

AP 2200 Board Duties and Responsibilities

Reference:

Accreditation Standard IvB.1.d

The duties of the publicly elected Board members will be as follows:

1. To select and appoint the Chief Executive Officer of the District.
2. To evaluate the performance of the Chief Executive Officer of the District annually and to set objectives to be achieved based on the needs of the College.
3. To determine the policies which will govern the operation of the District and to review them periodically.
4. To consider and act upon the curricular offerings of the College upon the recommendation of the Chief Executive Officer of the District.
5. To require and consider reports from the Chief Executive Officer of the District concerning the program and condition of the College.
6. To act upon the recommendations of the Chief Executive Officer of the District pertaining to the appointment or dismissal of District employees.
7. To review and adopt the annual budget.
8. To approve the expenditure of all funds.
9. To provide for and approve current and long-term academic plans and programs.
10. To provide for the establishment of the necessary procedures to assure proper accounting of receipts and disbursement of District funds and those of student organizations, and other funds under the supervision of the District.
11. To provide for the annual audit of all funds of the District, student organizations, and other funds under the supervision of the District
12. To consider and act upon the annual classified vacation calendar and academic calendar.
13. To act upon the recommendation of the Chief Executive Officer of the District on site and plant development, major capital outlay items and maintenance of buildings, grounds and equipment.
14. To consider communications and requests from citizens or organizations on matters of policy and administration.
15. To serve as a final appeal for employees and students per the established policies and collective bargaining agreements.
16. To notify the President or Secretary of the Board when a member will be absent from a Board meeting. Such notification shall be given as far in advance of the meeting as is possible.
17. To assure that equal employment opportunities policies are implemented and resources allocated to implement College procedures.
18. To assure that no discrimination occurs in all employment practices.
19. To review equal employment opportunities results as they relate to the College's Staff Diversity/Affirmative Action Plan.
20. To evaluate the performance and effectiveness of the Board of Trustees annually and to set objectives to be achieved based on the needs of the College.

Approved 06/11/08