



CREDIT FOR LAW ENFORCEMENT ACADEMY TRAINING

Print Name _____

Employee or SS# _____ Phone Number : _____

Address _____

I request credit to be granted for my training at: _____

Which I attended from _____ to _____

Credit for Law Enforcement Academy Training will be granted according to the following criteria:

- 1) Credits granted for Law Enforcement Academy Training will be posted upon completion of one unit of College of the Canyons coursework.
- 2) One (1) unit of credit may be granted for every 50 hours of training, not to exceed ten (10) semester units.
- 3) A single block of credit will be given and identified as academy credit.
- 4) Unit credit will be given for training from institutions which meet the standards of training of the California Peace Officers Standards and Training Commission.

I understand it is my responsibility to have the following documents:

- 1) A letter from the captain verifying both my participation in the completion of the training.
- 2) A detailed course outline/syllabus that indicates the number of hours required for completion.

Signature _____ Date _____

For office use only:

Evaluated by: _____

Credit Granted: _____ Units

Date _____