigdor declared a quorum and called the meeting to order at 12:00 p.m.

The Committee moved approval of the meeting Agenda.

**Motion:** Garasi  **Second:** Harper  **Record of Vote:** 8-0

The Committee moved approval of the 6-26-03 Meeting Minutes.

**Motion:** Garasi  **Second:** Robert  **Record of Vote:** 8-0

Mr. Schrage presented a list of projects to be funded from Measure “C” funds. He explained to the Committee that College of the Canyons will not qualify for much in the way of modernization funds from the State because COC’s facility is ranked second in the state’s analysis of conditions.

Dr. Van Hook noted that COC has received a greater share of scheduled maintenance dollars than other California community Colleges. COC began budgeting local matching funds for repairs/renovation several years ago and...
hence, was able to secure a greater share of funds when they were available. Therefore, COC’s infrastructure is in good shape.

Motion: Garasi  Second: Sink  Record of Vote: 8-0

Dr. Van Hook reviewed the inequity of the financial support provided for construction in the higher education community. For example, California State University campuses receive many more dollars to build like buildings than California’s community colleges. The state receives a greater cost benefit from Community Colleges. She stated she felt the state could save money by cutting CSU construction dollars.

Mr. Schrage presented an overview of the new building projects via PowerPoint. The Committee viewed the drawings with perspectives from varied directions and learned of the timelines for the construction projects. Mr. Schrage stressed the need to proceed on our timelines because some projects must be completed by May 15, 2004 for COC to retain state funding support.

Mr. Schrage reviewed the scheduled maintenance projects, again stressing the need to complete them by May 15, 2004 and noted that the projects were either underway or would be approved at the December 3, 2003 Board of Trustees meeting.

Mr. Schrage updated the Committee on the status of the portable buildings which will be used at the new Canyon Country Educational Center site when it is purchased.

• COC will purchase these buildings (24,000 square feet) from the Air Force for $17,000.
• The buildings will be transported to the L.A. County Fire Department’s Del Valle Fire Center, stored there until they can be relocated in Canyon Country.
• The Del Valle Fire Center is storing the buildings in exchange for a Fire Training Partnership with COC.

Dr. Van Hook noted:

• The original cost estimate of relocating the portables to Del Valle was around $400,000.
• COC began working with the federal government to get placed on the Innovative Readiness Training Program a list to receive assistance. Since timing is an issue—these portables must be removed from Vandenburg Air Force Base quickly—this likely will not be an option.
• We located a company that will transport the buildings for $24,000 plus the take-down and set-up costs. This has not yet been finalized.

Mr. Schrage told the Committee COC has eliminated all but two sites being considered for the Canyon Country Educational Center:

• The top of Vasquez Canyon Road and
• Sand Canyon between Soledad Canyon Road and Sierra Highway.

Dr. Gribbons reviewed the timeline for the approval of the Center. COC is planning to submit it to the Chancellor’s Office to be placed on the January 2004 BOG (Board of Governors) meeting agenda as an information item and on the March 2004 BOG meeting agenda as an action item. If approved, the item would then go to CPEC (California Postsecondary Education Commission) in June 2004 as an information item and August 2004 as an action item. So, given the timeline of the EIRs, this timeline is reasonable.

Ms. Grandgeorge informed the Committee that the 2003 audit of the Measure C
funds will be reduced to a 50% audit versus the 100% audit performed in 2002. COC feels this will be more than an adequate review of the accounts.

She explained the creation of several expense summaries being distributed to the Committee by informing them that a separate summary was needed for each issuance. This enables COC to monitor the expenditure of funds from each issuance to ensure all funds within each issuance are expended by their deadline.

Dr. Van Hook:
- Invited Committee members to join President’s Circle members for a holiday party in the Performing Arts Center on Tuesday, December 16 at 5:00 p.m.;
- Informed the Committee of the upcoming performances by the Holiday Voices on December 12th at 7:00 p.m. and December 13 & 14 at 2:00 p.m. and 7:00 p.m. in PE-110; and
- Announced that materials from previous Measure “C” Citizens’ Oversight Committee meetings will be provided to the new members, Cal Hedman and Becki Basham for background information and their review.

When there is a need to schedule a Measure “C” Citizens’ Oversight Committee meeting, members will be polled as to their availability.

The Committee moved to adjourn.

Motion: Sink    Second: Roberts    Record of Vote: 8-0

The meeting was adjourned at 1:10 p.m.