

COLLEGE OF THE CANYONS
Admissions & Records

RESIDENCY RECLASSIFICATION

TODAY'S DATE: _____

Semester Reclassification requested for:

_____ **Fall** _____ **Spring** _____ **Summer** 20 _____

The burden of proof is on the student to clearly demonstrate both physical presence in California and intent to establish California residence. You are required to present evidence in accordance with Education Code Sections 68040 et. seq. The documents presented must be valid, readable, DATED AT LEAST ONE YEAR & ONE DAY BEFORE the residency determination date, and BE PROPERLY IDENTIFIED WITH RESPECT TO STUDENT'S NAME AND STUDENT'S CALIFORNIA ADDRESS.

**** NEED TWO FROM THE FOLLOWING LIST ****

PLEASE CHECK ITEM SUBMITTED

- _____ California State Income Tax Forms from previous year
- _____ Current W-2 Form showing address (used as a secondary document)
- _____ Documentation of purchase and/or occupation of residential real estate in California
- _____ California Automobile Registration
- _____ California Voter Registration
- _____ Documentation of credit agreements with California business
- _____ Utility bills (gas, water, power, telephone) – 2 needed: one year prior and current
- _____ California Driver's License (cannot be used with California ID card unless it is being used to establish the one year and a day deadline)
- _____ California Identification Card (cannot be used with California Driver's License unless it is being used to establish the one year and a day deadline)
- _____ Active California Checking or Savings Account Statement – 2 needed: one year prior and current
- _____ Selective Service Registration with California Permanent Address
- _____ Documentation as a California resident having received rehabilitation, unemployment, welfare or other State services
- _____ California High School or College Transcripts (secondary document that can only be used if it meets the year and a day deadline)
- _____ Public Library Account Statement (Library Card not acceptable – student needs to provide library print out that contains student's California address and date the student applied for the card)
- _____ Moving personal belongings to California (need to provide statement that shows the California address where belongings were shipped, the date received in California and the student's signature)
- _____ Miscellaneous (Please list) _____

*** NOTE: Students with special circumstances such as deriving their residency from their parents, or parents who share custody with one parent filing out of state taxes, former or foster youth students, please make an appointment with the residency specialist to determine what documents are needed from you.**

FOR OFFICE USE ONLY

Classified as: _____ **California Resident** _____ **Non-Resident**

Date Changed: _____ **Records Clerk Signature:** _____