



# FWS

## Job Announcement

### Priority 1

**Title of Position:** College Assistant V

**Supervisor:** Ron Entrekin

**Department:** RTVF

**Number of job openings:** 1

**Will schedule be arranged around student's classes?**

Yes

No

**Dates and Hours:**

M

T

W

Th

F

**Duties:** Check in and Check tracking of equipment; Lab and classroom prep and clean up; interacting with students and staff within the department

**Job qualifications:** Basic Computer skills w/ Office Suite, inter-personal skills; ability to work some evening hours as needed; customer service skills.