

STEP 7 Choose Optional Fees

Parking Permit

For a Car	PRESS 1
For a Motorcycle	PRESS 2
For both Car and Motorcycle	PRESS 3
No Parking Permit	PRESS 4

Student Activities Card

For a Semester card	PRESS 1
For an Annual card	PRESS 2

STEP 8 WRITE DOWN YOUR TOTAL FEE AMOUNT

TOTAL FEES AMOUNT \$ _____

STEP 9 Method of Payment

To Mail in Payment	PRESS 1	Dropping classes only/ No payment	PRESS 5
To Drop Off Payment	PRESS 2	To Repeat these Options	PRESS 6
To Pay by Credit Card	PRESS 3	To Terminate this call	
For Financial Aid	PRESS 4	and Lose all Changes	PRESS 9

STEP 10 Credit Card Menu

1. Enter your credit card number
2. Enter your expiration date
3. Wait while your card is approved.

STEP 11 Your registration is complete! Do not hang up until the system says “good-bye!”

SEND IN YOUR PAYMENT IMMEDIATELY!

We must receive your payment within 7 CALENDAR DAYS, or you will be dropped from all classes selected in this phone session.
We are not responsible for any delay in the mail.

ONCE PAYMENT IS RECEIVED, WE WILL MAIL A PRINT-OUT OF YOUR CLASSES AND YOUR PARKING DECAL (If purchased)

ONCE ON-CAMPUS REGISTRATION BEGINS, REGISTRATION STATEMENTS AND PARKING DECALS WILL NOT BE MAILED.