



## LIBRARY/MEDIA TECHNOLOGY

The Library/Media Technology program is designed to prepare individuals for employment as paraprofessionals in a public, school, academic or special library/media center, or in any setting where they may be responsible for the acquisition, organization and retrieval of information. The roles of automation and new technologies in accessing information and acquiring the skills needed to work with people from a variety of backgrounds are important elements throughout the program. Courses in the program provide training in all phases of library/media work including background knowledge of types of libraries, media centers and their services. Students completing the program will have solid foundations to start careers in the library, media or information world, or to advance their careers in the field. The Library/Media Technology program offers an associate in arts degree and a certificate.

**The associate in arts degree requires 19 units from the courses listed below plus general-education requirements:** ( ) indicates number of units

CIT 140	Office Systems and Software (3)
COMS 256	Intercultural Communication (3)
or	
SOCI 105	Multiculturalism in the U.S. (3)
LMTECH 101	Intro to Library Services (1)
LMTECH 102	Reference Skills & Services (1)
LMTECH 103	Library Circulation Systems (1)
LMTECH 104	Cataloging and Technical Services (3)
LMTECH 106	Library Collections: Print (1)
LMTECH 109	Library Audiovisual Resources (2)
LMTECH 110	Library/Media Center Internship (2)
LMTECH 114	Library Supervisory Skills (1)
LMTECH 115	Internet in Libraries (1)

**Recommended electives (for the associate in arts degree):**

CIT 010	Exploring Computers-Brief (1.5)
CIT 150	Microsoft Word I (3)
CIT 166	Desktop Publishing (3)
CIT 170	Web Site Development I (3)
ENG 101	English Composition and Literature (3)
LMTECH 098	Special Topics in Library/Media Technology (.5)
LMTECH 112	School Library/Media Center Services (1)

**Requirements for a certificate in library/media technology are 19 units from the following courses:**

CIT 140	Office Systems and Software (3)
COMS 256	Intercultural Communication (3)
	or
SOCI 105	Multiculturalism in the U.S. (3)
LMTECH 101	Intro to Library Services (1)
LMTECH 102	Reference Skills & Services (1)
LMTECH 103	Library Circulation Systems (1)
LMTECH 104	Cataloging and Technical Services (3)
LMTECH 106	Library Collections: Print (1)
LMTECH 109	Library Audiovisual Resources (2)
LMTECH 110	Library/Media Center Internship (2)
LMTECH 114	Library Supervisory Skills (1)
LMTECH 115	Internet in Libraries (1)

**Recommended electives (for the certificate):**

CIT 010	Exploring Computers-Brief (1.5)
CIT 150	Microsoft Word I (3)
CIT 166	Desktop Publishing (3)
CIT 170	Web Site Development I (3)
ENG 101	English Composition and Literature (3)
LMTECH 098	Special Topics in Library/Media Technology (.5)
LMTECH 112	School Library/Media Center Services (1)

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Students enrolled in the program prior to fall semester 2006 should consult the previously published version of the College catalog.