

College of the Canyons Sociology Club Constitution

Purpose

We, the College of the Canyons Sociology Club, have established ourselves to provide students with a forum to explore sociological issues. We emphasize the process of learning through the investigation and analysis of sociological phenomena. We support events that further the goals of students of sociology, including but not limited to fundraisers, guest speakers, and attendance at professional meetings.

Article I Name

The College of the Canyons Sociology Club

Article II Membership

Section 1: Any person duly registered at College of the Canyons in good standing with the Admissions and Records office, and fulfilling the membership requirements of the organization may be a member.

Section 2: Any student of any major may be a member of the club.

Section 3: In order to guarantee equal human rights for the student body of College of the Canyons, equal opportunities shall be afforded to all students without regard to race, color, religion, creed, gender, pregnancy, marital affiliation, sexual or affectional orientation, age, ethnic origin, citizenship, nationality, veteran status, or physical disability.

Section 4: Classification: Active members are any person duly registered at College of the Canyons in good standing with the Admissions and Records office and any alumni of College of the Canyons who attends at least 50% of the meetings held in a given school year.

Section 5: All active members shall have the privilege of nominating and being candidates for office and to vote for candidates for office.

Article III Officers and Advisors

Section 1: The elected officers of the club are the President, Vice President, Secretary, Treasurer, and ICC Representative.

Section 2: All officers must be College of the Canyons students in good standing.

Section 3: Officers shall serve for one school year and may be reelected for one additional school year.

Section 4:

It is the duty of the President to

- preside over club meetings
- meet regularly with the club advisor
- represent the club at special functions

- fulfill others duties as needed

It is the duty of the Vice-President to

- assume all duties of the President in the absence of the President
- act as committee chair of the Events and Fundraising Committee

It is the duty of the Secretary to

- take the minutes at each club meeting
- disseminate the minutes to the membership
- maintain the membership list
- contact members when necessary
- serve as chairperson of the Membership Committee

It is the duty of the Treasurer to

- handle all funds generated by the club
- process all reimbursements

It is the duty of the ICC Representative to

- represent the club at the ICC meetings
- convey all pertinent ICC information to the President and Advisor of the club

Section 5: Should a vacancy occur, it shall be filled by a special election.

Section 6: The Executive Board shall include the following officers: President, Vice-President, Secretary, Treasurer, ICC Representative, and Advisor(s).

Section 7: In order to be a recognized and chartered club on campus, and therefore able to apply for Associated Student Government funds, it is necessary to have a faculty or staff advisor.

Article IV Elections

Section 1: The initial election shall take place at the first general meeting of the 2008-2009 school year. Subsequent elections shall take place at the last general meeting of the school year and newly elected officers shall assume their duties on graduation day.

Section 2: Election procedures

- A. Candidates shall be nominated by any active club member.
- B. Voting shall be by a show of hands.
- C. The candidate receiving a majority (50% + 1 vote) will be declared the winner. In the event of a tie the five student members of the Executive Board shall decide the winner.
- D. Candidates may run for more than one office, but may only hold one office.

Section 3: In case of a tie, faculty advisor(s) may decide the winner.

Section 4: A petition of 2/3 of the total number of members shall be cause for a recall election. The offense must be in writing and submitted by a member. A recall election shall be held at

the next regular business meeting after presentation of the recall petition and shall be conducted as a special election. Recall will require a favorable vote of 2/3 of the total voting membership.

Article V Meetings

Section 1: The time, date, and place of regular meetings shall be determined by the majority of the membership at the first regular meeting of the term.

Section 2: General meetings will be held bi-monthly.

Section 3: Any officer may call a special meeting. Members will be notified by email or text message a minimum of 24 hours in advance.

Section 4: Quorum for regular and special meetings shall be 6 members.

Section 5: Rules for this organization shall be Robert's Rules of Order.

Article VI Finances

Section 1: The Fiscal/Operating year shall be July 1 - June 30.

Section 2: There are no dues for the Sociology Club.

Section 3: Club funds may be used to buy supplies for events or fundraisers, for student travel to professional meetings, to pay guest speakers for professional services.

Article VII Committees (If your club/organization has, please include. If not, state that you do not have)

Section 1: Standing committees include the Membership and the Events and Fundraising committees.

Section 2: The Vice President shall be the chairperson of the Events and Fundraising Committee. The Secretary shall be the chairperson of the Membership Committee.

Section 3: It is the duty of the Membership Committee to maintain a list of all members, communicate with members, and recruit new members. The Events and Fundraising Committee is responsible for planning events in accordance with the goals of the club and the desires of the membership.

Article VIII Amendments

Section 1: Proposed constitutional amendments or changes shall be presented to the organization in writing at least one meeting before it may be voted on.

Section 2: Approval by 2/3 of the voting members present at a regular meeting shall pass a proposed change. The change shall be put into effect immediately unless otherwise stipulated in the amendment.

Section 3: A copy of any alteration to this document must be filed with the Office of Student Development.

Article IX Ratification and Enactment

Section 1: This constitution shall become the official governing document of the organization, upon ratification by a 2/3 vote of the membership, and approval and acceptance by the Office of Student Development, the Inter Club Council and the Associated Student Government.

Club President/Organizer Date

Club Advisor Date

A.S.G. Vice President of Inter Club Council Date

Director, Student Development and Campus Activities Date