



FWS

Job Announcement

Priority 1

Title of Position: College Assistant VIII

Supervisor: Tim Baber

Department: Welding Technology

Number of job openings: 1

Will schedule be arranged around student's classes?

Yes

No

Dates and Hours:

M

T

W

Th

F

Duties: Assist faculty and staff as assigned. Maintain inventory control of consumables. Willing to work in high level-level noise environments as needed.

Job qualifications: Computer proficiency in Excel and constructing and maintaining spreadsheets. Ability to work in a team-oriented environment in addition to making recommendations in regards to the larger work setting.