



Career Corner

Helping students and the community with career choices

All services are available to students and the community at no charge!

Locations & Office Hours

Valencia Campus

26455 Rockwell Canyon Rd
Santa Clarita, CA 91355
Student Center, Room-123

Monday	10am - 7pm
Tuesday	10am - 7pm
Wednesday	10am - 7pm
Thursday	10am - 7pm
Friday	CLOSED

Canyon Country Campus

17200 Sierra Highway
Canyon Country, CA 91387
Quad 1, Bldg B, Rm-110

Wednesday 10am - 2pm

Contact Information

Phone: 661-362-3286
Fax: 661-362-5141

www.canyons.edu/careercenter



Find us on Facebook
Google "College of the Canyons - Career Services"
Become a Fan!



Career Café – The Virtual Career Center That's Open 24/7

A new website, the California Career Café, is officially open for business. Located at www.cacareercafe.com, this virtual career center offers many tips and tools needed to be successful in your career exploration and job search endeavors. Career Café is set up to take you through a process that is easy to navigate, with videos and "Next Steps" to keep users moving in the right direction. Once on this site you can do the following:

- Assess and discover who you are and what you want to be
- Explore various career pathways and check out thousands of occupations
- Learn how to acquire valuable career experience through internships, informational interviews, mentoring and volunteering
- Sharpen your resume and interviewing skills
- Get involved with professional associations to help build your professional network

The site also has a listing of more than 100 "Hot Career Tips" and a "Get Help" section that addresses topics such as including how to manage your time and the importance of a good attitude.

The COC Career Center staff hopes to see you in the Café. Remember, even when we're closed, the Career Café is always open 24/7.

Upcoming Events

[Resume Rally - Valencia Campus:](#)

Tues., April 12, 2011

10:00am - 6:00pm

Student Center - Private Dining Room 3

[Resume Rally - Canyon Country Campus:](#)

Wed., April 13, 2011

10:00am - 2:00pm

Quad 1, Bldg. B

[Job & Career Fair - Valencia Campus:](#)

Wednesday, April 20, 2011

10:00am - 2:00pm

Cafeteria

[Job & Career Fair - Canyon Country Campus:](#)

Wednesday, May 4, 2011

10:00am - 2:00pm

The Carl A. Rasmussen Amphitheater

Workshop Schedule

**Join us for our
"How to..." series**

How to Conduct an Effective Job Search

Date - Tues., April 26, 2011
Time: 12pm - 1pm & 6pm - 7pm
Location: STCN-128

How to Explore Careers with Discover

Date - Tues., May 10, 2011
Time: 12pm - 1pm & 6pm - 7pm
Location: STCN-128

How to Identify Your Skills

Date - Wed., May 18, 2011
Time: 12pm - 1pm & 6pm - 7pm
Location: STCN-128

- **Open to the public**
- **No charge**
- **Limited seating**
- **First come, first served**

Questions: 661-362-3286

SPECIAL WORKSHOPS:

"Careers On the Go!"

**Workshops that connect
students to careers, training
and industry**

Electronics

Date - Wed., April 27, 2011
Time: 11:30am - 1pm
Location: Towsley Hall-109

Computer Networking

Date - Tues., May 17, 2011
Time: 11:30am - 1pm
Location: Towsley Hall-109

Change is Constant

By Anthony Michaelides, Director

Long gone are the days when you chose your career profession and stuck with it until retirement. It's estimated that the average person will change careers about five times in the course of their lifetime (I'm lucky my second one seems to be sticking). What's interesting is that this change has become the norm and is now totally acceptable. In much the same way, how we search for jobs is also very different. We no longer walk away from job fairs with an offer in hand, while a visit to a company to drop off a resume or talk to someone in person seems to have been replaced with filling out applications online, emailing resumes and networking on LinkedIn and Facebook. It's time to change with the times, or be left behind.

I recently read an interesting Internet article in *Forbes* titled "5 Ways to Break Through the Clutter and Land Your Dream Job", by Dan Schawbel (Online, March 20, 2011), that had five suggestions for pushing the job search process to the next level. First, he suggests that when applying to a company, you must be a "die hard fan" of the company to be a contender, displaying positive body language, extra effort and investment, and a "never give up" mentality. Next, he states that you must "be an early adopter of innovative technologies". In this way, the more technologically savvy you are, the more valuable you will appear to the employer. Third, he suggests that you need to "be networking 24/7". Using LinkedIn is a must, and you should treat everyone you meet as a part in your network, taking advantage of those who can act as mentors in your career field. Fourth, it is suggested that you "be willing to work for free". Internships, and even volunteer work, have become extremely important these days and employers are seeking candidates with this additional experience and investment of time. Finally, "be a careerpreneur and create your own job". By understanding a company's problems and challenges, you can approach them with solutions, possibly even creating a new position within the company to address their problems.

It's innovative ideas like the ones pitched in this article that are driving job seekers to push ahead, many times out of their comfort zone. We have to be willing to change with the times and try new things, or stand by and watch our competition leave us behind.

See the full article at;

<http://blogs.forbes.com/danschawbel/2011/03/20/dream-job/>

Need a Job???

Visit our Online Job Database!!

www.canyons.edu/careercenter

Resume Rally Is Here

By Lily Mozafari, Career Advisor

Each semester the Career Services Department hosts two Resume Rally events. These events provide you an opportunity to create a resume from scratch, or have your existing resume checked right on the spot. There is no appointment necessary, as all you have to do is walk in anytime during the event and our Career Advisors, as well as several professionals from the community, will meet one on one with you and walk you through the process. You can expect your visit to be anywhere from 5 to 15 minutes.

This semester, these special events will take place on Tuesday April 12, 2011 (Valencia Campus) from 10am-6pm and Wednesday April 13, 2011 (Canyon Country Campus) from 10am-2pm.

Below, is a list of some basic suggestions you may find helpful when creating your resume:

- Font size should be 11 or 12. The smaller the size, the harder it is to read.
- Your resume should not be any longer than two pages. Two relevant pages is better than one that is missing important information.
- Make sure you customize each resume to each job you are applying for (this can be a tedious task, but it definitely increases your chances for landing an interview!)
- If you are struggling with things to put on your resume, start off with a summary of relevant skills you have that may benefit the company you want to work for.

We hope to see everyone that needs help with resumes at the Rally! If you happen to miss, just give us a call to set up an appointment, or stop in to see us at Student Center, room 123.

“Most job-hunters who fail to master the job-hunt or find their dream job, fail not because they lack information about the job-market, but because they lack information about themselves.”

—Richard Bolles

The “Online Career Advisor” Goes Live

Visit our website and you will notice a new button on the menu. We have just recently added the “Online Career Advisor”, making it easier to ask career and job-related questions whenever you have them. We will make every effort to respond within two days, except over the weekend. Ask us questions about resumes, interviews, applications, career exploration, salary negotiations, job fairs, job search, networking, or any other career-related question you may have and we’ll provide you an answer based on our own professional experiences. Although this service will provide valuable information to students and the public, an email may not be enough if you have a more complex situation, and we may suggest coming in to meet one-on-one with an Advisor, where we can spend more time discussing your issue. We look forward to hearing from you.

Placement Success Story

Name: Jairaju Gorlla
(Sam)

New Job Title:
Adjunct Instructor

Company:
College of the Canyons

Duties:

- Teaching Biology
- Equip students with the knowledge to be successful in the field of biology
- Get hands on experience to learn and develop skills that will be helpful for them to be successful.

(1) What advice would you give to other job seekers?

- Keep checking resources
- Attend workshops
- Ask questions
- Get help!!

(2) What kept you from becoming discouraged during your job search?

Talking to people and building a network.

(3) How did you feel when you received the job offer?

Great! Everything came together.

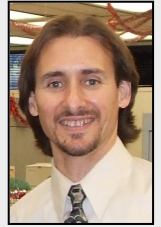
(4) Other comments:

Don't give up... talk about your fears and inhibitions with a career counselor.



FROM THE DIRECTOR'S CHAIR

It's Spring at College of the Canyons and things are quite busy in Career Services. In particular, there seems to be an increase in employer activity as more are beginning to post job opportunities. In fact, job postings have increased from 40 in January to more than 80 in March! There is certainly no shortage of job seekers as our Career Advisors have been extremely busy, exploring career options, assisting with the job search process, reviewing resumes and prepping candidates for interviews. This semester, our Career Advisors include Lily, Keri, Kelly and Erika. Come in for one-on-one advisement, or attend one of our workshops. As always, we are open to students and the entire community.



Anthony Michaelides
Director, Career Services

Career Web Sites

www.canyons.edu/careercenter/links.asp
Check out our Career Services webpage for all these links and a lot more!!

www.myinterfase.com/canyons/student
*College of the Canyons
Online Job Database*

<http://scworksource.com/>
Santa Clarita Worksource Center

www.cacareercafe.com
A "virtual career center" to help with career exploration and your career/job search. The Café is open 24/7!

www.indeed.com
Exceptional job opportunities right here in Santa Clarita!

www.canyons.edu/cwee
Click on "Internships"

www.bls.gov/ocol
The Occupational Outlook Handbook

www.monstertrak.com/
Internet search engine for students, graduates and clients