ASSOCIATED STUDENT GOVERNMENT

AGENDA

Friday, July 24th, 2015
9:00 a.m. STCN-129

SENATE MEETING

1.0 General Business

1.1 Call to Order/Welcome/Establishment of Quorum
1.2 Flag Salute
1.3 Announcements/Correspondence
1.4 Approval of the Agenda for the Senate Meetings on June 19, 2015
1.5 Open Forum

2.0 Consent Calendar

2.1 Approval for summer 25 score cards before June 30th
2.2 Approval for summer 25 score cards after June 30th
2.3 Approval for fall 25 score cards after June 30th
2.4 Approval of Office Supplies after June 30th
2.5 Approval of Poster room supplies after June 30th
2.6 Approval of the Minutes 6-19-15 for special meeting at 10:00am
2.7 Approval of the Minutes 6-19-15 for special meeting at 10:30am
2.8 Approval of Funds - ASG Training
2.9 Approval of Funds - Club Handbook Supplies

3.0 Regular Board Meeting Items

3.1 Memorandum of Understanding – Student Services Specialist/ASG
3.2 Memorandum of Understanding – Student Services Coordinator

4.0 Reports (Reports are limited to five (5) minutes)

4.1 Officer Reports

4.1.1 Director Reports…………………………………………………………(Any Directors)
4.1.2 Executive Vice President of Activities…………………………Amy Mori
4.1.3 Vice President of Activities- Valencia…………………………Antonio Jimenez
4.1.4 Vice President of Activities- Canyon Country…………………..(Vacant)
4.1.5 Social Student Involvement Coordinators- Valencia Tessa Rudas
..........................................................................................................................(Vacant)
4.1.6 Social Student Involvement Coordinators- Canyon Country.........(Vacant)
4.1.7 Cultural Student Involvement Coordinators- Valencia..............Caryn De La Cruz
..........................................................................................................................(Vacant)
4.1.8 Cultural Student Involvement Coordinators- Canyon Country......(Vacant)
4.1.9 Public Affairs Officer.................................................................Shana Azani
4.1.10 Vice President of Inter Club Council.........................Jarrett Duran
4.1.11 Officer of Marketing and Information.........................(Vacant)
4.1.12 Canyon Country Campus Representative...............(Vacant)
4.1.13 Student Trustee..............................................................Avneet Ghotra
4.1.14 Executive Vice President...........................................Tabitha Kumar
4.1.15 President.................................................................Dana Levine
4.1.16 Student Services Specialist Report..................Robin Herndon
4.1.17 Advisor Report............................................................Kelly Dapp

4.2 District Committees
4.2.1 Academic Calendar-
4.2.2 Academic Senate-
4.2.3 Advocacy
4.2.4 Bookstore-
4.2.5 College Policy Council-
4.2.6 College Planning Team-
4.2.7 Curriculum-
4.2.8 Diversity-
4.2.9 Enrollment Management-
4.2.10 Facilities Master Planning Team-
4.2.11 Food Services-
4.2.12 Grade Grievance-
4.2.13 Health and Safety-
4.2.14 Measure M-
4.2.15 PAC-B
4.2.16 Parking-
4.2.17 Skills4Success-
4.2.18 Safety Committee-
4.2.19 Student Equity-
4.2.20 Sustainable Development Committee-
4.2.21 Technology-

4.3 Ad-Hoc Committees
  4.3.1 Legacy
  4.3.2 Finance Committee

5.0 Open Forum

6.0 Announcement of the Next Meeting TBA

7.0 Adjournment

Date: 7/24/15
Agenda Section: Consent Calendar
Item Number: 2.1

Agenda Item Title: APPROVAL OF FUNDS FOR TWENTY-FIVE SCORE CARDS FOR SUMMER 2015 TERM FROM 2014/2015 BUDGET

Background: Additional 25 score cards are needed for the summer terms Prior to June 30th as they are included in the student support fee benefits.

Cost: $500.00

Recommendations: Move to approve up to $500.00 for additional 25 score cards for the summer semester from the twenty five score card benefit account #001.9309 from the 2014/2015 budget

Submitted By: Robin Herndon, ASG Specialist

DATE: 7/24/15

X ACTION
☒ INFORMATION
☒ DISCUSSION

AGENDA SECTION: CONSENT CALENDAR
ITEM NUMBER: 2.2

AGENDA ITEM TITLE: APPROVAL OF FUNDS FOR TWENTY-FIVE SCORE CARDS FOR SUMMER 2015 TERM FROM 2015/2016 BUDGET

BACKGROUND: ADDITIONAL 25 SCORE CARDS ARE NEEDED FOR THE SUMMER TERMS AFTER JUNE 30TH as they are included in the student support fee benefits.

COST: $1,500.00

RECOMMENDATIONS: MOVE TO APPROVE UP TO $1,500 FOR ADDITIONAL 25 SCORE CARDS FOR THE SUMMER SEMESTER FROM THE TWENTY FIVE SCORE BENEFIT ACCOUNT # 001.9309 FROM THE 2015/2016 BUDGET
AGENDA ITEM TITLE: Approval of Funds for Twenty-five score cards for Fall 2015 from the 2015/2016 Budget

BACKGROUND: THE 25 SCORE CARDS FOR THE FALL TERM NEED TO BE ORDERED AND 5,000 CARDS WILL BE REQUESTED

COST: $7,500.00

RECOMMENDATIONS: MOVE TO APPROVE UP TO $7,500 FROM THE TWENTY FIVE SCORE CARD BENEFIT ACCOUNT #001.9309 FROM THE 2015/2016 BUDGET FOR FALL SEMESTER 25 SCORE CARDS
DATE: 7/24/15

AGENDA SECTION: CONSENT CALENDAR
ITEM NUMBER: 2.4

AGENDA ITEM TITLE: Approval of Office Supplies after June 30th from 2015/2016 budget

BACKGROUND Approval is needed for supplies which may run out as well as ink for the new ASG Office printer after June 30th. This will cover both the Student Development Office (STCN102) and the ASG Office (STCN101)

COST: NOT TO EXCEED $2,000.00

RECOMMENDATIONS: MOVE TO APPROVE UP TO $2,000.00 FOR OFFICE SUPPLIES FROM THE SUPPLIES ACCOUNT #001.9303 FROM THE 2015/2016 BUDGET

SUBMITTED BY: ROBIN HERndon, ASG SPECIALIST

Approved By: 

Moved By: ____________

Seconded By: ____________

Carried: ☐  Failed: ☐  Tabled: ☐
DATE: 6/26/15

AGENDA SECTION: CONSENT CALENDAR

ITEM NUMBER: 2.5

AGENDA ITEM TITLE: APPROVAL OF THE FUNDS FOR POSTER ROOM SUPPLIES AFTER JUNE 30TH.

BACKGROUND: The helium tank in the poster room is low and supplies are needed for the upcoming fall semester

COST: Not to exceed $500

RECOMMENDATIONS:

MOVE TO APPROVE UP TO $500 FROM PAINT ROOM SUPPLIES ACCOUNT #001.9152 FROM 2015/2016 BUDGET

SUBMITTED BY: Robin Herndon, ASG Specialist

Approved By:

Moved By: Seconded By:

Carried: Failed: Tabled: Vote: - -

DATE: 7/24/15

AGENDA SECTION: CONSENT CALENDAR
ITEM NUMBER:  2.6

AGENDA ITEM TITLE:  Approval of the Minutes 6-19-15 for special meeting at 10:00am

BACKGROUND: BACKGROUND: The minutes from the Special Senate Meeting held on June 19th, 2015 at 10:00 a.m. need to be approved. The Senate shall review the attached minutes and vote.

COST: N/A

RECOMMENDATIONS: Move to approve minutes for 6-18-2015 meeting held at 10:00am

SUBMITTED BY: Robin Herndon, ASG Specialist

Approved By:

Moved By: Seconded By:

Carried: Failed: Tabled: Vote: - -

DATE: 7/24/15

AGENDA SECTION: CONSENT CALENDAR

ITEM NUMBER:  2.7
AGENDA ITEM TITLE: Approval of the Minutes 6-19-15 for special meeting at 10:30am

BACKGROUND: The minutes from the Special Senate Meeting held on June 19th, 2015 at 10:30 a.m. need to be approved. The Senate shall review the attached minutes and vote.

COST: N/A

RECOMMENDATIONS:

Move to approve minutes for 6-19-2015 meeting held at 10:30am

SUBMITTED BY: Robin Herndon, ASG Specialist

Approved By:

Moved By: Seconded By:

Carried: Failed: Tabled: Vote: - -

DATE: 7/24/15

AGENDA SECTION: 2.8

AGENDA ITEM TITLE: Approval of Funds – ASG Training

BACKGROUND: Funds are needed to purchase food & beverages, supplies, and to
cover the cost of training activities for the ASG Officer training taking place on August 7, 13, & 18, 2015

**COST:** Not to exceed $1500.00

**RECOMMENDATIONS:** Move to approve up to $1500.00 from ASG Retreats and Conferences account #001.9350 for the purchase of food/beverages, supplies, & activities for the ASG Officer training.

**SUBMITTED BY:** Kelly Dapp, ASG Advisor

**Approved By:**

**Moved By:** Seconded By:

Carried: Failed: Tabled: Vote: -

**DATE:** 7/24/15

**AGENDA SECTION:** 2.9

**AGENDA ITEM TITLE:** Approval of Funds – Club Handbook Supplies

**BACKGROUND:** Each year, club handbooks are distributed to ICC representatives and club advisors. Additional handbooks need to be made and funds are needed so that handbook supplies may be ordered.
**COST:** Not to exceed $500.00

**RECOMMENDATIONS:** Move to approve up to $500.00 from the Clubs & Organizations account #001.9203 for handbook supplies.

**SUBMITTED BY:** Kelly Dapp, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried: Failed: Tabled: Vote: -

**DATE:** 7/24/15

**AGENDA SECTION:** Regular Board Meeting Items

**ITEM NUMBER:** 3.1

**AGENDA ITEM TITLE:** Memorandum of Understanding – Student Services Specialist/ASG Computer Lab (Permanent Part Time) Funding

**BACKGROUND:** The ASG Computer Lab is a benefit that is provided to students who
pay for the Student Support Fee. Over the past few years, usage of the lab has significantly increased with an average of 500-700 students visiting the lab on a daily basis during the 2014-2015 academic year. Currently, ASG funds a full-time Student Services Specialist to oversee the lab along with several college assistants who provide additional coverage.

Due to the increasing student usage of the lab, the 2014-2015 ASG reached a consensus and agreed that ASG needs to fund an additional permanent position on a part-time basis to ensure adequate staffing of the ASG Computer Lab.

**COST:** N/A

**RECOMMENDATIONS:**

Move to approve the ASG Memorandum of Understanding to fund a permanent part-time Student Services Specialist for the ASG Computer Lab.

**SUBMITTED BY:** Kelly Dapp, ASG Advisor

Approved By:

Moved By:

Seconded By:

Carried: Failed: Tabled: Vote: 

**DATE:** 7/24/15

**AGENDA SECTION:** Regular Board Meeting Items

**ITEM NUMBER:** 3.2

**AGENDA ITEM TITLE:** Memorandum of Understanding – Student Services Coordinator - CCC (Permanent Part-Time) Funding

**BACKGROUND:** The ASG provides a number of services, programs, and activities to students attending the Canyon Country Campus. With the student population
increasing at the Canyon Country Campus, additional staffing is needed so that ASG and the Office of Student Development can expand the services, activities, and programs offered to students. Currently, the ASG funds a short term employee to staff the ASG Computer Lounge at the Canyon Country Campus.

It is being proposed that an ASG funded permanent part time Student Services Coordinator position be created for the Canyon Country Campus. The additional staff would provide a consistent presence and support for ASG and Student Development activities and services for both the student government and the students at the Canyon Country Campus.

The 2014-2015 ASG also reached a consensus and agreed that ASG needed to fund a permanent part-time Student Services Coordinator for the Canyon Country Campus.

COST: N/A

RECOMMENDATIONS:

Move to approve the ASG Memorandum of Understanding to fund a permanent part-time Student Services Coordinator at the Canyon Country Campus.

SUBMITTED BY: Kelly Dapp, ASG Advisor

Approved By:

Moved By: Seconded By:

Carried: Failed: Tabled: Vote: -